

**Library Board Meeting  
Minutes  
Monday, June 10, 2013  
7:00 PM**

- 1. Attendance:** Dan Funke, Sherelyn French, Kendra Mork, Becky Phillips and Alexis Vincent. **Absent:** Christy Gable, Jan McCrary, Denise Omli
- 2. Approval of the Agenda:** Sherelyn makes a motion to approve the agenda as presented, seconded by Becky. Approved 4/0
- 3. Minutes of the Regular Meeting April 8, 2013:** Sherelyn makes a motion to approve the minutes from the May 13 meeting, Becky seconds. Approved 4/0
- 4. Correspondence and Communication:** None
- 5. Librarian's Report:**
  - a. 44 new cards. Summer Story Hour is going well. The sign pole is up and the sign and electric will go in in the next week or so. The book drop is in but not operational. Large print is in the process of being moved. Lots of new books have been added, especially children's for next year's Summer Reading.
- 6. Financial Report:**
  - a. The Grant in Aid came in and was more than anticipated. There will no longer be any income for book sales.
  - b. Alexis makes a motion to approve the financial statements as presented, seconded by Becky. Approved 4/0
- 7. Old Business:**
  - a. **Hiring Guidelines Report:** Alexis presented the scale. It was decided to discuss in more detail in Executive Session and to allow the full Board to look over it and have additional discussion at the next meeting.
  - b. **Sign for Library:** Dan reported that the pole is up and the electric will be ready in the next week or so and then the sign will go up and then he, Kendra and an additional staff member will be trained to use it.
  - c. **Inside Book Drop:** Already discussed in Librarian's Report
- 8. New Business:**
  - a. **For Profit usage:** Current policy (according to state law) states that a for profit organization/individual *\*cannot\** use public property. We do not have a firm policy in place, and there have been a couple of instances that necessitate reviewing this. Kendra will find and present what we do have at the next meeting.
  - b. **Long Term Goal Workshop:** Most of the 1 Year Goals have been achieved, are nearly done or are ongoing. Sherlelyn suggested that we divide goals into Capital and Programming/Community Involvement. Also, could we change the log-in for self renewal to a user name instead of the patron's barcode and advertise more. Alexis suggested that the renewal link be printed at the bottom of the checkout receipt.

c. **New Sign Advertising:** Dan presented a rough draft of a policy for outside entities to use/purchase ad space on the sign. It was reviewed and changed and will be sent to all Board members to review for the next meeting.

9. **Executive Session:** Becky makes a motion to go into executive session for 10 minutes to discuss non-elected personnel, Sherelyn seconds, approved 4/0. Into executive session 8:11, out at 8:21. No binding action was taken. Becky makes a motion to go back into executive session to continue discussion, Sherelyn seconds, approved 4/0. Into executive session 8:20 out 8:25. No binding action was taken.

10. **As May Be Presented:** none

11. **Adjournment:** Sherelyn makes a motion for adjournment, seconded by Becky. Approved 4/0  
Adjourned 8:30.