

**Library Board Meeting**  
**Minutes**  
**Monday, December 9, 2013**  
**7:00 PM**

- 1. Attendance:** Dan Funke, Christy Gable, Dale Haverkamp Jan McCrary, Kendra Mork, Denise Omli and Alexis Vincent. Absent: Becky Phillips
- 2. Approval of the Agenda:** Christy makes a motion to approve the agenda, seconded by Denise. Approved 6/0
- 3. Minutes of the Regular Meeting November 11, 2013:** Denise makes a motion to approve the minutes from the November 11 meeting as corrected, Jan seconds. Approved 6/0
- 4. Correspondence and Communication:** The Mayor sends her regards and thanks the Board for their service this year.
- 5. Librarian's Report:**
  - a.** Circulation Report: November was slow as usual. The library will probably have about the same as last year for checkouts. A list of the new materials for the year was presented, as well as a calendar for next year.
  - b.** Website over view: Checking to see what can and can't be changed. Kendra will report back in January.
- 6. Financial Report:**
  - a.** Almost everything is in line except KPERs and Building Maintenance and Building Supplies. Maintenance and supplies was for the new sign, no money was taken out of reserves. There should still be another check coming from the City. Alexis makes motion to approve, Jan seconds. 6/0
- 7. Old Business:**
  - a. Employee Holiday:** Denise makes a motion to purchase \$50 gift card for each employee, Jan seconds. 6/0
- 8. Executive Session:** Christy makes a motion to go into executive session with Kendra included for 15 minutes to discuss non-elected personnel, Jan seconds. 6/0 In at 7:25 out 7:40. President of the Board Dan Funke reports that no binding action was taken. Denise makes a motion to return to executive session for another 15 minutes, Dale seconds. 6/0 In at 7:40 out at 8:55. President of the Board Dan Funke reports that no binding action was taken.  
Christy makes a motion to give designated \$0.15 raises for December 2013, Jan seconds. 6/0  
Christy makes a motion as of January 1<sup>st</sup> 2014, all employees \$0.15 reflected on their first paycheck, Denise seconds. 6/0
- 9. New Business:** None
- 10. As May Be Presented:** The book drop was fixed. Part of the guttering was fixed, but another section still needs to be looked at. There was a good turnout for the tree lighting. Looking into surveillance cameras.

**11. Adjournment:** Christy makes a motion for adjournment, seconded by Denise. Approved 6/0  
Adjourned 8:00pm.