

**Library Board Meeting
Minutes
Monday, October 9, 2017
7:05 PM**

- 1. Attendance:** Dan Funke, Vickie Luthi, Jan McCrary, Kendra Mork, Frank Petsche, Becky Phillips, and Alexis Vincent. Absent: Lisa Fouts

- 2. Approval of the Agenda:** Becky makes a motion to approve the agenda, Alexis seconds. Approved 6/0

- 3. Minutes of the September 11, 2017 Meeting:** Jan makes a motion to approve the minutes from the meeting as presented, Becky seconds. Approved 6/0

- 4. Correspondence and Communication:** None

- 5. Librarian's Report:** Levand allotment- small increase. New shelving arrived. Will work on getting assembled. Evaluations will be done by next month. Numbers back to non-summer normal.

- 6. Financial Report:** Received SCKLS and City checks. In budget, Maintain building and grounds us because of window washing, Payroll taxes has a typo. Vickie made a motion to approve financial report, Frank seconds. Approved 6/0

- 7. Old Business:**
 - a. Shelving:** Delivered with no problems. Frank made a motion to close the Library November 9-12, 2017 to install shelving and reorganize inventory, Jan seconds. Approved 6/0
 - b. WSU Contract Update/ City Council Report:** Sent in contract. City Council gave \$5,000

8. New Business:

a. Security System Update and Quote: Will come back next month with some additions.

b. Budget Committee 2018: Lisa and Alexis appointed by Dan.

9. As may be presented: Will be fixing up the south side of the building.

10. Adjournment: Alexis made a motion to adjourn, seconded by Becky. Approved 6/0. Adjourned 7:45 pm.

The above minutes are a draft copy of the minutes. Minutes must be approved by a quorum of the Goddard Public Library Board at the next convened meeting.