

**Library Board Meeting**  
**Minutes**  
**Monday, February 11, 2019**  
**7:05 PM**

1. **Roll Call:** Frank Petsche, Alexis Vincent, Vickie Luthi, Lisa Fouts, Michelle Stewart, Katie Givens, Brian Silcott, Craig Crosset. Absent: Becky Phillips, Dan Funke, Ken Tingle
  
2. **Approval of Agenda:** Alexis makes a motion to approve the agenda. Frank seconds. Approved 4/0
  
3. **Minutes of Regular Meeting January 14, 2019:** Alexis motions to approve January minutes with changes. Frank seconds. Approved 4/0.
  
4. **Correspondence and Communications:** None to report at this time.
  
5. **Librarian's Report -**
  - a. **Circulation Report** – Circulation is down a bit compared to January of 2018, however Attendance is up. Off to a good start.
  - b. **State Library Report** - Must be filed every year in order to get grants. Michelle S. took care of this and shared the report with the board.
  
6. **Financial Report:** Bank statement did not come this month. Michelle will look into this. Alexis motions to approve financial report. Lisa seconds. Approved 4/0.
  
7. **WSU Presentation - Candidates:** Everything has gone smoothly thus far, and we are on track according to the timeline we set forth. We received 18 resumes, 5 met the qualifications we set forth. The next steps will be for the search committee to review resumes and determine pre-screening questions.
  
8. **Old Business**
  - a. TV Mounting: Finished Today

- b. Beer and Blocks – Michelle S. and Frank P. are meeting to discuss this event.

## 9. **New Business**

- a. **Nomination of Officers:** We will have a nomination of officers committee. Frank and Lisa will form committee.
- b. **City Appointment Committee** - City is wanting to change the month of the appointments - in process of changing to a June 1<sup>st</sup> appointment date (instead of May 1) for all our boards.
- c. **Genealogy** - Request to Not Renew Ancestry.com due to the low usage numbers - Alexis motions to discontinue. Frank seconds. Approved 4/0.
- d. **Online Magazines** - Report on Usage - RB Digital - will revisit - need to get the information out to patrons about our offerings, perhaps a Did You Know? section in the Goddard Glance focused on the library..
- e. **Strategic Planning Presentation to City Council** - March 4th at 7:00PM - board members should be there.

10. **Executive Session:** 8:00 Alexis moved to recess into executive session pursuant to non-elected personnel matters to include the Library Board and acting director, and that the Library Board will reconvene the open meeting in the Library commons area at 8:15. Frank seconded. Approved 4/0. No binding action was taken. 8:15 Frank moved to recess into executive session pursuant to non-elected personnel matters to include the Library Board and acting director, and that the Library Board will reconvene the open meeting in the Library commons area at 8:25. Lisa seconded. Approved 4/0. No binding action was taken.

11. **As May Be Presented:** Need to update holiday closures for 2019.

12. **Adjournment** - Alexis moves to adjourn. Frank seconds. Approved 4/0.

The above minutes are a draft copy of the minutes. Minutes must be approved by a quorum of the Goddard Public Library Board at the next convened meeting