

Library Board Meeting
Tuesday, June 12, 2012
8:00 PM

1. **Roll Call:** Kendra Mork, Christine Gable, Jo Walters, Alexis Vincent, Jan McCrary, and Tammy Carlyle. Dan Funke at 8:15. Absent: excused, Denise Omli.
2. **Approval of Agenda:** Alexis makes a motion to approve the agenda as presented, seconded by Jo. Motion approved 5/0.
3. **Minutes of Regular Meeting May 8, 2012:** Jo makes a motion to approve the minutes from May meeting, seconded by Alexis. Passed 4/0. Abstained 1.
4. **Correspondence and communications:**
5. **Librarian's Report**
 - a. **Circulation Report:** The circulation was installed last Wednesday. Cheney electric was to come to help set up the electrical. Cheney did not show up due to illness, and Dan helped to set up a computer. Cheney will be here on Tuesday morning to finish the set up job. Someone from the school will come over to make sure make sure that the data lines are run correctly. Numbers are really good for summer, but there are some people already claiming their last reading prize.
The library staff is finding nails in the parking lot. A police report was filed. Two of the three leaks in the roof have been fixed.
6. **Financial Report**
 - a. **Approval of May Reports:** Christy makes a motion to approve the May reports as presented, seconded by Jan. Approved 5.0
7. **Old Business**
 - a. **Landscaping:** Flag pole will be in next week and up by mid-week. Once the flag pole is installed the final grading of the land will be done and sod will be laid. Brady will come in to plant the landscaping once the final grade is done.
8. **New Business**
 - a. **Technology Needs**
 - i. **Computers:** The internet from Cox will take our cost from \$63.95 a month to around \$100 a month. Alexis make a motion to raise the internet cost to \$99.95 and sign a 3-5 year contract, seconded by Jan. Approved 5/0.
There were two bids one from SCKLS and one from JOST. The bid from SCKLS was \$7, 309.40 and it includes 5 monitors and 10 computers and instillation. The bid from JOST was \$10,835.84 and includes 8 monitors and 10 computers, shipping and handling, instillation.
Christy makes a motion to purchase 10 computers and 10 monitors from SCKLS, seconded by Jan. Approved 5/0.
 - ii. **Printer/Copier:** There is one bid in for an all-in-one color copier and printer. The bid is from RICHO. For an outright purchase of an all-in-one is \$6,880. We are

still waiting on bids from other companies. We will table the issue until the bids come in.

- 9. As May Be Presented:** There was a request to lower the incoming fax charges from \$1 to \$.10. Tammy make a motion to lower the price to \$.10 for incoming faxes, seconded Jo. Approved 5/0.
- 10. Adjournment:** Motion for adjournment by Jo, and Alexis seconded. Adjourned at 9:04.