

**Library Board Meeting
Minutes
Monday, August 12, 2013
7:00 PM**

1. Attendance: Dan Funke, Sherelyn French, Christy Gable, Jan McCrary, Kendra Mork, Denise Omli, and Alexis Vincent. **Absent:** Becky Phillips

2. Approval of the Agenda: Christy makes a motion to approve the agenda, seconded by Denise. Approved 6/0

3. Minutes of the Regular Meeting July 8, 2013: Denise makes a motion to approve the minutes from the July 8 meeting with corrections, Sherelyn seconds. Approved 6/0

4. Correspondence and Communication: Kendra submitted an application for Best Small Town Library. The leaning problem with the outdoor sign will be fixed at the cost of the installer by September 1st or we will assess a \$100/day fine. Indoor signs will be installed by Friday.

5. Librarian's Report:

a. Circulation report- Checkout and attendance are high as expected with the summer reading program. Both are expected to drop off since the program is done.

b. Summer Reading Report by Staci- Summer reading went very well. The YA involvement is up. The new bookmark system worked well. Staff has noted a few problems that will be addressed for next summer.

6. Financial Report:

a. Nothing of note. Alexis makes a motion to approve the financial statements as presented, seconded by Christy. Approved 6/0

7. Old Business:

a. Hiring Guidelines Report: Recommendations by the committee were discussed. Motion was made by Jan to accept Section 3.05 B, seconded by Alexis, passed 6/0. The Director will look at Section A for the next meeting.

8. Executive Session: Christy makes a motion to go into executive session for 10 minutes to discuss non-elected personnel, Alexis seconds, approved 6/0. Into executive session 7:40, out at 7:50. No binding action was taken.

9. New Business:

a. Long Term Goal Workshop: Several suggestions were made about the Library's digital presence as well as for changes that could be made to the building and for the Board to review the policy manual. All suggestions will be organized and looked at for the next meeting.

10. Adjournment: Denise makes a motion for adjournment, seconded by Christy. Approved 6/0
Adjourned 8:15 .