

Library Board Meeting
Minutes
Monday, December 11, 2017
7:05 PM

- 1. Attendance:** Lisa Fouts, Dan Funke, Vickie Luthi, Jan McCrary, Kendra Mork, and Alexis Vincent. Absent: Frank Petsche, Becky Phillips,
- 2. Approval of the Agenda:** Lisa makes a motion to approve the agenda as modified, Jan seconds. Approved 5/0
- 3. Minutes of the November 13, 2017 Meeting:** Jan makes a motion to approve the minutes from the meeting as presented, Vickie seconds. Approved 5/0
- 4. Correspondence and Communication:** Yellow building paperwork signed Friday, will go from there.
- 5. Librarian's Report:**
 - a. Circulation report:** Changed Lisa to absent on report, was a slower month, probably due to closure for installation of new shelving. Turnover rate report, also average age of collection is relatively new.
 - b. Computer Restore Project:** Now on ½ of computers
- 6. Financial Report:** Got a check from the City, still a small one to come at the very end of December. Lisa made a motion to approve financial report, Alexis seconds. Approved 5/0
- 7. Old Business:**
 - a. Budget Vote:** Alexis makes a motion to approve the budget as presented, Jan seconds. Approved 5/0.

b. WSU Contract Update: First meeting was good, will get Senior group, PAT/PTO, Women's Club, and Chamber of Commerce

8. New Business:

a. Staff Recognition: Lisa made a motion for Kendra to purchase gift cards for staff at \$50 each, Vickie seconds. Approved 5/0.

b. Executive Session: 7:30 Alexis moved to recess into executive session pursuant to non-elected personnel matters to include the Library Board and the Library Director. And that the Library Board will reconvene the open meeting in the Library commons area at 7:40. Vickie seconded Approved 5/0. No binding action was taken. Vickie makes a motion to approve raises as recommended by the Library Director, Jan seconds. Approved 4/0, 1 abstention.

9. As may be presented: Tree lighting went really well. Received and email from Gary Medley about converting to LED-Dan will discuss with him.

10. Adjournment: Alexis made a motion to adjourn, seconded by Jan. Approved 5/0. Adjourned 7:45 pm.

The above minutes are a draft copy of the minutes. Minutes must be approved by a quorum of the Goddard Public Library Board at the next convened meeting.