

Goddard Public Library Board Meeting Agenda
August 9, 2021 @ 7:05 pm
Join Zoom Meeting

<https://us02web.zoom.us/j/84585204765?pwd=S3ZDY2tlcmU1FhN2Rla2M5cndCUT0>

9

Meeting ID 845 8520 4765

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes of Regular Meeting July 12, 2021
4. Citizen Comments
5. Correspondence and communications – State Library of Kansas, SCKLS
6. Director’s Report
 - a. Circulation Report
7. Financial Report
8. Old Business
 - a. Friends/Foundation update – are meeting the 3rd Wednesday of each month @ 6 pm. – Did not meet in July
 - b. City updates
 - c. Early Literacy Kits – Have 19 completed. Have a donation for one more
 - d. Summer Reading totals
 - e. Community Conversations - NNO
 - f. New Logo
 - g. SummerBall Showdown
9. New Business
 - a. Bookmobile
 - b. Recap of board training/sign thank you
 - c. Board Policy Change/2 year terms for President & Treasurer
10. As may be presented

*Next meeting is September 13, 2021.

PLEASE CALL THE LIBRARY 794-8771 IF YOU CANNOT ATTEND OR E-MAIL:
director@goddardlibrary.com

Director's Report August 2021

We were visited today by Mulvane Public Library staff. They usually do a yearly library tour but this year are just visiting all the KanShare Libraries. We got to show off all the cool things we do so that was fun. Plus show off our RV/bookmobile.

Summer Reading has ended. I will have stats to report later in the meeting.

August will not be as full of events as we are trying to recover from Summer Reading and get ready for all of our Fall events/Programs.

Don't forget National Night Out is Friday the 13th. We will be taking the RV down to show it off as well as doing surveys. Anyone who can help I have a sign-up sheet.

The Seed Library is up and ready to receive seed donations from anyone who would like to share. Anyone can take seeds as well. The Library so far has harvested Cilantro seeds.

Wichita Area Library Association will be hosting a Meet and Greet at Tanganyika by the Splash Pad on September 2 from 5-7. Everyone is welcome and you can bring the kids. Admission is \$5/person.

We gave out 233 pool passes to summer reading finishers. We had more finish than that but some did not take passes.

It is hard to believe that we are gearing up for Fall. This year has sped by.

Look for the following programs in the Fall:

- Teen Advisory Board meetings and events each month
- Salad in a Jar – end of August
- Library Card Sign Up - September
- Fall Fest, Wine & Color, StoryBook Pumpkin Patch, Wine & Paint with KanRead -
October
- Kansas Reads to Preschoolers & Yoga and Wine - November
- Christmas on Main Street, Paint the Town & Wine - December

We have several grant proposals in at the moment. We should hear back about the SHARPS grant and the Digitization grant by the end of August or beginning of September.

Carrie is busy trying to get her house sold and finalize the purchase of a new home and move. She will be in and out a lot but covering all of our Outreach which keeps growing.

Facebook followers went up by 12 to 1360 and Instagram followers went up by 9 to 240 followers.

