

Goddard Public Library Board Meeting Agenda
October 10 @ 7:05 pm
Join Zoom Meeting

<https://us02web.zoom.us/j/89149494612?pwd=NHlnc3d2SUw1NEV2Y3JkcENkK2dzdz09>

Meeting ID 891 4949 4612

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes of Regular Meeting September 12, 2022
4. Citizen Comments
5. Correspondence and communications – SCKLS, WalMart
6. Director's Report
 - a. Circulation Report
7. Financial Report
8. Old Business
 - a. Friends/Foundation update – are meeting the 1st Tuesday of each month @ 5:30 pm.
 - b. City updates
 - c. Annual Survey
 - d. Strategic Planning – SOAR analysis
 - e. Chamber Blue Insurance information
 - f. Don't forget KLA Conference – Library closure on October 27
9. New Business
 - a. Mobile Library is complete/Ribbon Cutting
 - b. Collection development/challenges policy update
 - c. Fall Fest – the Library will be closed Saturday – we are having a book sale
 - d. Medical Equipment
10. As may be presented

*Next meeting is November 14, 2022.

PLEASE CALL THE LIBRARY 794-8771 IF YOU CANNOT ATTEND OR E-MAIL:
director@goddardlibrary.com

Goddard Public Library Board Meeting Minutes September 2022

September 12, 2022

1. Roll Call: Vicki Luthi, Stephanie Mount, Lisa Fouts, Kate Morgan, Frank Petsche, Tegan Ulmen, Tamera Judd, Connie Brake, Sherry Lauer, and April Hernandez were present. Margo Rakes was absent.
2. Approval of Agenda: Kate motioned to approve; Lisa seconded the motion. All present approved.
3. Approval of the minutes of Regular Meeting August 8, 2022: minutes were approved with changes.
4. Citizen Comments: none.
5. Correspondence and Communications:
 - a. Lisa Coyne: sent a thank you for her farewell gifts.
 - b. Zoobeen/Beanstack: the library resigned a 3-year contract to keep our current rate for that time.
 - c. SCKLS: is providing for 3 computers for patron use.
 - d. City: approved the purchase of land @ 199th for the new community center.
 - e. Walmart: the store manager stopped in to let April know that there is still grant money available and to fill out a request.
 - f. Mobile library donations: Lisa Hamilton \$5,000, City of Goddard \$5,000 this year and \$5,000 next year.
6. Director's report:
 - a. The Bookmobile was a success at National Night Out. It is now Tagged and insured. The wrap should be done September 27th to the 30th and should be less than \$6,000.
 - b. The library purchased a half page ad from the Cheney yearbook students.
 - c. The Bookmobile will be in the Fall Fest and Christmas on Main Street parades.
 - d. Christmas on Main Street plan:
 - i. Santa will not be in the library due to limited space.

- ii. The Woman's Club will have cookies and provide activities around the library.
 - iii. The carriage rides could start at the library as well.
 - e. The library has signed up to accept Go Goddard e-gift cards. These are cards that can only be used in the Goddard area.
 - f. The Kansas Library Association conference will be at the end of October. April will be present Wednesday – Friday and will present “Staying Connected through a Pandemic and Beyond” on Friday. The library will be closed October 27th so that all the librarians can go.
7. Financial Report: Connie motioned to approve; Tegan seconded the motion. All approved.
8. Old Business:
- a. Friends/Foundation met September 6th. Meetings are the first Tuesday of the month @ 5:30.
 - b. National Night Out: 300 people attended.
 - c. Ballet in the Park: 400 people attended.
9. New Business:
- a. Annual Survey: we have had at least 70 people participate so far and will try to keep the survey open at least through Christmas on Main Street.
 - b. Strategic Planning committee met.
 - c. The Chamber Blue insurance has a high amount of interest but there are still no premium amounts available yet.
 - d. KLA Conference – Library will be closed on October 27th.
10. As may be presented: Sherry gave the board a breakdown of the cost of the Bookmobile remodel.

Tamera motioned to adjourn the meeting at 7:59 pm, Lisa seconded the motion. All present approved.

Director Report October 2022

We finally got the rates for the Chamber Blue insurance plan. They are slightly less than we are paying now but not as big a savings as I had hoped. I contacted Paul about the insurance he mentioned but it was workman's comp insurance only. The Chamber Blue information is included in your packet.

Movie & Games in the Park went well. There were about 65 people there. Not bad for a homecoming night. Thatcher would like to partner with us on some other programming.

Fall Fest is fast approaching. Friends & Foundation Book Sale will run from 9-1, October 22. There will be a StoryWalk in the park on Sunday. We will move that StoryWalk out to the trail and bring in the trail StoryWalk to clean those signs up. Those we will use around the library. We have a winter story already picked out. The public works department ran over one of our signs with the lawn mower so they are going to purchase a new one for us.

The Mobile Library will be in the Fall Fest parade.

Carrie has done events at both High Schools now. The kids really enjoyed having her there.

Janet Fowler, one of our new FF members, contacted Active Aging newspaper and they are putting an article in their next paper about the Mobile Library. If we send them a picture from our Ribbon Cutting they will run that in their November 1 edition.

StoryBook Pumpkin Patch will be starting so the library will be full of pumpkins in the coming weeks.

I was asked to join the Early Learning Advisory Council for the school district. The first meeting was October 6. They will meet four times each school year. The next meeting is December 1.

