

Library Board Minutes

Tuesday, September 11, 2012

8:00 PM

1. **Roll Call-** Jan McCrary, Alexis Vincent, Jo Walters, Tammy Carlyle, Dan Funke, Kendra Mork, Christy Gable, and Denise Omli.
2. **Approval of Agenda-** Jan moves to approve the agenda as presented, seconded by Denise. Approval 7/0.
3. **Minutes of Regular Meeting August 14, 2012-** Alexis make a motion to approve the minutes as presented, seconded by Jan. Approval 7/0
4. **Correspondence and communications-** None at this time.
5. **Librarian's Report**
 - a. **Circulation Report-** Numbers are coming down from summer. The computer usage is back up. There are more adults coming now that the kids are back in school. The library cards are still up for this time of year.
 - b. **Summer Reading-** Had 386 sign up and only 107 that finished the program.
6. **Financial Report**
 - a. **Approval of August reports-** Christy makes a motion to approve the financial reports as presented, seconded by Alexis. Approval 7/0.
7. **Old Business**
 - a. **Printer/Copier-** wanted to report that the copier is in. The staff will have training next week. The copier will be ready for networking within the next week or so.
 - b. **Hiring Guidelines-** Tabled until next month so the committee has a change to look at the policy manual. Kendra will be email the committee the newest policies.
 - c. **Budget Committee-** Nothing new. Will work on the preliminary before next month.
8. **New Business-** There will be a light on the flag pole by next week. Dan is checking on the flower bed out front to see if they can get them in before Fall Festival.
9. **As May be Presented-** Make sure that there are brochures at the open enrollment next August. Put Summer Reading on Agenda later this fall to talk about ways to cut cost and supply more and disclaimers for winners.
10. **Adjournment-** Denise motioned for adjournment, seconded by Jan. Adjourned 8:52.