

## Library Board Meeting Minutes

Sept. 12, 2016

7:05 PM

**1. Attendance:** Kendra Mork, Alexis Vincent, Vickie Luthi, Becky Phillips, Dan Funke, Lisa Fouts, Jan McCrary

**2. Approval of Agenda:** Motion made to accept agenda as presented by Alexis and seconded by Becky , approved 6/0.

**3. Minutes of the Aug. 8, 2016 meeting:** Changes to be made by Kendra. Motion made by Alexis and seconded by Becky to accept minutes with changes, approved 6/0.

**4. Correspondence and Communication:** City is still working on the water problems in front of the building.

**5. Librarian's Report:** Library had a good month. New library cards issued up. Inter library loans were up. Books loaned staying level. "Loaned books" are books our library owns and lends to other libraries. "Borrowed books" are books we borrow from other libraries. On-line magazine service numbers to be added to report. Big read plans under way for Oct. 16. Will design henna tattoos, light bulb art, and will service red and yellow food.

One young man has reached his behavior issues limit and his parents need to come in and discuss this issue with the librarian before he can return to the library.

Dan expressed concern that the library numbers are down from last year. Alexis commented that her children have read everything that they are interested in. Kendra said they are ordering everything that is being requested. Lisa commented that the school libraries are different because they have new students checking out books every year. Aug. is a low number month because the summer reading program has ended. The question was ask if we can get actual school books in the library. So far, the High Schools have not responded to Kendra's request for the reading list, so the library can not make sure they have the correct books.

A library employee has resigned and will leave Sept. 30, 2016.

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**6. Financial Report:** Reviewed report and found nothing unusual. Motion made by Lisa, and seconded by Alexis to accept Financial Report. Approved 6/0.

**7. Old business:** Nothing to report.

**8. New Business:** SCKLS is changing the new computer limit to 5 new per year. If you purchase more, SCKLS will not fix any problems with them. The library has 10 computers that will not accept Windows 10. SCKLS requires all computers to have Smart Shield 'like' programs and they are going to a new Smart Shield program on new computers.

We will order 5 new computers for the library. The money is in our budget. The library could sell the 5 old computer towers (2 years old). Motion was made to buy 5 new computers from SCKLS by Jan and seconded by Becky. Approved 6/0.

Policy review – Sec. 4.03 C Motion was made by Alexis, seconded by Jan to eliminate this section. Approved 6/0.

Patron policy – Kendra ask the board to consider, changing the fines to \$0 except for movies and inter library loans. Also, putting out a donation jar for late charges. Change the check out limit from 2 to 4 weeks except on best sellers & new books and changing the age to use a computer to 8 years old. The board has 2 member names ready to be installed on the plaque with 2 more soon to become ready.

**9. As may be presented:** Nothing to report.

**10. Adjournment:** Alexis made a motion to adjourn, seconded by Becky @ 7:59 pm.  
Approved 6/0.