GODDARD PUBLIC LIBRARY

September 2022

CHECK OUT SUMMARY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2022	2021	2020	2019
Non-fiction	130	104	146	110	156	223	224	192	124				1409	1589	921	2225
Fiction	559	447	497	511	592	705	704	656	568				5239	5731	4757	7671
Periodicals	18	22	13	13	18	24	26	26	11				171	249	467	1086
Audio Books	20	15	21	13	29	30	23	18	4				173	208	280	583
Videos/ DVD	204	185	205	201	209	295	367	252	243				2161	2890	2209	2609
JUVENILE																
Non-fiction	506	444	679	601	710	1429	769	653	621				6412	6136	1883	4695
Fiction	1539	1841	1760	1673	1941	3692	2965	2399	1967				19777	19169	10212	18618
Periodicals	14	16	14	17	2	7	14	9	15				108	48	22	237
Videos/ DVD	65	50	66	44	53	82	96	74	52				582	579	541	1329
Audio	14	5	9	5	12	18	29	15	11				118	144	56	68
Other													0			
TOTAL	3069	3129	3410	3188	3722	6505	5217	4294	3616	0	0	0	36150	36743	21348	39121

Computer	111	65	143	156	172	137	165	194	115				1258	1015	1543	5045
Wireless	113	94	118	108	113	143	130	134	109				1062	1204	1123	1724
													2320	2219	2666	6769

Reference Question	238	190	260	219	210	267	273	212	271				2140	2669	2954	2653
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INTERLIBRARY LOAN

Books Loaned	338	280	260	299	211	368	374	338	389				2857	4075	3708	548
Unfilled	0	0	0	1	1	0	2	2	1				7	17	29	9
Books Borrowed	195	244	350	206	326	287	332	350	302				2592	2841	2236	828
Unfilled	0	0	0	0	0	0	2	0	0				2	10	0	8

NEW LIBRARY CARDS	36	27	45	132	65	92	67	60	45				569	503	218	360
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MATERIALS ADDED

Adult	81	17	86	137	122	80	42	111	45				721	876	620	747
Juvenile	67	29	43	50	89	47	68	88	58				539	755	786	789
TOTAL	148	46	129	187	211	127	110	199	103				1260	1631	1406	1536

LIBRARY ATTENDANCE	1143	963	1383	1366	1664	3167	2348	2147	1619				15800	12709	7860	24302
Children	1130	973	709	865	1329	1336	1235	449	1418				9444	20495	8597	3778
Other	931	249	358	621	43	767	739	835	51				4594	11788	7143	228
TOTAL	3204	2185	2450	2852	3036	5270	4322	3431	3088	0	0	0	29838	44992	23600	28308

April Hernandez

DIRECTOR

40 programs

ATTENDANCE

	J	F	M	A	M	J	J	A	S	O	N	D					
Vickie Luthi	+	+	+	+	+	EX	EX	+	+								2
Stephanie Mount	+	+	+	+	EX	+	+	+	+								1
Lisa Fouts	+	+	+	LI	+	+	+	+	+								2
Kate Morgan	EX	+	EX	+	+	EX	+	+	+								1
Frank Petsche	+	+	+	EX	+	EX	+	+	+								2
Tegan Ulmen	+	+	+	+	EX	+	+	+	+								finish 22
Tamera Judd	+	AB	EX	+	EX	+	+	+	+								1
Margo Rakes	+	+	+	+	+	+	+	+	EX								1
Connie Brake					+	+	+	+	+								finish 23
Sherry Lauer	+	+	+	+	+	+	+	EX	+								1
April Hernandez	+	+	+	+	+	+	+	+	+								

EX- excused

EO- early out

LI- late in

CA- cancelled

AB - Absent

Children 0-5 years Programs

	A	B	C	D	E	F	G
122	Program	Attendance	Kits	Outreach	Virtual Live	Virtual Views	Virtual Engagement
123	September						
124	StoryTime	25					
125	Kenzler x 2		55	55			
126	Launchpad	8					
127	Explorer x 2		51	51			
128	StoryTime	41					
129	Movement Class	45					
130	TAGG		12	12			
131	StoryTime	42					
132	Peas in a Pod		10	10			
133	Amelia		25	25			
134	StoryTime online					5	
135		161	153	153		5	14 programs

Teen 13-18 years Programs

	A	B	C	D	E
60		Attendance	Post Engagements	Kits	
61	September				
62	LEOs	5			
63	TAB	10			
64	Eisenhower	225	81		
65	EHS Guessing Jar	95			
66	TAB	11			
67	VSN x 4	3			
68					
69		254			9 programs

Adult Programs

	A	B	C	D	E	F
99	September					
100	TIES	5		Eisenhower		
101	FF Board Meeting	8				
102	TIES			Eisenhower		
103	Library Board Meeting	10				
104	Book Edge	7				
105	Dove Book Cart			6 Dove Estates		
106	Dove Book Club			5 Dove Estates		
107	Book Promotion					49
108	KanRead			KanShare		44
109	Seed Library					282
110	Booster Pass			Main Street Salon		297
111		30		11		11 programs

General Programs

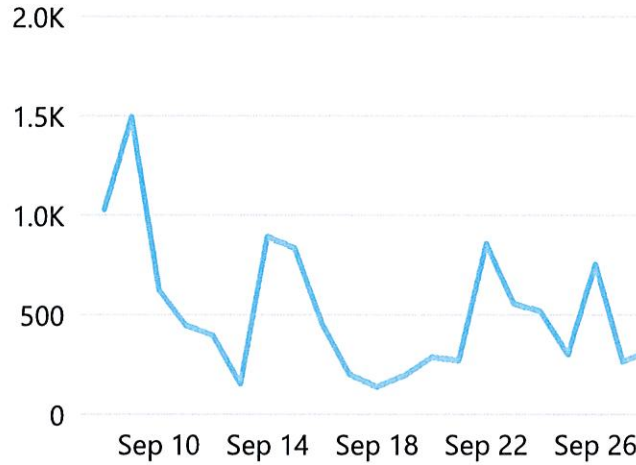
	A	B	C	D	E	F
65		Attendance	Partner	Virtual Engagement	Virtual Views	
66	September					
67	Ballet in the Park	400	City	157		
68	Games & Movie in the Park	65	City/Sedgwick CO EX	19		
69	Library Card Sign Up	10				
70	Puppet Ladies	84	Puppet Ladies	43		
71	Zoo Fieldtrip		Sedgwick Co Zoo	38	72	
72	Tanganyika Fieldtrip		Tanganyika	22	61	
73	Total	559			133	
74						
75						6 programs



