

Minutes
Library Board Meeting

Monday, September 13, 2010
7:00 P.M.

Roll Call: Dan Funke, Jan McCrary, Jo Walters, Tammy Carlyle, Christine Gable, Michelle Stewart, Denise Omli, and Kendra Mork.

Approval of Agenda: Motion was made by Michelle to approve the agenda with the addition of #9 b, seconded by Christy. Motion carried 7/0.

Minutes of Regular Meeting Aug. 9, 2010: Motion to approve as read by Christy, seconded by Michelle. Motion carried 7/0.

Correspondence and Communications: None at this time.

Committee Reports: None at this time.

Librarian's Report: Circulation count was coasting though August with around 100 less than last month, mostly in juvenile books, because of the start of school. Summer reading for 2010 was about 1/3 less than last year as there were no big name programs. However, there was much praise from parents for handing out prizes instead of trinkets. SCKLS money is yet to come in. We will need to replace scissors, glue and other supplies. Also wanted is a movie maker PSA for summer reading. We discussed a flash drive project for sometime later in the year, not for summer reading. The Rundell Memorial cabinet Gary was building is finished. It will have Jackie's name on it. There will be a write-up and picture in the news paper when the name plate is in place.

Financial Report: For August, salaries look fine. We haven't taken money out of computer reserve. Do we want to take it out now or wait until the last minute in December? If we move money to cover computer line, it looks good. If we move it out, how much will roll over? We don't want to go over the bottom line of \$83,812. We have to document and redo and publish the budget. Kendra was asked to list all items bought on the computer line. Motion to accept the August report was made by Michelle and seconded by Jan. Motion carried 7/0.

Old Business: We looked at the long range planning we did in 2008. We will have to take any plans concerning use of the basement area off our list due to structural concerns. We have a planning sheet to work on for next month. The change in the fine policy we voted in last month will need to be published before it can go into effect. It will be printed as handouts and also in the newspaper and on the Library website. It may be December or January before it can take effect.

New Business: We were given a proposed budget to consider for passage next month. Michelle and Dan presented and answered some questions about the budget. The

Goddard Chief of Police informed Dan the Library will be receiving a defibrillator. Staff will need training on how to use it which will take about 4 to 6 hours.

As May Be Presented: The current network printer is having issues. Kendra has been asked to look for a printer with color options. She is to report back next month.

Motion to Adjourn: Dan made the motion to adjourn, Michelle seconded. Motion carried 7/0.