

Library Board Minutes

Tuesday
March 13, 2012
8:00 PM

1. Roll Call: Denise Omli, Jan McCrary, Dan Funke, Kendra Mork, Christine Gable, and Jo Stewart.
Absent: Tammy Carlyle.
2. Approval of Agenda: Denise make a motion to approve the agenda, Jan seconded. Approved 5/0.
3. Minutes of Regular Meeting February 14, 2012: With the two spelling corrections, Jan makes a motion to approve, seconded by Denise. Approved 5/0.
4. Correspondence and Communications
 - a. Construction Update: 95% is done, there is a little bit of painting that needs to be done.
 - b. Outcome of City Council Meeting: The City rejected all three presentations to extend the library. The City wants to see the sects with the irrigation, etc. The City should see the newest proposal either at the next meeting or the first meeting in April.
 - c. Circulation Desk Options: There is a bid for a new circulation desk. It will have two computers and lowered stations. It will be longer (14ft in total length); there will be built in computer cooling fans. The bid is \$5,200. We are looking into other bids and will bring it back and discuss it at the April meeting.
 - d. Resignation Acceptance: Christine makes a motion to accept the resignation effective March 1, Jan seconded. Approved 5/0.
5. Librarian's Report:
 - a. Circulation Report: There were a lot of new books checked in (119). We are getting ready for the Summer Reading. There were 20 new library cards issued. There was an exciting month with the construction. Stacy had her baby and should be back the last week of the month. Michelle is doing great and it works well for her. We did start the come and go library with the paperbacks that are for sell.
6. Financial Report:
 - a. Approval of February Reports: The check for the city did come in. We have been purchasing books to get ready for some events for the library. Summer reading program items are in. Exploration Place is talking about giving incentives to children that complete the summer reading program. Jan makes a motion to approve the financial report as presented, Seconded by Jo. Approved 5/0.
7. Old Business
 - a. Projects that we want to complete this year and when:
 - i. Computer Lab- Making sure that we have enough room for the computers.
 - ii. Circulation Desk
 - iii. Landscaping- sod and irrigation
 - iv. Hiring of a network/computer expert
 - v. Technology Upgrades
 - vi. Temporary signage
 1. Long term goal permeate signage
 - vii. Drop box that drops into the building.
 - viii. All staff working a minimum of 20 hours a week to qualify for KEPERS.

- ix. Signs for over the stacks (Presently working on)
- x. Computer furniture
- b. Nominations of Officers or 2012: Denise makes a motion to combine the responsibilities of the secretary and treasurer positions into one elected position on the Goddard Library Board, seconded by Christine. Approval 5/0. Motion is unanimous.
- c. Summer Brochure: Dan is going to send out an email tomorrow morning about what we would like to see in the summer library brochure. Will discuss at the next meeting.
- d. Signage: We have talked about signage. We are going to get temporary signage for Summer Reading.
- e. Policy Changes
 - i. Self Renewal: Christine to approve self renewals as presented, seconded by Denise. Approval 5/0.
 - ii. Renewal of Movies: Denise made a motion to approve renewal of movies as presented, seconded by Jan. Approved 5/0.
 - iii. Streaming movies and television shows on library computers: Christine make a motion to approve as written, seconded by Jo. Approved 5/0.
- 8. New Business: April we will look at the different technology and vote for officers.
- 9. As may be presented: None at this time.
- 10. Adjournment: Christine makes a motion for adjournment, seconded by Jan. Adjourned at 9:22.