Reach

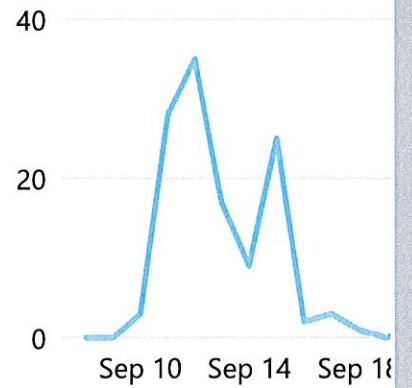
Facebook Page reach

6,831 107.4%



Instagram reach

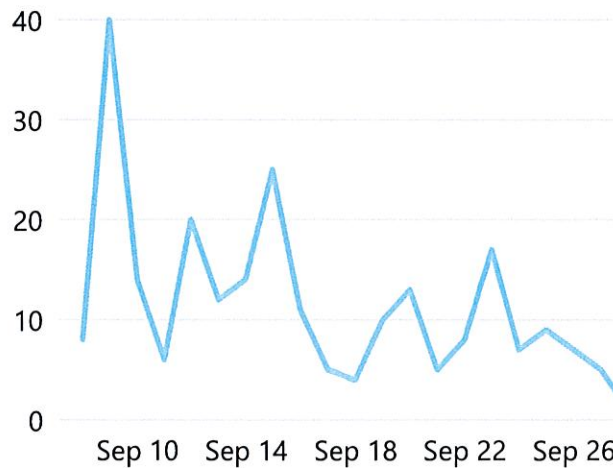
115 64.3%



Page and profile visits

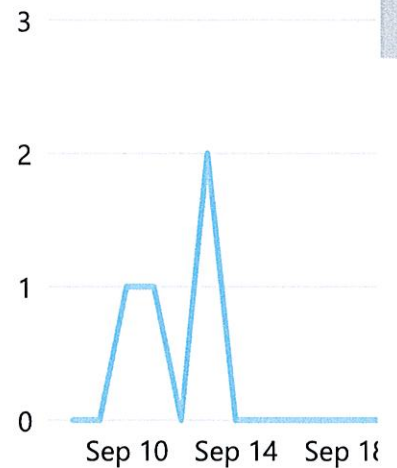
Facebook Page visits

320 42.9%



Instagram profile visits

11 57.1%

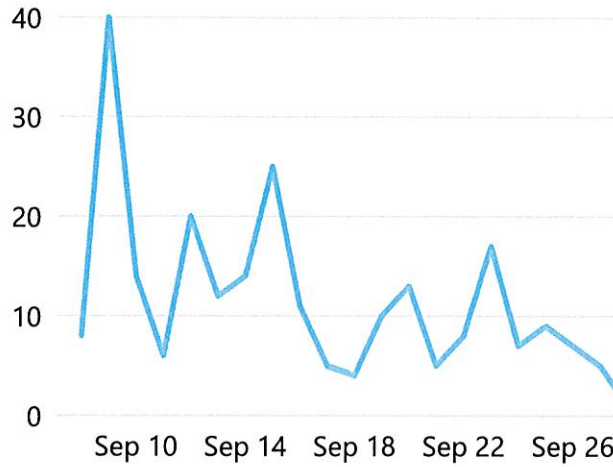




Page and profile visits

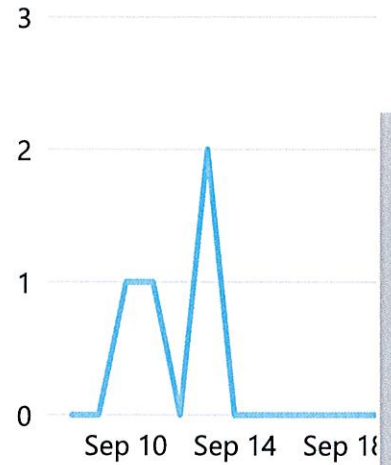
Facebook Page visits

320 42.9%



Instagram profile visits

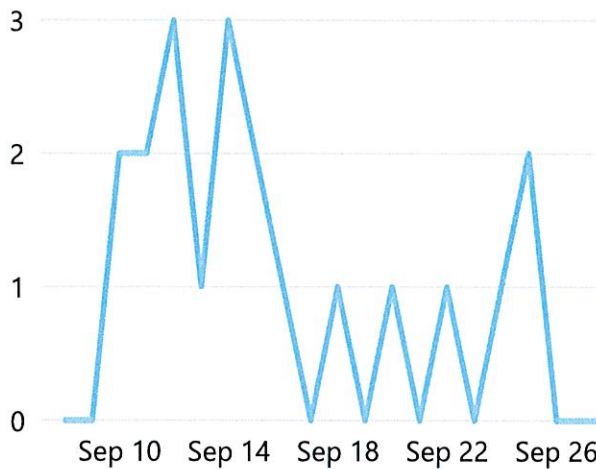
11 57.1%



New likes and follows

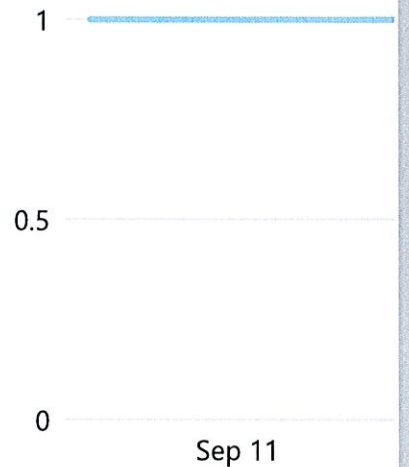
Facebook Page new likes

23 30.3%



Instagram new followers

6 20%



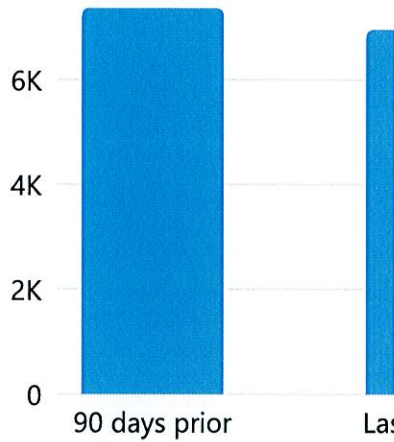


Reach

Post reach

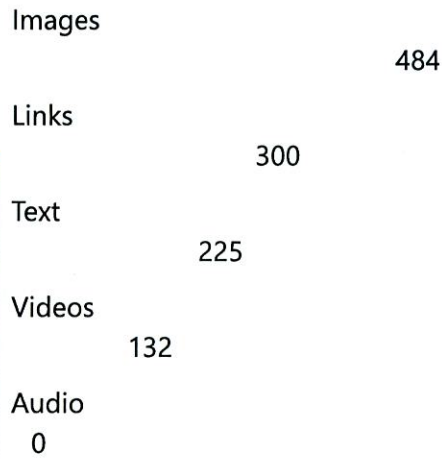
7K 5.6%

Total from last 90 days vs 90 days prior



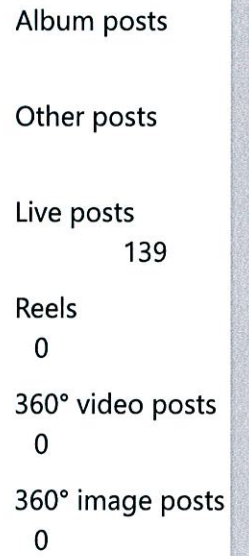
Median post reach per media type

For posts created in the last 90 days



Median post reach by content format

For posts created in the last 90 days

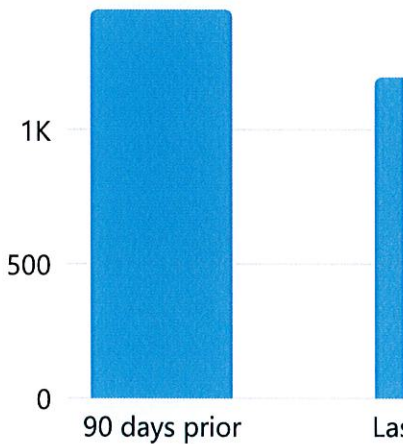


Engagement

Post reactions, comments and shares

1.2K 17.4%

