

Minutes
Library Board Meeting

Monday
October 10, 2011
7:02pm

1. **Roll Call:** Jan McCrary, Kendra Mork, Dan Funke, Denise Omli, Jo Walters, Tammy Carlyle, Absent: Michelle Stewart, Christine Gable.
2. **Approval of Agenda:** Motion to approve the agenda with the addition of an Executive Session for Non-Elected Personnel by Jan and seconded by Denise. Approved 5/0
3. **Minutes of Regular Meeting September 12, 2011:** Motion to accept the minutes as presented by Jo. Second by Jan. Motion carried 5/0.
4. **Correspondence and Communications:** None at this time.
5. **Committee Reports:** None at this time.
6. **Librarian's Report:**
 - a. **Circulation Report:** September was a good month. Things were starting to slow down as the weather changes. Staff was getting ready for the Big Read and Spooky Story time.
7. **Financial Report:**
 - a. **Approval of September Reports:** Denise made a motion to approve the statements as presented, seconded by Jo. Approved 5/0. It was noted that the Reconciliation Statement for the Checking account was not in the package and Kendra said she would email it to the board members.
8. **Old Business:**
 - a. **Review Policies**
 - i. **Posting in Library:** the area was allocated and the responsibility waiver was posted. So far only two items had been posted.
 - ii. **Equipment to Loan:** This item was tabled till a later date.
 - iii. **Amnesty for fines:** Program was ready and publicity has gone out.
9. **New Business**
 - a. **Goal Workshop:** At this time the Board took a look at the Goals from last year and discussed the timeline for the old goals. A new list was started with the members agreeing to think more on the new goals for the future.
10. **Executive Session:** Executive Session for 5 minutes for personal matters, motion by Jan and seconded by Denise. Approved 5/0. Starting at 7:45 out at 7:50.
 - a. Jan made a motion that an employee will be allowed to take 66 hours of vacation into next year. Seconded by Jo. Approved 5/0.

11. As may be Presented:

- a. None

12. Adjournment: Motion to adjourn the meeting by Jan, seconded by Tammy. Approved 4/0. Meeting adjourned 8:15.