GODDARD PUBLIC LIBRARY

August 2021

CHECK OUT SUMMARY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2021	2020	2019	2018	2017
Non-fiction	126	120	115	101	101	185	178						926	921	2225		
Fiction	535	564	442	375	325	508	546						3295	4757	7671		
Periodicals	27	18	12	20	11	20	13						121	467	1086		
Audio Books	3	2	13	30	12	25	17						102	280	583		
Videos/ DVD	279	218	235	161	178	378	263						1712	2209	2609		
JUVENILE																	
Non-fiction	134	306	315	389	350	1077	816						3387	1883	4695		
Fiction	1243	1122	1387	1130	1029	3037	2592						11540	10212	18618		
Periodicals	2	8	6	3	3	7	5						34	22	237		
Videos/ DVD	38	19	23	16	29	102	77						304	541	1329		
Audio	6	6	15	5	3	12	15						62	56	68		
Other	0												0				
TOTAL	2393	2383	2563	2230	2041	5351	4522	0	0	0	0	0	21483	21348	39121	44326	34516
Computer																	
Computer	50	41	94	59	67	78	69						458	1543	5045	3988	3012
Wireless																	
Wireless	90	85	99	97	63	127	110						671	1123	1724	1565	1232
													1129	2666	6769	5553	4244
Reference Question	296	228	342	218	148	289	206						1727	2954	2653	1860	1489
INTERLIBRARY LOAN																	
Books Loaned	342	339	406	340	373	305	316						2421	3708	548	466	388
Unfilled	1	2	2	1	1	3	0						10	29	9	0	0
Books Borrowed	206	255	267	195	206	262	292						1683	2236	828	793	572
Unfilled	0	6	2	0	0	0	0						8	0	8	2	0
NEW LIBRARY CARDS	24	23	25	23	67	119	45						326	218	360	404	462
MATERIALS ADDED																	
Adult	64	113	89	106	70	54	59						555	620	747	1093	1256
Juvenile	71	66	86	70	59	45	62						459	786	789	993	1496
TOTAL	135	179	175	176	129	99	121	0					1014	1406	1536	2086	2752
LIBRARY ATTENDANCE																	
LIBRARY ATTENDANCE	696	666	892	736	872	1952	1778						7592	7860	24302	19195	16985
Children	1122	2815	2999	2815	2913	2366	1485						16515	8597	3778	3214	2338
Other	532	291	350	3585	1129	1726	1247						8860	7143	228	909	255
TOTAL	2350	3772	4241	7136	4914	6044	4510	0	0	0	0	0	32967	23600	28308	23318	19578

45 programs

April Hernandez
DIRECTOR

ATTENDANCE	J	F	M	A	M	J	J	A	S	O	N	D						
Vickie Luthi	+	EX	+	+	+	+	+										2	2023
Stephanie Mount	+	+	+	+	EX	+	+										1	2024
Lisa Fouts	+	+	EX	+	AB	+	+										1	2020
Kate Morgan	-	-	+	+	+	EX	+										finish	2021
Frank Petsche	+	+	+	EX	+	+	+										1	2021
Lisa Coyne	+	+	+	+	EX	+	+										finish	2022
Tamera Judd	+	AB	+	+	+	+	+										1	2023
Margo Rakes	EX	+	+	+	LI	+	+										1	2025
Lisa Stoller	+	+	+	+	+	+	+										1	2023
Sherry Lauer	+	+	+	+	+	+	+										1	2023
April Hernandez	+	+	+	+	+	+	+											

EX- excused EO- early out LI- late in CA- cancelled AB - Absent

July 2021	In person	Virtual	Engagement
SRP Promotion			93
Swedish Fish Guessing	103	49	410
Raffles x 3	16		22
Community Spaces Meeting Promo			864
Hot Spot Promotion			13
Book Promotion			90
1000 Books	1		181
StoryTimes x 3	74	138	6
Bedtime StoryTime		37	17
William Allen White			34
Harry Potter	30		82
Kits x 6	215		
Teens Art	2		
Tanganyika	67		39
Mad Science	58		98
Teen Bad Art	1		
Tails & Tales Yoga	7		
Miniature Painting	13		66
Miniature Painting	12		
Book Edge Book Club	12		
Books & Blessings	4		
Garden	5		
Love Your Librarian			31
TAB	21		31
Will Parker	33		17
Dove	0		
Medicalodge	1		
Launchpad x 2	37		22
Family Craft Stations	51		75
Wine & Color	17		8
MDO x 2	48		
Humanities Kansas			2
Friends/Foundation		4	
Board meeting	11		
45 programs	839	228	2201

