

Minutes
Library Board Meeting

Monday
March 14, 2011
7:00 P.M.

Roll Call: Christine Gable, Jo Walters, Michelle Stewart, Tammy Carlyle, Dan Funke, Jan McCrary, Kendra Mork, and Denise Omli (coming in late).

Approval of Agenda: A motion to approve the agenda as listed was made by Christy. Michelle seconded. Motion carried 6/0. (Denise had not yet arrived.)

Minutes of Regular Meeting February 15, 2011: Corrections under Roll Call: Can should be Dan, and Michelle was absent. Tammy made the motion to accept the minutes as corrected and Michelle seconded. Motion carried 6/0.

Correspondence and Communications: We received a request from Cub Scout Den 6 to clean up around the building and plant flowers out front. Michelle Murry-Cline will get back with us about dates. Roy Jones pruned the bushes and trees. We need to send a thank you note to him.

Committee Reports: Dan reported the on City Council Meeting. They are going on with the RFP to fix the roof. Dan has called for volunteers to work next Monday to prepare a report on the current state of the Library to present to the City Council. Christy and Jan agreed to meet with Dan Monday at 10:00 a.m. to help pull together the statistics.

Librarian's Report: Kendra reported that February was a fun month and circulation did fairly well.

The State Survey is complete and is the blue page in the packet. It is difficult to compare a small town library to a suburban library. To compare our library statistics to another comparable suburban library we could check on line, the 2009 reports.

The glass company that was to install the inside book drop has not returned Kendra's calls. She plans to check with another company.

The theme "One World, Many Stories" has been picked for the Summer Reading Program. The Library has engaged three performers: a musician, a magician, and a puppeteer. We have \$2, 648 for the program.

Financial Report: Michelle reported that the check for \$30,000 from the city, came the day after the financial report was finished. Michelle made the motion to accept the financial report, Christy seconded. Motion carried 7/0. (Denise arrived prior to this vote.) Regarding the status of the \$18,834.17 in the accounts for rollover, Denise made a motion that we take \$2,000 to the book line and check later on the computer line. Tammy seconded. Motion carried 7/0. There was discussion on making a new line for the disc cleaning machine, taking it out of computer supplies where it was in last year's budget. We will look further into this in April.

Old Business: Due to the fact that we couldn't agree on a day and time to change the Board meeting time, we will just leave it as it is. We need to change the wording of vacation, sick leave and holiday pay hours. The hours of leave need to match the hours worked as per the employees' regular schedules. Kendra will email us the current wording.

New Business: Signs, we are still awaiting more information. Post card mailings could be used to inform townspeople of events presented by the Library. It would cost \$203 for mailing and \$240 for printing postcards. This issue was tabled.

Nominations and elections of new officers:

President, Christy nominated Dan and Michelle seconded. Dan was re-elected 6/0 with one abstention.

Vice President, Denise was nominated by Tammy and seconded by Jan. Tammy was nominated by Denise and seconded by Christy. Tammy was elected 5/0 with two abstentions.

Secretary, Christy was nominated by Michelle and seconded by Denise. Christy was elected 6/0 with one abstention.

Treasurer, Michelle was nominated by Christy and seconded by Jan. Michelle was elected 6/0 with one abstention.

As May Be Presented: There is a possibility of having a SWEF worker from the federal government to help with anything except money.

Motion to Adjourn: Motion to adjourn was made by Tammy and seconded by Christy and Michelle. Approved 7/0