

Library Board Meeting
Minutes
Tuesday, September 11, 2018
7:05 PM

- 1. Attendance:** Lisa Dodson, Margo Rakes, Becky Luthi (left at 7:50), Alexis Vincent, Dan Funke, Frank Petsche, Alexis Vincent.
Absent: Ken Tingle

- 2. Approval of the Agenda:** Lisa makes a motion to approve the agenda with the change of moving executive session to Item 3a. Becky seconds. Approved 5/0.

- 3. Lisa Dodson – Assessment Draft:** Lisa shared with us the strategic plan document that Wichita State University Public Policy and Management Center have put together for our library.

- 3a. Executive Session –** Motion to recess into executive session for 5 minutes in order to discuss a performance matter involving a Library employee pursuant to the non-elected personnel matters exception, K.S.A. 75-4319(b)(1), the Library Board will reconvene the open meeting in the library at 7:45p.m.

- 4. Minutes of Meeting August 14, 2018 –** Lisa motions to approve the minutes with addition of listing absent board member to attendance. Frank seconds. Approved 4/0. One member abstained.

- 5. Correspondence and Communication:** Sidewalks to be poured this week.

- 6. Librarian’s Report:**
 - a. Circulation Report: Over 7,000 items were checked out during the month of August and 161 new materials added.

b. Summer Reading Report: More participation in the 2018 program than in the 2017 program. Over \$15,000 donated in prizes for summer reading.

7. Financial Report: Lisa motions to charge \$1 for faxes, no matter the size. Frank seconds. Becky motions to approve financial report as presented. Alexis seconds. Approved 4/0.

8. Old Business:

a. WSU Update

9. New Business:

a. Budget Committee – Lisa and Dan will be on budget committee.

10. As may be presented: Discussed little free libraries. A community member will be building boxes to place throughout the community. Girl Scouts and Women’s Club are helping with this endeavor. Kendra and library staff are seeking out contacts in Goddard housing developments to inquire about setting up Little Free Libraries within neighborhoods.

Also, looking to do a board training to guide board members in the reading of financial reports.

11. Adjournment: Alexis makes a motion to adjourn at 8:23. Becky seconds. Approved 4/0.

The above minutes are a draft copy of the minutes. Minutes must be approved by a quorum of the Goddard Public Library Board at the next convened meeting.