

**Library Board Meeting  
Minutes  
Monday, September 9, 2013  
7:00 PM**

- 1. Attendance:** Dan Funke, Christy Gable, Jan McCrary, Kendra Mork, Becky Phillips and Alexis Vincent.  
**Absent:** Sherelyn French and Denise Omli
  
- 2. Approval of the Agenda:** Christy makes a motion to approve the agenda, seconded by Jan. Approved 5/0
  
- 3. Minutes of the Regular Meeting July 8, 2013:** Christine makes a motion to approve the minutes from the August 12 meeting as read, Becky seconds. Approved 5/0
  
- 4. Correspondence and Communication:** An e-mail was received from Sherelyn stating that due to personal issues she asks the board to accept her resignation. Jan makes motion to approve with regret, Becky seconds. Approved 5/0
  
- 5. Librarian's Report:** Received SCKLS money. Numbers were above 400 for summer reading. Signs are up. Paper backs have been moved. Shelving was expanded for movies and future audio books. The first Goddard gathering will be held Sept. 13. Activities will be out front and movies will be shown.
  
- 6. Financial Report:**
  - a. We now have someone to clean outside. Activities committee check was for the shelving expenses. Alexis makes motion to approve, seconded by Christy. Approved 5/0
  
- 7. Old Business:**
  - a. **Hiring Guidelines Report:** Christine makes motion to accept Section A as presented, Jan seconds. Approved 5/0.
  
  - b. **Long Term Goals:** Change Director to salary added to Board Goals.
  
- 9. New Business:**
  - a. **Policy Manual Review:** Kendra will present sections to review starting in October.
  
  - b. **ALA Conference for Staff:** Kendra would like to take entire staff. The Library would be staffed by volunteers. Dates from June 25<sup>th</sup> to July 1<sup>st</sup> 2014. SCKLS would reimburse for cost of conference and Library would pay for travel and possibly food stipend.
  
- 10. As May Be Presented:** Outdoor sign problem is still being dealt with. Owners of lot on SW corner of building have cleaned it up. Drain pipe is going to be extended so it doesn't run onto the sidewalk.
  
- 11. Adjournment:** Christine makes a motion for adjournment, seconded by Becky. Approved 5/0  
Adjourned 7:45.