

Library Board Minutes
February 11, 2013
7:00 PM

1. **Roll Call:** Jan McCrary, Alexis Vincent, Jo Walters, Christy Gable, Tammy Carlyle, Denise Omli, Kendra Mork, and Dan Funke.
2. **Approval of Agenda:** Jan moves to approve the agenda, seconded by Alexis. Passed 7/0.
3. **Minutes of Regular Meeting January 14, 2013:** Alexis motions to approve the minutes as presented, seconded by Jan. Passed 7/0
4. **Correspondence and Communication:** There is done at this time.
5. **Librarian's Report**
 - a. **Circulation Report:** January went smoothly. There were 25 new library cards issued, 162 reference questions and interlibrary is going back up. There have been many new books processed in, including the books for Summer Reading. There have been 347 hits on the website between April 2012 and February 7, 2013.
6. **Financial Report**
 - a. **Approval of January Reports:** Christy makes a motion to approve the reports for January as presented, seconded by Denise. Passed 7/0
7. **Old Business**
 - a. **Hiring Guidelines:** The committee presented the recommendations to the board. We will adjust the wording and bring it to the next board meeting.
 - b. **Residency Policy:** Kendra presented the residency policy to the board. Christy made a motion to add the policy to the policy manual, seconded by Jan. Passed 7/0
 - c. **Goals for the Library:** We looked at goals for the library. Kendra gave us a sheet of past goals to look at and think about. We will discuss goals at the March meeting.
8. **New Business**
 - a. **Outdoor Signage:** There were 2 proposals and we are still waiting on a third. We want to have a decision made by April and are looking at spending \$16,000 to \$20,000 on an electronic sign.
 - b. **Inside Book Drop Proposal:** City maintenance found an ironworker that may be able to convert the deposit box into a book drop to have a drop inside the building.
9. **As May Be Presented**
 - a. Summer Reading flyer is almost ready. There will be puppets, Wichita Paranormal club is doing an activity, and there will be an Archery program. The Levand trust will be around \$2000 again this year. Sunday attendance for 3 hours is 6-15 patrons. Jan and Denise are on the committee for nominations.
10. **Adjournment:** motioned by Christy and seconded by Alexis. Out at 8:05 PM.