

Minutes
Library Board Meeting

Monday
December 13, 2010
7:00 P.M.

Roll Call: Christine Gable, Tammy Carlyle, Michelle Stewart, Dan Funke, Jan McCrary, Denise Omli, and Kendra Mork.

Approval of Agenda: Motion was made by Christy to approve the agenda, seconded by Michelle. Motion carried 6/0.

Minutes of Regular Meeting November 8, 2010: Motion to approve as read by Michelle, seconded by Tammy. Motion carried 6/0.

Guest Speaker: Mayor Marcie Gregory presented a brief report from the city on the plans for repairs on the building, the financial situation and answered some of the Board members questions.

Correspondence and Communication: We received some Christmas cards from businesses.

Committee Reports: The Library website will be updated by Jeff on the first of every month. If you want something added, tell Kendra. Board pictures will be taken next month. Come dressed nicely to the next board meeting. We would like to know how many hits there are on the website. Channel 7 can add our website.

Librarian's Report: Numbers are down for November. We issued 18 new cards. Computer usage is up by 70 people, many were job searches. New materials include a number of items on management and the DVD of *Toy Story 3*. On National Gaming Day there were three in attendance. A total of 25 books were given out. The new stacks are here and awaiting installation. Jackie's unit is here. The Library didn't sponsor any special Christmas programs because on so much going on in the community and schools.

Financial Report: Checking on why the State of Kansas took out two payments. It is now possible to submit on line and we are working to set that up. We are still expecting a check from the City. We received the check from SKCLS for the disc cleaning machine. We didn't schedule the transfer to reserves. We have \$1,451.35 in the checking account. At the January meeting we can amend the budget for rolling into next year. We can take money for capital improvement and pay off stacks and disc machine. We need to roll over for operation funds before money comes from the city, possibly by the end of February. The Treasurer will transfer money from savings account to checking for the stacks and disc machine. Motion to approve the November report was made by Michelle and seconded by Christy. Motion carried 6/0.

Old Business: Meeting date and time was tabled.

Executive Session: Called to discuss non-elected personnel for a total of 25 minutes. No binding action was taken.

New Business: Motion to give the employees a \$50 gift certificate was made by Christy and seconded by Michelle. Motion carried 6/0.

As May Be Presented: Tammy made the motion to give four employees a \$.15/ hour raise effective January 1st. Michelle seconded. Discussion followed. We have one employee still in the probationary period. We can look at giving her a raise when that period is over. We should also consider basing their raise on their employee evaluations. Motion carried 6/0.

Motion to Adjourn: Motion to adjourn was made by Michelle and seconded by Tammy. Motion carried 6/0.