Total from last 90 days vs 90 days prior



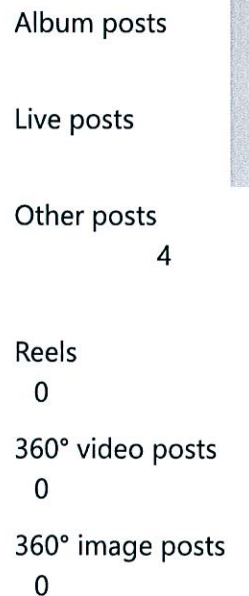
Median post reactions, comments and shares per media type

For posts created in the last 90 days



Median post reactions, comments and shares by content format

For posts created in the last 90 days

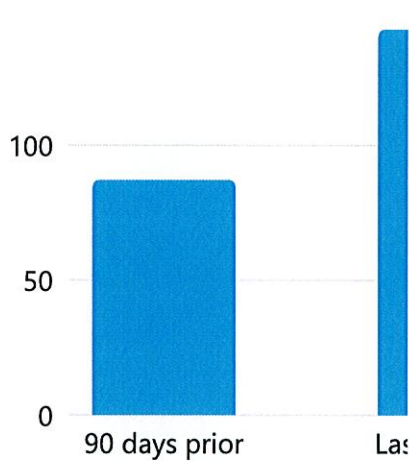




Post reach

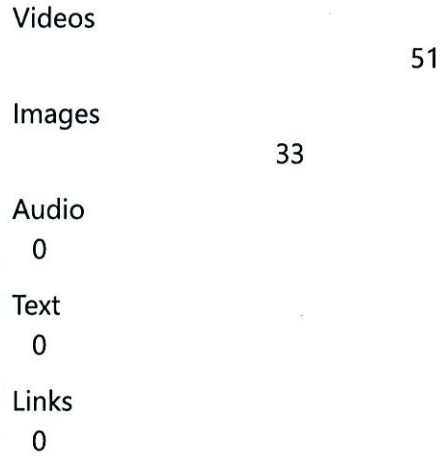
143 64.4%

Total from last 90 days vs 90 days prior



Median post reach per media type

For posts created in the last 90 days



Median post reach format

For posts created in

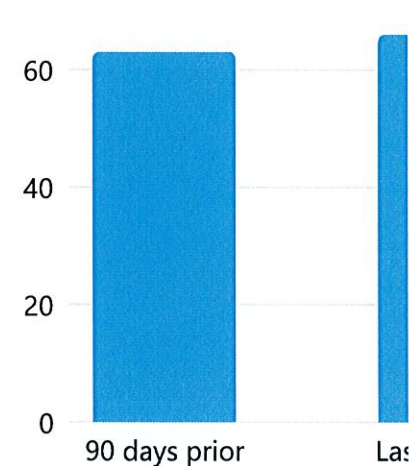


Engagement

Post likes, comments and shares

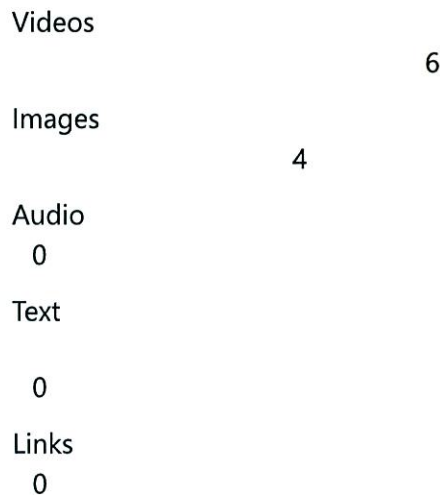
66 4.8%

Total from last 90 days vs 90 days prior



Median post likes, comments and shares per media type

For posts created in the last 90 days



Median post likes and shares per format

For posts created in



Top-performing organic posts

Here are posts that have performed well over the last 90 days. Understanding what's working can help you decide what to create and share next, so you can keep up the great work.

