

**Library Board Meeting
Minutes
Monday, February 10, 2014
7:05 PM**

1. Attendance: Christy Gable, Dale Haverkamp, Jan McCrary, Kendra Mork, Becky Phillips and Alexis Vincent. Absent: Dan Funke, Denise Omli

2. Approval of the Agenda: Becky makes a motion to approve the agenda, seconded by Jan. Approved 5/0

3. Minutes of the Regular Meeting January 13, 2014: Jan makes a motion to approve the minutes from the January 13 meeting, Becky seconds. Approved 5/0

4. Correspondence and Communication: Letter from Bank of America for approval of Levand Trust percentage.

5. Librarian's Report:

a. Snow removal still isn't very good. Kendra will check around for someone to do what the City isn't getting.

b. 27 new cards, attendance normal.

6. Financial Report:

a. Received check from the City. Lots of first of the year expenses. Alexis makes motion to approve, Jan seconds. Approved 5/0

7. Old Business:

a. **Popcorn Machine:** 3 quotes. Jan makes motion to buy from Amazon, seconded by Dale. Approved 5/0

8. New Business:

a. **Policy Manual Overview:** Jan makes a motion to approve with the change of wording "Clerk" to "Director" in 2.04, Becky seconds. Approved 5/0

9. As May Be Presented: Kendra will get bids on coffee bar and carpet cleaner. Christine suggested splitting Secretary/Treasurer- will discuss at the next meeting.

10. Adjournment: Becky makes a motion for adjournment, seconded by Jan. Approved 5/0 Adjourned 7:40.