

**Library Board Meeting**  
**Minutes**  
**Monday, August 10, 2015**  
**7:05 P.M.**

- 1. Attendance:** Dan Funke, Christy Gable, Vickie Luthi, Kendra Mork and Alexis Vincent. Absent Jan McCrary, Becky Phillips and Sandy Schindler.
- 2. Approval of the Agenda:** Christy makes a motion to approve the agenda, seconded by Vickie. Approved 4/0
- 3. Minutes of the July 13, 2015 Meeting:** Vicki makes a motion to approve the minutes from the meeting. Christi seconds. Approved 4/0
- 4. Correspondence and Communication:** The minutes are not available online, will be corrected.
- 5. Librarian's Report:**
  - a. Thirty five new cards issued.
  - b. Summer reading is done. Four hundred thirty seven started, 200 completed, 83 participated but did not complete. Overall completion percentage is up from last year. Cost per person is down.
- 6. Financial Report:**
  - a. Nothing unusual. Got a donation from First National Bank of Hutchison for Summer Reading. Alexis made a motion to approve financial report, Christy seconds. Approved 4/0.
- 7. Old Business:**
  - a. Launchpad: Policy covers them, but will add specifically to new forms for child checkout. Will look into getting more based on checkout activity for the one we have.
  - b. Credit Card: Kendra presented options for KanPay, PayPal and Square. Vicki makes a motion to use KanPay with 3% convenience fee for patrons, Christi seconds. Approved 4/0.
- 8. New Business:**
  - a. 2016 Budget Committee: Dan and Alexis appointed to the committee.
- 9. As may be presented:** Alexis noted that books on home preserving foods before new guidelines in 1994 need to be labeled or replaced with new editions. Kendra said that because if a library conference in Kansas City, she will need to shorten Library hours Sept. 29- Oct. 2. Alexis asked about Notary service- it is in the process. Dan is in the process of preserving documents for area organizations.
- 10. Adjournment:** Dan made a motion to adjourn, seconded by Alexis. Approved 4/0 Adjourned 7:45.