	A	B	C	D	E	F	G	H	I	J	K	L
1	GPL											
2	BUDGET REPORT											
3	8/31/2022											
4												
5	MONTH:											
6	8											
7	COLUMN:											
8	I											
9												
10	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
11	CATEGORY	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
12		JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.
13												
14												
15												
16	Accounting	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$ 120.00		
17	Automation/Internet								\$1,550.00			
18	Maintenance		\$342.20			\$308.00			\$304.77			
19	Bookmobile											
20	Supplies	\$346.18	\$408.82	\$81.40	\$329.66	\$747.76	\$337.69	\$332.96	\$335.54	\$ 341.14		
21	Utilities/Telephone	\$369.95	\$557.00	\$1,451.32	\$1,614.80	\$1,311.47	\$1,570.10	\$1,135.88	\$1,764.98	\$ 1,806.46		
22	Materials	\$1,818.48	\$1,655.98	\$1,428.33	\$1,300.00	\$2,028.18	\$1,243.12	\$1,327.82	\$1,333.33	\$ 1,144.35		
23	Community Relations	\$1,922.25	\$366.48	\$259.64	\$523.34	\$151.71	\$91.92	\$380.53	\$441.67	\$ 15.00		
24	Programming	\$255.05	\$399.96	\$531.20	\$337.58	\$557.13	\$188.24	\$291.42	\$206.29	\$ 490.22		
25	Technology			\$14.99			\$30.00	\$199.79	\$250.00			
26	Continuing Education	\$22.90	\$31.13	\$30.00		\$57.48		\$30.00		\$ 650.00		
27	Licensing	\$387.00	\$795.00									
28	Memberships	\$55.00							\$290.00	\$ 179.00		
29	Mileage/Meals	\$119.46	\$83.66	\$50.31	\$78.16	\$142.80	\$58.38	\$28.31	\$66.67	\$ 134.24		
30	Postage	\$58.00	\$3.12	\$1,450.00	\$61.19				\$3.95	\$ 3.32		
31	Website	\$156.87				\$324.00						
32	Capital Improvement											
33	Board Insurance/Bond							\$3,032.00	\$300.00			
34	Director Health Benefit	\$550.00	\$550.00	\$550.00	\$550.00	\$600.00	\$600.00	\$600.00	\$602.79	\$ 600.00		
35	Payroll Taxes	\$2,899.11	\$2,252.86	\$2,182.07	\$2,442.16	\$2,261.64	\$2,434.70	\$2,522.99	\$2,516.66	\$ 2,237.38		
36	Retirement	\$1,617.29	\$1,218.21	\$1,176.10	\$1,293.12	\$1,268.46	\$1,234.27	\$1,320.23	\$1,358.74	\$ 1,335.03		
37	Salaries	\$8,774.57	\$7,019.95	\$7,156.94	\$7,845.29	\$7,204.15	\$8,093.34	\$8,303.06	\$8,204.85	\$ 7,975.36		
38	Workman's Comp		\$269.00									
39	Unemployment	\$25.97			\$31.02				\$29.55			
40	Bank Fee	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95			
41												
42		\$19,508.03	\$16,083.32	\$16,492.25	\$16,536.27	\$17,092.73	\$16,011.71	\$19,634.94	\$19,689.74	\$ 17,031.50	\$0.00	\$0.00
43												
44									City	\$ 200,129.00		
45									carryover	\$ 20,000.00		
46									grants	\$ 10,119.40		
47									other income	\$ 5,416.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Grant/Donation	Amount	Items	January	February	March	April	May	June	July	August	September	October	November	December
2															
3	SCKLS	\$5,098.60	Materials, Programming					\$454.60		\$320.79	\$217.64				
4	Levand	\$6,300.00	programming, tech					\$828.65	\$1,919.90	\$1,885.33	\$1,666.12				
5	Book Festival	x	Technology												
6	State Library KS Notable	\$188.86						\$130.17			\$58.69				
7	PLA III	x	Intern/laptop												
8	SCKLS Tech Grant	\$2,138.00											\$2,138.00		
9	KSHRAB grant	\$133.61	Digitization		\$107.96	\$47.97									
10	SHARPS Grant	\$4,914.08	payroll,laptop,zoom,utilities	\$2,260.78	\$1,472.87	\$1,180.43									
11	State Aid	\$1,420.98					\$1,377.58								
12	ECF	\$1,399.95		\$1,399.95											
13	Continuing Education					\$202.50									
14															
15	Lion's Club	\$4,550.00	Lions Bookmobile sponsor								\$2,704.04	\$325.51			
16	Walmart	\$1,000.00	WM Bookmobile sponsor												
17	Bookmobile sale items	\$300.00	Sale of Bookmobile items								\$300.00				
18	Lisa Stoller fb fundraiser	\$220.00	literacy kits		\$220.00										
19	Friends/Foundation	\$83.28	pizza, gift card			\$113.53									
20	Jaax Memorial ELM Kit	\$120.00													
21	Jaax/other Memorial	\$475.00	childrens soft furniture					\$475.00							
22	Mrs. Coles	\$250.00	Tanganyika Pass with feeder		\$250.00										
23	Anonymous Donor	\$250.00	Tanganyika Pass with feeder		\$250.00										
24	Main Street Salon	\$250.00	Tanganyika Pass with feeder		\$250.00										
25	Chamber NU	\$49.92	flowering baskets for front					\$49.92							
26	Large Yard Games Donatio	\$405.40								\$119.98					
27	Bookmobile city sponsor	\$5,000.00	bookmobile												
28	BM Mel Hambelton	\$5,000.00	bookmobile												
29	BM WM	\$1,000.00	bookmobile												
30	Board SRP donation	\$200.00										\$165.00	\$35.00		
31	Main Street Salon	\$150.00	booster pass									\$150.00			
32															
33	SRP														
34	Mel Hambilton Ford	\$400.00							\$400.00						
35	T&T	\$400.00								\$400.00					
36	W Wichita Opt														
37	Goddard Vet	\$200.00					\$200.00								
38	Universal Products	\$200.00					\$200.00								
39	Hanson Ortho	\$200.00					\$200.00								
40	Vrana	\$100.00					\$42.93		\$52.40						
41	Mayer Specialty Services	\$200.00	Spa/Hotel gift certificate for gala			\$200.00									
42	Collier Agency, Iron Nutritio	\$250.00	Kickoff					\$250.00							
43															
44		\$42,397.68		\$3,660.73	\$2,550.83	\$1,744.43	\$2,020.51	\$2,188.34	\$2,372.30	\$2,726.10	\$4,946.49	\$640.51	\$2,173.00	\$0.00	\$0.00

