

Library Board Meeting

Tuesday, May 8, 2012

8:00 PM

1. **Roll Call:** Jan McCrary, Kendra Mork, Dan Funke, Christine Gable, Jo Walters, Denise Omlie, and Alexis Vincent. Absent: excused, Tammy Carlyle.
2. **Approval of Agenda:** Denise makes a motion to approve agenda with corrections, seconded by Jan. Approved 6/0
3. **Minutes of Regular Meeting, April 10, 2012:** Jan can make a motion to approve minutes with corrections, seconded Denise. Approved 6/0.
4. **Correspondence and Communication:** Nothing to report at this time.
5. **Librarian's Report**
 - a. **Circulation Report:** We finished up story times and will start back up on June 5. Had a good month. Staci and Kendra enjoyed the library conference. There was a book sale on Saturday and there were more patrons than expected.
6. **Financial Report:**
 - a. **Approval of April Reports:** Christy makes a motion to approve the April financial reports, seconded by Alexis. Approved 6/0.
7. **Old Business**
 - a. **Summer Brochure:** Board checked over the brochure that is being sent out. We corrected typos and make changes.
 - b. **Circulation Desk:** Jo made the motion to approve the electrical bid from Cheney Electric for \$540 with a \$60 contingency, seconded by Jan. Approved 6/0.
 - c. **Landscaping:** The City Council is asking the Library to pay for half of the landscaping. Jan made a motion to approve \$600 for landscaping, seconded by Jo. Approved 6/0.
8. **New Business**
 - a. **Electrical Changes:**
 - b. **Landscaping Bid:**
9. **Executive Session:** Christy makes a motion to go into session for non-elective personnel not to exceed 10 minutes, seconded by Denise, Approved 6/0. In at 8:88 out at 9:05. There were no binding actions that took place.
Jan makes a motion to go into executive for non-elective personnel not to exceed 15 minutes, seconded by Denise. In at 9:10 out at 9:25. There were no binding actions taken.
Jan made a motion to allow the director to disseminate pay raises according to evaluations, seconded by Denise. Approved 6/0.
10. **As May be Presented:** Website has been updated, summer reading registration is to be up soon. Looking at being able to update website without going through IT.
11. **Adjournment:** Denise makes a motion to adjourn, Adjourn at 9:37.