

Library Board Minutes

TUESDAY
FEBRUARY 14, 2012
8:00 P.M.

1. **Roll Call:** Dan Funke, Kendra Mork, Jan McCrary, Christine Gable, Denise Omli, and Tammy Carlyle. Absent: Jo Walters and Michelle Stewart

1. **Approval of Agenda:** Jan move to approve the agenda, Denise seconds. Motion approved 5/0.

2. **Minutes of Regular Meeting January 10, 2011:** Denise make a motion to approve the minutes with minor editing corrections. Tammy seconded. Approved 5/0.

3. **Correspondence and communications**
 - a. **Construction Update:** Expecting to be done by the middle of March. It is on schedule because of the six weeks it took to order the supplies.
 - b. **Outcome of City Council Meeting:** The City has presented with three options for the library. They will discuss this at the second meeting in February. They will make a final decision at the first March. This would be an add-on to the current project and would not be bid out again.
 - c. **Burdge Memorial:** The son would like to donate \$1000 to the library. He would like to see the audio books for children to be increased. Kendra is going to order the audio books and they will be here in March to present the check.

4. **Librarian's Report**
 - a. **Circulation Report:** We had a good month. There were 19 new cards issued this last month. Did not have as many people in this month. New books are steady. Some of the titles were chosen to help focus on topic for Summer Reading. The theme is "night". There are two programs planned for next summer. They are planning on giving away 2 Kindles, one to an adult reader and one to 9-12 graders. Working on shifting people to cover for Staci while she is on maternity leave. Debbie is leaving and Karen is covering while Staci is out. Staci is going to move into longer hours after she gets back from leave. We will have to hire someone, but do not know for what yet. There is a financial program given by SCKLS that board members can attend. Need to enroll by April. Kendra finished the Service report for the state. The contract for VIRSO is official up this year. Hutch used Paluras and could help with any issues that we would have. To move us to Paluras it would be \$20,000 with \$10,000 being our cost. There would be a yearly price of over \$2000. Kendra is recommending that we stay with VIRSO because there would be no advantage to switching at this time. The lighting has been fixed in front and a new timer has been put in. The back light will be fixed by the end of next week.

5. **Financial Report**

- a. **Approval of January Reports:** We got our first check from the city. Christy makes a motion to approve the financial report as presented. Jan seconded. Approved 5/0.

6. **Old Business**

- a. **Projects that we want to complete this year and when:**
Table until next month and come back with ideas next month. Signage is on the list for next month.
- b. **Computer Wiring:** We have not had 3 suggestions to speed up the computers in the lab. SKT recommends that we go from one switch to two and to widen the bandwidth for the patrons through the firewall and have a policy on no streaming. The city looked and said that we need to have a policy on no streaming and not do anything else. We have also been told that we need to put one cable for each computer.

7. **New Business**

- a. **Committee for Nominations of Officers for 2012:** Jan and Denise will find
- b. **Summer Brochure:** We will be doing another brochure. It will cost about \$1400 to \$1500 this year. Bring ideas for next meeting.
- c. **Policy Changes**
 - i. **Self Renewal:** With the policy changes we will be able to turn on the self renewal through the website.
 - ii. **Renewal of Movies:** Change to being able to have one (1) renewal.
 - iii. **Streaming movies and television shows on library computers:** Updating the policy so there is not streaming videos, You Tube, etc. The final policy will be presented next month.

8. **As may be presented:**

- 9. **Adjournment:** Denise moved to adjourn. Tammy seconded.
Adjourned at 9:27 pm.