- b. **Replacements and Duplicates** - A replacement is an item purchased to replace an identical title previously in the collection. ISBN numbers are used to determine identical titles. The need for replacement in each case is judged by these factors:
1. **Number of copies available within the consortium.** If a copy is lost or missing, the Library may not replace it if it owns another copy or if there are several copies owned by the consortium.
 2. The coverage the library has on the subject. If the Library has a large collection of materials in a particular subject area, there may be no reason to replace a particular title.
 3. The amount of similar material available. If numerous books are continually published on a subject, the Library may replace a missing title with a more current title.
 4. The demand for subject material in that subject area. It may be that the subject is so popular that the Library may replace it immediately.
 5. The availability of a particular title. If a title is out-of-print and expensive to replace, the library staff may decide not to buy it.
 6. When the budget permits, a copy will be ordered when request for the title from library users reaches 2 – 3 requests.
- c. **Recommendations from the Public** - The Director and library staff will encourage library users to recommend materials for purchase. Such recommendations for purchase will be considered under the same criteria used for the purchase of other library materials.
- d. **Gifts and Tax Exemptions** - When gifts or donations of books or other materials are accepted, the Director and library staff will make the donor aware that donated materials may be used or disposed of as the library determines is appropriate. Determining “appropriate” use means using the same criteria set forth in the policy for the purchase of library materials. Gifts that are not added to the collection are placed in the Library book sale, recycled if damaged, or sent to Thrift Books for resale. Acceptance or decline of any other donations, not covered by written policies, are considered to be within the discretion of the Library Board.
- Under existing law, gifts to the Library may be deductible; the deductibility is governed by the provisions of the Internal Code of 1986 as amended. The Library does not provide appraisals of books or other non-cash items. Internal Revenue Service

regulations and the Tax Reform Act of 1984 (Section 155a) clearly state that the appraiser must not be the Library that receives the donated items. Donors are required to obtain a formal appraisal if the value of donated property is valued at \$5000.00 or more. If a Library sells or disposes of a gift of property or materials valued at \$500.00 or more, the Library must file Form 8282 with the IRS within 90 days of the sale or disposal.

The Library reserves the privilege of using cash donations in a manner that will best serve the operation of the Library and its service to the library users. If cash donations are made with request for specific materials to be purchased, the Collection Development Policy should be used to determine if the purchase is appropriate for the Library. Gifts made to the Library become the sole property of the Library and remain so until they are either added to the collection or until a decision is made by the Library about their appropriate use.

- e. **Interlibrary Loan and Cooperation** - Goddard Public Library cooperates with the KanShare Consortium, Kansas State Library and South Central Kansas Library System to provide interlibrary loan as an essential service to library users. Interlibrary loan, while not designed as a substitute for providing books and other materials in constant local demand, is used by the Library to make available those materials that cannot be added to the collection because of infrequency of demand, space, budget or their appropriateness for the collection.

The Goddard Public Library is a member of the KanShare Consortium. It is also a member of the South Central Kansas Library System which is a regional system of cooperating libraries. In accordance with Kansas Administrative Regulation (KAR) 54-1-8, "libraries participating in a regional system of cooperating libraries shall permit any citizen of the territory comprising the system to borrow materials or receive services without charge, subject to reasonable library rules". Fees are not charged for interlibrary loan or research unless the lending library charges and such charges will be passed onto the library user.

- f. **Confidentiality of Library Records** - The Library maintains a trust with members of the public and makes reasonable effort to ensure that information about library users and the individual information that they use remain confidential. Library user records are protected by law as consequence of the library's written policy stating that they are confidential. All library employees and volunteers will be trained to uphold the library's policies on confidentiality. The following guidelines describe the

library's policy. No information may be disclosed regarding or including:

- A library user's name (or whether an individual is a registered borrower or has been a library user)
 - A library user's address
 - A library user's telephone number
 - The library's circulation records and their contents
 - The library's borrowers' records and their contents
 - The number or character of questions asked by individual library users
 - The frequency or content of a library user's visits to the library or any other information gathered by the Library will not be given, made available or disclosed to any individual, corporation, institution, government or law enforcement agency without a valid warrant or court order.
- g. **Challenged Materials** - When a library user requests that a library material be removed from the shelves or challenges the appropriateness of a specific material, the following procedure will be used for reconsideration of the material:
- All requests for reconsideration of materials will be handled by the Director. The Director will offer any person making such a request the opportunity to discuss the material. The person asking for reconsideration or removal must have read the material in its entirety. One book may be challenged at a time. Curated lists of books to be challenged will not be accepted as a valid challenge. The discussion should take place in a relatively private area of the Library. The Director will listen to the library user and then explain the general criteria of the library's selection policies which describe how and why materials are chosen for the collection.
 - If the person making the complaint wants to continue the process for reconsideration of materials after talking with the Director, they will be offered a "Request for Reconsideration of Library Materials" form (see appendix) to complete. The person or group making the request should be properly identified and the complaint form should be filled out in its entirety. The process for reconsideration should be explained by the Director to the person or group making the complaint and they should be informed that after a recommendation is made by the Reconsideration Committee they will be notified.
 - After the Director receives the completed form, they shall appoint a Reconsideration Committee to review the request. The Committee shall consist of the Director,

a South Central Kansas Library System Consultant, a Library Board member and an individual from the community who is a library user.

