

**Library Board Meeting
Minutes
Monday, November 13, 2017
7:05 PM**

- 1. Attendance:** Dan Funke, Vickie Luthi, Jan McCrary, Kendra Mork, Frank Petsche, Becky Phillips, and Alexis Vincent. Absent: Lisa Fouts

- 2. Approval of the Agenda:** Jan makes a motion to approve the agenda as modified, Becky seconds. Approved 6/0

- 3. Minutes of the October 9, 2017 Meeting:** Vickie makes a motion to approve the minutes from the meeting as presented, Frank seconds. Approved 6/0

- 4. Correspondence and Communication:** None

- 5. Librarian's Report:**
 - a. Circulation report:** Good month- Halloween and Puppet show.
 - b. Computer Restore Project:** Due to problems with Smart Shield, trying out a new program as a pilot program on ½ of computers.

- 6. Financial Report:** Financially quiet month. Alexis made a motion to approve financial report, Jan seconds. Approved 6/0

- 7. Old Business:**
 - a. Shelving:** All the shelving is in and is all good.
 - b. WSU Contract Update:** Dan, Vickie, Kendra met with Lisa Dodson from WSU
 - c. Security System upgrade and quote:** After a short discussion, Becky makes a motion to accept this bid from Car-Tel with the possible addition of a second monitor for

\$400, Frank seconds. Approved 6/0 Dan makes a motion to amend the former motion to include the possibility of selling the extra equipment, Becky seconds. Approved 6/0.

8. New Business:

a. Budget Discussion: Reviewed budget. Frank made motion to postpone the vote until December, Vickie seconds. Approved 6/0.

b. Executive Session: 7:45 Alexis moved to recess into executive session pursuant to non-elected personnel matters to include the Library Board. And that the Library Board will reconvene the open meeting in the Library commons area at 7:55. Vickie seconded. Approved 6/0. No binding action was taken.

9. As may be presented: Vickie suggested a possible book raffle at the tree lighting.

10. Adjournment: Frank made a motion to adjourn, seconded by Becky. Approved 6/0. Adjourned 8:00 pm.