

Library Board Meeting Minutes

Aug. 8, 2016

7:05 PM

- 1. Attendance:** Kendra Mork, Alexis Vincent, Vickie Luthi, Becky Phillips, Dan Funke, Lisa Fouts, Jan McCrary
- 2. Approval of Agenda:** Motion to approve the agenda made by Becky Phillips and seconded by Alexis Vincent, approved by all.
- 3. Minutes of July 11, 2016 meeting:** Motion to accept the minutes made by Alexis Vincent and seconded by Becky Phillips, approved by all.
- 4. Correspondence and Communication:** Dan Funke presented 2 letters sent to Lisa Stoller and Goddard Woman's Club.
- 5. Librarian's Report:** Attendance numbers down from last month, but up from last year. 44 new cards issued.
Air conditioner was inspected and repaired with new components.
Office programs and Quik Books are installed and running.
Summer reading program was completed. 426 signed up with 196 completing the program. Alexis commented that her children did not care for the program. Her children did not turn in their work but they did not know about the weekly prizes. The On the Border coupons that were handed out were expired. Kendra will check on this. Gave away 196 pool passes. Bike winners: Caleb Meyer, Sophia Engle, & Brinnan Douglas. Aug. 9 is Lunch with the Librarian. There will also be a movie with popcorn. Off campus program stated with Little Lions. 38 children participated.
Next years program will be Construction & Architecture.
- 6. Financial Report:** Received 2 checks from the City. Payroll up because of extra hours spent on the Summer Reading Program. Motion to accept the report was made by Alexis Vincent and seconded by Lisa Fouts, approved by all.
- 7. Old business:** Loss and damage fines to be changed to \$5. Motion made by Alexis Vincent and seconded by Jan McCrary, approved by all.

8. New Business: Policy Manual was reviewed. Motion to approve the changes made by Lisa Fouts and seconded by Becky Phillips, approved by all.

9. As may be presented: Dan Funke moves to recess into executive session pursuant to non-elected personnel matters (to include the Library Director) and that the Board will re-convene the open meeting in the Library Commons area after 10 minutes. Becky Phillips made the motion, seconded by Alexis Vincent, approved by all to go to executive session. No binding action was taken.

10. Adjournment: Becky Phillips made the motion to adjourn, seconded by Alexis Vincent, approved by all.

Submitted by: Vickie Luthi