

**Library Board Meeting
Minutes
Monday, July 14, 2014
7:02 PM**

- 1. Attendance:** Dan Funke, Christy Gable, Jan McCrary, Kendra Mork, Becky Phillips and Alexis Vincent (7:05).
Absent: Denise Omli Guest: Sandy Schlinder
- 2. Approval of the Agenda:** Dan makes a motion to approve the agenda, seconded by Jan. Approved 4/0
- 3. Minutes of the Regular Meeting May 12, 2014:** Dan makes a motion to approve the minutes from the April meeting, Becky seconds. Approved 4/0
- 4. Correspondence and Communication:** None
- 5. Visit with Staff about ALA:** Staff sends thanks for allowing them to attend. They learned a lot and brought a lot back to the Library. Kendra got a lot of good information about Verso.
- 6. Librarian's Report:** LOTS of new cards and checkouts. Computers are busy as well as Wi-Fi.
- 7. Financial Report:** Received payment from City. Nothing else of note. Alexis makes motion to approve the financial report, Becky seconds. Approved 5/0
- 8. Old Business:**
 - a. Security Cameras:** Waiting on new cabinet design so that the wiring can go where it needs to.
 - b. Wiring Estimate for Storeroom and Vault:** Dan makes a motion to approve Atlas Electric with change to north wall, not to exceed \$4,000.00, Jan seconds. Approved 5/0.
 - c. Study/Coffee Bar:** Change to bid because of size change. Dan makes motion to accept Torske Construction's bid of \$2,275, Becky seconds. Approved 5/0
- 9. New Business:**
 - a. Vote-Dan:** Dan wants to encourage everyone to vote on August 5.
 - b. Payroll-Base Start Pay:** Dan makes a motion to approve the new position of Customer Service Clerk-Temporary Position and its description with a starting base pay of \$7.50 per hour, Becky seconds. Approved 5/0.
Dan makes a motion to approve the new position of Customer Service Clerk and its description with a starting base pay of \$9.00 per hour, Becky seconds. Approved 5/0.
Dan makes a motion to approve the new positions of Library Assistant-Technology/Summer Reading and Library Assistant- Processing/Programming and their descriptions with a starting base pay of \$10.00 per hour, Jan seconds. Approved 5/0.
- 10. Executive Session:** Dan makes a motion to go into executive session not to exceed 5 minutes to discuss non-elected personnel, Jan seconds. Approved 5/0. In at 8:32 out 8:37. No binding action was taken. Dan makes a motion to approve raises as presented by Library Director retroactive to July 1, 2014, Jan seconds. Approved 5/0. Dan makes a motion to raise Director pay to \$14.45 per hour, retroactive to July 1, 2014, Becky seconds. Approved 5/0.
- 11. As May Be Presented:** Dan will put down mulch out front next week.
- 12. Adjournment:** Dan makes a motion for adjournment, seconded by Jan. Approved 5/0. Adjourned 8:43.