

**Library Board Meeting  
Minutes  
Monday, April 9, 2018  
7:05 PM**

- 1. Attendance:** Lisa Fouts, Dan Funke, Vickie Luthi, Jan McCrary, Kendra Mork, Frank Petsche, Alexis Vincent.
- 2. Approval of the Agenda:** Alexis makes a motion to approve the agenda with corrections, Becky seconds. Approved 6/0
  - a. Board recognized Jan McCrary for her years of service on the Library Board.
  - b. Scouts, Andrew Barrett and Alec Stuart shared their proposed Eagle projects for Lions' Goddard Library Park.
- 3. Minutes of the March 12, 2018 Meeting:** Lisa makes a motion to approve the minutes with corrections, Frank seconds. Approved 6/0
- 4. Correspondence and Communication:** None to report from Kendra. Dan will contact the city about changing the lightbulbs.
- 5. Librarian's Report:** March was a busy month, with almost 1,500 visitors to the library. Carpets were cleaned on March 30<sup>th</sup>. Still waiting for outside lights to be changed. The library held three programs over Spring Break. Staff continues to work on Summer Reading Planning. Kendra and Michelle attended the Wichita Area Library Association Spring Symposium on April 9<sup>th</sup>.
- 6. Financial Report:** Alexis made a motion to approve financial report, Vickie seconds. Approved 6/0.
- 7. Old Business:**
  - a. WSU Update:** At the Neighbors United event on April 28<sup>th</sup>, community members will have the opportunity to answer four questions concerning the library. This will aid in developing the library's strategic plan.

**8. New Business:**

**a. Library Hours:** Discussed the updated hours in the library.

New Hours:

Monday – Thursday 9:30-7

Friday – 9:30- 5

Saturday- 9- 3

Sunday - 1-4

**b. Changes needed to Policy Manual:** Changes made to reflect updated library hours and library closings, as well as paid holidays. Frank motioned to approve the board policy as discussed, Vickie seconded. Approved 6/0.

**9. As may be presented:** Looked over employee job descriptions and assigned tasks.

**10. Adjournment:** Becky made a motion to adjourn, seconded by Frank. Approved 6/0. Adjourned 8:00 pm.

The above minutes are a draft copy of the minutes. Minutes must be approved by a quorum of the Goddard Public Library Board at the next convened meeting.