- After the Director's written notification of the decision of the Reconsideration Committee and if the person or group making the request are not satisfied with the committee's decision, the person or group may appeal to the Library Board within three weeks of notification of the committee's decision.
- If the decision is appealed to the Library Board, the material in question and all support information concerning the decision to purchase this material should be forwarded to the Board for consideration at its next regular meeting. The Library Board's decision will be final.
- Once the final decision is made, the same material may not be challenged for the next five (5) years.

h. **Maintenance of the Collection**

1. **Weeding Policy** - In response to the changing nature of its community, the Library continuously evaluates its collections through the systematic weeding and replacement of materials. Weeding requires skill, care, time and knowledge of the materials to be discarded. Weeding eliminates unnecessary items; outdated or superseded materials; titles infrequently used, no longer of interest or in demand; unnecessary duplicates; and worn out or mutilated copies.
2. **Questions to Ask When Weeding** - When weeding, the following questions of a general nature are asked of each material considered.
 - a. What was the last date of circulation? What was the interval of time between checkouts?
 - b. Is the book in attractive and useful condition?
 - c. Is the information and presentation still accurate?
 - d. Is it reliable? Viewpoints and information change with time.
 - e. Does it have appropriate language and usage? Vocabulary and usage are a reflection of a particular time and place.
 - f. Is it a duplicate? Older edition duplicates of once popular titles should be discarded.
 - g. Is it appropriate material for this Library at this time?
 - h. Older fiction by popular authors, series fiction and fiction classics should be given due consideration.

Additional guidelines and assistance in weeding may be obtained from the South Central Kansas Library System and the ALA website.

*Currently, if material has not circulated within the last 2-3 years it will be removed from the collection to make room for newer, more utilized titles.

Section 3 Service Policy

- A. **Library Use** - The Goddard Public Library makes its collections and services available to all persons equally and with respect to human diversity.
- B. **Library Borrower Registration** - To check out library materials or request ILL (Interlibrary Loan) an individual must be a patron. To register as a patron an individual must complete a registration card, present a photo ID and proof of current address. The registration cards include the following information:
- a. Full Name
 - b. Birthdate
 - c. Address
 - d. Phone/Cell Phone
 - e. Email address
 - f. Business Address/Business Phone
 - g. Age if under 18 with a Parent's Signature
- Kansas Statutes define a minor as a person under the age of 18. Consequently, for registration purposes, Goddard Public Library requires a parent's or guardian's signature to register an individual who is under the age of 18. In first time registration instances, telephone authorization from a parent or guardian may substitute for written authorization, but written authorization will be required for any further use of Library services. By completing the Library patron registration, an individual is issued a number to use when checking out Library materials within the library or through the Sunflower eLibrary. Also by completing the library patron registration, an individual, or in the case of an individual under the age of 18, the child's parent or guardian agrees to abide by Library rules, pay any fines or damages to Library materials or equipment used, and gives prompt notice of any change of address or other contact information. The Library requires renewal of library cards every three years in order to update patron information.

Goddard Chamber - Chamber Blue Update!

1 message

City of Goddard Chamber <chamber@goddardkansas.us>

Wed, Oct 5, 2022 at 2:40 PM

Good afternoon!

I am very happy to announce that we have received the rates from Blue Cross Blue Shield for the 2023 Chamber Blue Insurance Plan. Thank you all for your patience! The number of businesses that took the survey has been overwhelming and it took more time to get the rates finalized than expected.

Please find the attached benefits sheet with the rates for the 1/1/23 enrollment date. Enrollment and the attached rates are only available to businesses who completed the BCBS Survey in August.

1. Attached is the benefit/rate sheet. However, BCBS is preparing individual benefit pages with rates, but the attachment will show all of offerings and cost. Please note, these rates are 2.6% lower than the metallic plans.
 - a. The last page shows what options can be paired together.
 - b. This is a composite rate, so the business will pay the same for all employees regardless of age.

2. Next steps:
 - a. The BCBS reps will start reaching out to businesses who took the survey this week with the intent to finalize enrollment by 11/18/22.
 - b. Part of this process is to verify with the chamber that the business is a chamber member before we submit documents for processing enrollment. Please remember you must be a Chamber member before you are allowed to enroll. Membership registration for the Goddard Chamber can be done online: [Join Us Today \(goddardchamber.net\)](http://goddardchamber.net) or by calling the Chamber 316-833-8385. Membership information has also been attached.
 - c. January 1, 2023 enrollment is only open to businesses who completed the BCBS survey in August. Other businesses who are interested will be eligible to apply in September 2023 for January 2024 enrollment.

Thank you again for your interest in Chamber Blue and the Goddard Chamber. Please contact me with any questions, however, for insurance related questions, I may refer you to the BCBS representative.

Angie

Angie Duntz

Option Combinations

Hi/Low
Any combo within CB 1 & 4
Any combo within CB 5 & 8
CB 4 (HDHP) can pair with any option
CB 8 (HDHP) can pair with CB 3-7

Triple	
CB 1, 2, 3	CB 5, 6, 7
CB 1, 2, 4	CB 5, 6, 8
CB 2, 3, 4	CB 6, 7, 8
CB 3, 4, 8	