	A	B	C	D	E	F	G	H	I	J	K
1	GPL										
2	BUDGET REPORT										
3	7/31/2021										
4											
5	MONTH:										
6	7										
7	COLUMN:										
8	G										
9											
10	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
11	CATEGORY	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
12		JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.
13											
14											
15											
16	Accounting	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00			
17	Automation/Internet										
18	Maintenance		\$308.00		\$9.99	\$381.92					
19	Misc.										
20	Supplies	\$152.91	\$219.80	\$416.02	\$390.64	\$98.20	\$496.32	\$338.55			
21	Utilities/Telephone	\$1,650.46	\$1,791.61	\$1,809.59	\$1,444.44	\$1,601.00	\$1,608.05	\$1,846.56			
22	Materials	\$1,226.22	\$1,720.96	\$1,575.76	\$1,438.72	\$565.37	\$1,197.20	\$1,557.55			
23	Community Relations	\$245.20	\$90.00	\$533.01	\$723.58	\$114.46	\$1,157.64	\$115.47			
24	Programming	\$358.35	\$649.98	\$607.89	\$163.83	\$180.35	\$55.39	\$175.00			
25	Technology	\$16.26	\$213.42	\$14.99	\$14.99	\$0.00	\$448.74	\$4.99			
26	Continuing Education		\$25.00		\$45.00						
27	Licensing	\$387.00		\$106.00							
28	Memberships					\$15.00	\$287.00				
29	Mileage/Meals	\$31.28	\$80.50	\$98.56	\$85.56	\$109.03	\$22.43	\$24.04			
30	Postage	\$55.00	\$643.81			\$55.00					
31	Website	\$156.87									
32	Capital Improvement	\$1,353.00									
33	Board Insurance/Bond						\$555.00				
34	Director Health Benefit	\$500.00	\$500.00	\$500.00	\$550.00	\$550.00	\$1,100.00	\$2.54			
35	Payroll Taxes	\$2,250.51	\$2,149.83	\$1,946.49	\$2,009.62	\$1,951.62	\$2,152.52	\$2,288.82			
36	Retirement	\$1,354.85	\$1,321.88	\$1,188.02	\$1,196.73	\$1,171.97	\$1,248.93	\$1,163.62			
37	Salaries	\$7,333.83	\$7,236.83	\$6,408.73	\$6,578.38	\$6,422.57	\$6,701.67	\$7,098.33			
38	Workman's Comp		\$254.00								
39	Unemployment	\$24.88			\$27.70			\$25.92			
40											
41		\$17,216.62	\$17,325.62	\$15,325.06	\$14,799.18	\$13,336.49	\$17,150.89	\$14,761.39	\$0.00	\$0.00	\$0.00
42											
43									City	\$183,900.00	
44									carryover	\$21,353.00	
45									grants	\$7,140.00	

