

**MINUTES  
LIBRARY BOARD MEETING**

**MONDAY  
Monday, August 08, 2011  
7:05 pm**

1. **Roll Call-** Jan McCrary, Michelle Stewart, Kendra Mork, Dan Funke, Denise Omli, Jo Walters, Absent Tammy Carlyle, Guests: Marcey Gregory, Dan Carlyle
2. **Approval of Agenda-** Motion to approve the agenda by Michelle and seconded by Christy. Passed 6/0
3. **Minutes of Regular Meeting for June 13, 2011-** Corrections Jo Walters was presents and left off the roll call, correction to the time started and time adjourned: meeting started at 6:00 and adjourned at 6:45. Motion by Jan to accept the minutes with the corrections, seconded by Michelle. Passed 6/0
4. **Correspondence and Communication-** none at this time
5. **Librarian's Report-**
  - a. **Circulation Report-** Computer usage down because some of the computers were down in the lab. There were 40 new library cards issued. Attendance was down some, but still steady for this time of year. Stacks were moved from Juvenile section to fix the overhang problem in the Children's section. The shelves were fixed and now hold more books in Children's. There are two computers down in the lab and we have called to get them fixed. Only have four computers available to patrons.
6. **Financial Report-**
  - a. **Approval of July 2011 Reports:** Motion to approve financial report made by Michelle and seconded by Denise. Passed 6/0
7. **Mayor Marcey Gregory-** Came to talk about the library building. There will be a new fascia placed on the front of the building and three sides of the library. It will be cement fiber board. They will also repair places in the fascia that needs to be replaced. Construction will begin on October 10<sup>th</sup> and be finished by November 22. The basement will need reinforcement in the floor but not as much as first thought. The constructions company will take a core sample of the supports to determine what it is composed of to determine how much support is needed. We do not have to have an elevator put in, but if an outdoor entrance was put in it would meet code for ADA.
8. **Old Business**
  - a. **Mill Levy Request Discussion-** The mill levy increase was approved last week at the city council meeting, and a 1 mill Levy increase. They also approved to put \$10,000 into the city budget for new computers for the library. This will update all the patron computers in the lab.
9. **New Business-**
  - a. **Director Evaluation Committee-** Christy and Denise will bring a recommendation to the board for director's evaluation.
  - b. **Budget Committee for next year-** Michelle, Tammy, and Dan will bring a report to October's meeting on the budget for next year, with possible approval by November meetings.
10. **Executive Session-** A motion was made to go into executive session for purpose of employee evaluation for 10 minutes by Christy and seconded by Denise. Passed 6/0. Went into executive session at 7:41 and came out of session at 7:52.
  - a. Based on what happened in executive session a motioned was made to approve a raise of \$.05 with retro pay dating back to April 1<sup>st</sup> by Michelle and seconded by Jan. Passed 6/0
11. **Adjournment-** A motion to adjourn meeting by Christy and seconded by Michelle 6/0 at 7:59.