

LIBRARY BOARD MEETING
MINUTES

Monday
January 14, 2013
7:02 PM

1. **Attendance:** Jan McCrary, Alexis Vincent, Jo Walters, Christy Gable, Tammy Carlyle, and Kendra Mork. **Absent:** Dan Funke-excused and Denise Omli-excused
2. **Approval of Agenda:** Christy makes motion to approve the agenda with a postponement of 7a until February, seconded by Alexia. Passed 5/0.
3. **Minutes of Regular Meeting December 10, 2012:** Tammy makes a motion to approve the minutes with no changes, Alexis seconded. Passes 5/0
4. **Correspondence and Communication:** There were some Christmas cards, but nothing significant.
5. **Librarian's Report**
 - a. **Circulation Report:** Finally saw the year in review. There were many increases, including computer usage, overall checkouts, new library cards and attendance. Basic inventory is complete and total inventory should be done by February. We are processing in donated materials that came in at the end of the year. The hot spot has been fixed.
6. **Financial Report:** Christy authorized Kendra to void the check to Kansas Gas Services that has been on the books since April, so she can close out the books for the year.
 - a. **Approval of December Reports:** Christy makes a motion to accept the December reports, Jo seconds. Passed 5/0
7. **Old Business:**
 - a. **Hiring Guidelines Policy:** The meeting has been rescheduled for January 19, at 9:30 am.
 - b. **Residency Policy:** Kendra will make slight changes and bring to the table next month for final vote.
8. **New Business:**
 - a. **Committee for Nominations of Officers for April:** Jo is retiring from the Board. The Board talked about the committee and since no volunteers presented we will table the discussion until next month when the fill board will be here.
 - b. **Goals for Library:** Kendra will send out the past goal sheet for us to look over and review.
9. **As May Be Presented:** Kendra will check into Tumble Books and check tracking on the website. We want to know how many people visit the site, and what they are looking at the most.
10. **Adjournment:** Christy makes a motion to adjourn, Jo seconds. Passed 5/0. Adjourned at 8:20.