	L	M	N	O	P	Q	R	S	T	U	V
1											
2											
3											
4											
5											
6											
7											
8											
9											
10	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	(T)		
11	ACTUAL	ACTUAL	MONTHLY	MONTHLY	Y-T-D	Y-T-D	Y-T-D	ANNUAL	ANNUAL		
12	NOV.	DEC.	BUDGET	DIFFERENCE	ACTUAL	BUDGET	DIFFERENCE	BUDGET	DIFFERENCE		
13			(S / 12)	(N-Current Mo.)	(Sum B...M)	(S x no.	(Q - P)		(S - P)		
14						of months/12)					
15											
16			\$120.00	\$0.00	\$840.00	\$840.00	\$0.00	\$1,440.00	\$600.00		
17			\$141.67	\$141.67	\$0.00	\$991.69	\$991.69	\$1,700.00	\$1,700.00		
18			\$104.17	\$104.17	\$699.91	\$729.19	\$29.28	\$1,250.00	\$550.09		
19			\$8.33	\$8.33	\$0.00	\$58.31	\$58.31	\$100.00	\$100.00		
20			\$458.33	\$119.78	\$2,112.44	\$3,208.31	\$1,095.87	\$5,500.00	\$3,387.56		
21			\$1,333.33	-\$513.23	\$11,751.71	\$9,333.31	-\$2,418.40	\$16,000.00	\$4,248.29		
22			\$1,087.50	-\$470.05	\$9,281.78	\$7,612.50	-\$1,669.28	\$13,050.00	\$3,768.22		
23			\$83.33	-\$32.14	\$2,979.36	\$583.31	-\$2,396.05	\$1,000.00	-\$1,979.36		
24			\$175.00	\$0.00	\$2,190.79	\$1,225.00	-\$965.79	\$2,100.00	-\$90.79		
25			\$266.67	\$261.68	\$713.39	\$1,866.90	\$1,153.51	\$3,200.00	\$2,486.61		
26			\$33.33	\$33.33	\$70.00	\$233.31	\$163.31	\$400.00	\$330.00		
27			\$41.67	\$41.67	\$493.00	\$291.69	-\$201.31	\$500.00	\$7.00		
28			\$33.33	\$33.33	\$302.00	\$233.31	-\$68.69	\$400.00	\$98.00		
29			\$58.33	\$34.29	\$451.40	\$408.31	-\$43.09	\$700.00	\$248.60		
30			\$125.00	\$125.00	\$753.81	\$875.00	\$121.19	\$1,500.00	\$746.19		
31			\$29.17	\$29.17	\$156.87	\$204.19	\$47.32	\$350.00	\$193.13		
32			\$112.75	\$112.75	\$1,353.00	\$789.25	-\$563.75	\$1,353.00	\$0.00		
33			\$83.33	\$83.33	\$555.00	\$583.31	\$28.31	\$1,000.00	\$445.00		
34			\$600.00	\$597.46	\$3,702.54	\$4,200.00	\$497.46	\$7,200.00	\$3,497.46		
35			\$2,000.00	-\$288.82	\$14,749.41	\$14,000.00	-\$749.41	\$24,000.00	\$9,250.59		
36			\$1,166.67	\$3.05	\$8,646.00	\$8,166.69	-\$479.31	\$14,000.00	\$5,354.00		
37			\$9,583.33	\$2,485.00	\$47,780.34	\$67,083.31	\$19,302.97	\$115,000.00	\$67,219.66		
38			\$41.67	\$41.67	\$254.00	\$291.69	\$37.69	\$500.00	\$246.00		
39			\$12.50	-\$13.42	\$78.50	\$87.50	\$9.00	\$150.00	\$71.50		
40											
41	\$0.00	\$0.00									
42											
43											
44			\$17,699.41	\$2,938.02	\$109,915.25	\$123,896.08	\$13,980.83	\$212,393.00	\$102,477.75		
45					\$109,915.25	\$123,895.92	\$13,980.83		\$102,477.75		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Grant/Donation	Amount	Items	January	February	March	April	May	June	July	August	September	October	November	December
2															
3	SCKLS		Materials, Programming												
4	Levand	\$6,300.00	programming, tech					\$2,111.57	\$2,421.92	\$756.45					
5	Book Festival		Technology												
6	State Library KS Notable														
7	PLA III	\$4,500.00	Intern						\$1,067.50	\$1,145.00					
8	NNLM	\$1,942.00	StoryWalk, Salad in a Jar	\$140.80	\$195.80	\$1,274.72									
9	SCKLS Tech Grant								\$462.88						
10	SCKLS Digital Access	\$1,000.00	Zoom/Overdrive					\$14.99	\$14.99	\$14.99					
11															
12															
13															
14	FFGPL	\$795.00	Beanstack 2021	\$795.00											
15	FFGPL	\$230.00	2 x Literacy Kits												
16	Pathway Church	\$451.28	4 x Literacy Kits		\$88.47		\$362.81								
17	Lion's Club	\$314.81	WAW 2021-2022		\$314.81										
18	Goddard Puppet Ladies	\$112.00	Literacy Kit				\$19.98								
19	Goddard Woman's Club	\$112.00	Literacy Kit												
20	Board	\$230.00	2x Literacy Kit					\$223.72							
21	Kelsi Smith	\$112.00	1x Literacy Kit						\$112.00						
22	SCKLS new program	\$500.00					\$284.97	\$215.03							
23	FFGPL	\$875.00	upgrade sign						\$875.00						
24	Lion's Club	\$500.00	4 Literacy kits												
25															
26															
27	1st National Bank Hutch	\$115.00							\$115.00						
28															
29	SRP														
30	Collier Agency	\$100.00						\$35.49		\$64.51					
31	T&T	\$1,000.00							\$809.93	\$190.07					
32	W Wichita Opt	\$400.00							\$385.00	\$15.00					
33	Goddard Vet	\$200.00				\$200.00									
34	Tmobile	\$400.00						\$225.00	\$175.00						
35															
36	Vrana	\$100.00	garden					\$100.00							
37	Home Depot	\$172.00	Garden												
38															
39		\$20,461.09		\$935.80	\$599.08	\$1,474.72	\$667.76	\$2,925.80	\$6,439.22	\$2,186.02	\$0.00	\$0.00	\$0.00	\$0.00	