

Library Board Meeting Minutes
Feb. 13, 2017 7:05 PM

1. Attendance: Kendra Mork, Alexis Vincent, Vickie Luthi, Becky Phillips, Lisa Fouts, Jan McCrary. Absent: Dan Funke Guest: Frank Petsche
2. Approval of Agenda: Motion made, to accept agenda as presented, by Jan and seconded by Becky, approved 5/0.
3. Minutes: Minutes from the Dec 12, 2016 meeting were reviewed and Lisa made a motion to accept, seconded by Becky. Approved 5/ No meeting was held in January.
4. Correspondence and Communication: Accountant Mike Paasch, requested an increase.
5. Librarian's Report: Numbers were up for Dec. Reviewed State Report. Will be getting 5 new computers and 2 monitors.
6. Financial Report: Final check received from City. Reviewed reports for Dec. and Jan. Motion made to accept Dec. report by Becky and seconded by Jan. Approved 5/0. Motion made to accept Jan. report by Jan and seconded by Becky. Approved 5/0.
7. Old business: Last year's mailing of the tri-fold brochure was 18 cents, which was a mistake. The real cost will be 49 cents this year. The brochure will be changed to an 8x10 size so the mailing cost will be 18 cents.
8. New Business:
 - a. Reviewed Policy Manual. Names need changed. Lisa made a motion to approve, Becky seconded, Approved 5/0.
 - b. 3 staff will attend Library Workshop so the Library will close on March 29, 2017.
 - c. Accountant Mike Paasch requested fee increase from \$75 to \$90 per month. Jan made a motion to approve, Becky seconded. Approved 5/0.
9. Adjournment: Becky made a motion to adjourn, Jan seconded. Approved 5/3.
7:35 pm