Quad
CB 1-4
CB 5-8

Chamber Blue of Kansas Quad Option Pairings 2023 Plan Year



BlueEdge Quad Option 1	CB1	CB2	CB3	CB4 Qualified High Deductible Health Program
Deductible	\$500 per person / \$1,000 family	\$1,000 per person / \$2,000 family	\$1,500 per person / \$3,000 family	\$3,000 per person / \$6,000 family
Coinsurance (percentage paid by member)	20%	20%	20%	\$0
Coinsurance maximum	\$1,000 per person / \$2,000 family	\$1,000 per person / \$2,000 family	\$1,000 per person / \$2,000 family	Coinsurance to out-of-pocket max
Annual out-of-pocket maximum	\$5,000 per person / \$10,000 family	\$5,000 per person / \$10,000 family	\$5,000 per person / \$10,000 family	\$6,350 per person / \$12,700 family
Primary care doctor	\$25 copay	\$25 copay	\$25 copay	Subject to deductible
Specialists	\$50 copay	\$50 copay	\$50 copay	Subject to deductible
Virtual doctor visits/telemedicine	\$25 copay	\$25 copay	\$25 copay	Subject to deductible
Preventive care	Paid at 100%	Paid at 100%	Paid at 100%	Paid at 100%
Emergency room	\$250 copay, then subject to deductible/coinsurance	\$250 copay, then subject to deductible/coinsurance	\$250 copay, then subject to deductible/coinsurance	Subject to deductible
Emergency room transportation	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Inpatient surgery	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Inpatient facility fee	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Outpatient lab work and radiology	Paid at 100% of the allowable charge up to a combined max of \$300 for each covered person, each benefit period	Paid at 100% of the allowable charge up to a combined max of \$300 for each covered person, each benefit period	Paid at 100% of the allowable charge up to a combined max of \$300 for each covered person, each benefit period	Subject to deductible
Outpatient rehabilitation	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Hospice	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Chiropractic care	\$50 copay	\$50 copay	\$50 copay	Subject to deductible
BlueRx Card Retail Pharmacy ¹	\$15 generic / \$50 preferred brand / \$75 non-preferred \$150 specialty preferred / 20% coinsurance up to \$250 max for specialty non-preferred ³	\$15 generic / \$50 preferred brand / \$75 non-preferred \$150 specialty preferred / 20% coinsurance up to \$250 max for specialty non-preferred ³	\$15 generic / \$50 preferred brand / \$75 non-preferred \$150 specialty preferred / 20% coinsurance up to \$250 max for specialty non-preferred ³	Subject to deductible. Once deductible is met, copays apply. \$15 generic / \$50 preferred brand / \$75 non-preferred \$150 specialty preferred / 20% coinsurance up to \$250 max for specialty non-preferred ³
Mail order drugs ²	\$37.50 generic / \$125 brand name / \$187.50 non-preferred	\$37.50 generic / \$125 brand name / \$187.50 non-preferred	\$37.50 generic / \$125 brand name / \$187.50 non-preferred	Subject to deductible. Once deductible is met, copays apply. \$37.50 generic / \$125 brand name / \$187.50 non-preferred
Monthly Premium				
Self only	\$678.10	\$658.40	\$641.58	\$593.37
Self + Child	\$1,352.15	\$1,312.24	\$1,278.16	\$1,180.47
Self + Spouse	\$1,433.39	\$1,391.05	\$1,354.88	\$1,251.23
Self + Family	\$2,107.45	\$2,044.89	\$1,991.46	\$1,838.33

¹ Quantity is a 30-day supply or 90-day supply (3x copay) through the Extended Supply Network at a retail pharmacy.
² Quantity is a 90-day supply, available through Express Scripts.
³ Designated specialty pharmacy, Accreddo.

BCBSKS reserves the right to review final enrollment within ChamberBlue to confirm rates.

An independent licensee of the Blue Cross Blue Shield Association.

Chamber Blue of Kansas Quad Option Pairings 2023 Plan Year



BlueEdge Quad Option 2	CB5	CB6	CB7	CB8 Qualified High Deductible Health Program
Deductible	\$1,500 per person / \$3,000 family	\$2,500 per person / \$5,000 family	\$3,500 per person / \$7,000 family	\$5,000 per person / \$10,000 family
Coinsurance (percentage paid by member)	20%	20%	20%	\$0
Coinsurance maximum	Coinsurance to out-of-pocket max	Coinsurance to out-of-pocket max	Coinsurance to out-of-pocket max	Coinsurance to out-of-pocket max
Annual out-of-pocket maximum	\$6,350 per person / \$12,700 family	\$6,350 per person / \$12,700 family	\$6,350 per person / \$12,700 family	\$6,350 per person / \$12,700 family
Primary care doctor	\$35 copay	\$35 copay	\$35 copay	Subject to deductible
Specialists	\$70 copay	\$70 copay	\$70 copay	Subject to deductible
Virtual doctor visits/telemedicine	\$35 copay	\$35 copay	\$35 copay	Subject to deductible
Preventive care	Paid at 100%	Paid at 100%	Paid at 100%	Paid at 100%
Emergency room	\$250 copay, then subject to deductible/coinsurance	\$250 copay, then subject to deductible/coinsurance	\$250 copay, then subject to deductible/coinsurance	Subject to deductible
Emergency room transportation	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Inpatient surgery	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Inpatient facility fee	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Outpatient lab work and radiology	Paid at 100% of the allowable charge up to a combined max of \$300 for each covered person, each benefit period	Paid at 100% of the allowable charge up to a combined max of \$300 for each covered person, each benefit period	Paid at 100% of the allowable charge up to a combined max of \$300 for each covered person, each benefit period	Subject to deductible
Outpatient rehabilitation	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Hospice	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible/coinsurance	Subject to deductible
Chiropractic care	\$70 copay	\$70 copay	\$70 copay	Subject to deductible
BlueRx Card Retail Pharmacy ¹	\$15 generic / \$50 preferred brand / \$75 non-preferred \$150 specialty preferred / 20% coinsurance up to \$250 max for specialty non-preferred ³	\$15 generic / \$50 preferred brand / \$75 non-preferred \$150 specialty preferred / 20% coinsurance up to \$250 max for specialty non-preferred ³	\$15 generic / \$50 preferred brand / \$75 non-preferred \$150 specialty preferred / 20% coinsurance up to \$250 max for specialty non-preferred ³	Subject to deductible. Once deductible is met, copays apply. \$15 generic / \$50 preferred brand / \$75 non-preferred \$150 specialty preferred / 20% coinsurance up to \$250 max for specialty non-preferred ³
Mail order drugs ²	\$37.50 generic / \$125 brand name / \$187.50 non-preferred	\$37.50 generic / \$125 brand name / \$187.50 non-preferred	\$37.50 generic / \$125 brand name / \$187.50 non-preferred	Subject to deductible. Once deductible is met, copays apply. \$37.50 generic / \$125 brand name / \$187.50 non-preferred
Monthly Premium				
Self only	\$609.65	\$589.82	\$576.97	\$524.78
Self + Child	\$1,213.45	\$1,173.27	\$1,147.22	\$1,041.48
Self + Spouse	\$1,286.23	\$1,243.60	\$1,215.96	\$1,103.76
Self + Family	\$1,890.03	\$1,827.05	\$1,786.22	\$1,620.46

¹ Quantity is a 30-day supply or 90-day supply (3x copay) through the Extended Supply Network at a retail pharmacy.
² Quantity is a 90-day supply, available through Express Scripts.
³ Designated specialty pharmacy. Accredited.

BCBSKS reserves the right to review final enrollment within ChamberBlue to confirm rates.

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