

Minutes
Library Board Meeting

Monday
September 12, 2011
7:01pm

1. **Roll Call:** Jan McCrary, Kendra Mork, Dan Funke, Denise Omli, Jo Walters, Christine Gable, Tammy Carlyle, Absent: Michelle Stewart.
2. **Approval of Agenda:** Motion to approve the agenda by Jan and seconded by Denise. Approved 7/0
3. **Minutes of Regular Meeting August 8, 2011:** Christine make a motion to make the following changes to last month's minutes: Left off Christine Gable on roll call. Making a change to Executive session part a. Based on merit evaluation and experience as a library clerk, a \$.05 retroactive pay raise back to April 1st was motioned by Michelle and seconded by Jan. Approved 6/0. Seconded Denise. Approved 7/0.
4. **Correspondence and Communications:** None at this time.
5. **Committee Reports:** None at this time.
6. **Librarian's Report:**
 - a. **Circulation Report:** Attendance seems to be down. Kendra said that most people called into extend their books instead of just coming in. Mostly due to weather. Check out is looking good. Christine told Kendra about Pixel of Ink website which lists free books that can be downloaded to the Kindle.
 - b. **Computer Updates:** Tammy came in to help fix the computers and we now have 6 computers running, and the catalog computer. One computer is completely unusable.
7. **Financial Report:**
 - a. **Approval of August Reports:** Dan presented the financial report in the absent of Michelle. Christine makes a motion to approve the budget as presented, seconded by Jan. Approved 7/0.
8. **Old Business:**
 - a. **Review Policies**
 - i. **Posting in Library:** People have been asking to see if the library board could change the policy on community postings in the library. Will try for a month to see how it goes to allow. There will be a sign saying that it is a month trial and that the library does not endorse the postings.

- ii. **Equipment to Loan:** There are several people that would like to borrow the projector and equipment in the library. Kendra will work on writing a policy to bring back to next month's meeting.

9. New Business

- a. **Amnesty for Fines:** Trying to get the materials back, so came up with the amnesty for fines. It will run November 1-30. They will be collecting gift wrap, scotch tape and cans of meat.
- b. **Computers:** We need 2 new computers to get the lab up and running better. Thinking about buying before the city buys the computers for us. Kendra will contact SCKLS to find out about the router and computer information.

10. Executive Session: Executive Session for 15 minutes for personal matters, motion by Denise and seconded by Jo. Approved 7/0. Starting at 7:50 out at 8:05.

- a. Christy makes a motion to approve a \$.15 raise for the director of the library effective September 1st. Seconded by Jan. Approved 7/0.

11. As may be Presented:

- a. Mitten Tree: Lions Club would like to place a mitten tree in the library since White's is closed. There was no objection to this.

12. Adjournment: Motion to adjourn the meeting by Jan, seconded by Jo. Approved 7/0. Meeting adjourned 8:18.