

Goddard Public Library Board Agenda

May 13, 2019

7:05 P.M.

1. Roll Call.
2. Approval of Agenda
3. Minutes of Regular Meeting April 8, 2019
4. Correspondence and communications
5. Librarian's Report
 - a. Dove Estates partnership
 - b. Collection changes
 - c. RBDigital magazines, Sunflower eLibrary
 - d. Circulation Report
6. Financial Report
 - a. Amazon Line of Credit
7. Old Business
 - a. Board Training June 15, 9 am - 4 pm, Dove Estates
 - b. Open House, May 19, 2 - 4 pm
 - c. Technology purchases/grant
8. New Business
 - a. ILS choice (Verso by Auto-Graphics to Koha or Apollo)
 - b. Chamber Membership
 - c. Furniture purchases
9. As may be presented

PLEASE CALL THE LIBRARY 794-8771 IF YOU CANNOT ATTEND
OR E-MAIL: director@goddardlibrary.com

Library Board Meeting
Monday, April 8
7:05 PM

1. **Roll Call:** Lisa Fouts, Frank Petsche, April Hernandez, Lisa Stoller, Margo Rakes, Tamara Judd, Michelle Stewart, Alexis Vincent, Lisa Dodson, Craig Crossette, Dan Funke, and Vicki Luthi, Michelle Stewart. Absent: Becky Phillips
2. **Approval of Agenda:** Dan F. approves agenda. Alexis V. seconds. Approved 5/0.
3. **Recognition of Guests and Comments from the Audience:**
4. The following have expressed interest in joining our board: Lisa Stoller, Tamara Judd, and Margo Rakes. Also present is April Hernandez (new director as of April 15), Lisa Dodson from WSU, and Craig Crossette from the city of Goddard. All guests left at 8:10 PM, prior to the executive session.
5. **Minutes of March 11, 2019 Meeting:** Alexis V. motions to approve with corrections. Dan F. seconds. Approved 5/0.
6. **Approval of Goddard Public Library to offer insurance to the Goddard Public Library Director** with the Library responsible for 85% or \$500.00 payment, whichever is greater to a maximum of \$500.00. Dan F. motions to approve. Frank P. seconds. Approved 5/0.
 - a. **Banking Signatures:** Dan F. moves that banking signatures for all banking activities and charge accounts be changed on April 15 to the following – April Hernandez/Director, Michelle Stewart/Assistant Director, Vickie Luthie/President, Lisa Fouts/Secretary/Treasurer, Becky Phillips/Vice President. The following are to also be extended debit cards: April Hernandez and Michelle Stewart. Alexis V. seconds. Approved 5/0.
7. **Formal motion to approve the hiring of New Director** for the Goddard Public Library: Dan moves that Goddard Library Board approve the employment of April Hernandez as the director of the Goddard Public Library at a salary of \$45,000 per year with other financial considerations as specified in the contract. Lisa F. seconds. Approved 5/0.
 - a. **Comments from the New Director** – April H. stated that she is looking forward to being here and appreciates the support of the city.
8. **Staff Report** – Michelle – able to cover all shifts, even though down staff members.
 - a. **Circulation Report** – number of checkouts, computer usage and attendance all increased during the month of March
 - b. **Other Items as may be presented** – none

9. **Correspondence and Communications:** Library applied and received grant from Lions Club for \$250. This will go towards the purchase of William Allen White books.
10. **Financial Report**
- a. **Approval of March Reports:** Dan F. moved to approve the financial report as presented. Alexis V. seconds. Approved 5/0.
11. **Old Business**
- a. **WSU Board Training:** City and Board have hired WSU to help kick off our strategic plan and introduce April to the community. Looked at time line for the Goddard Library Proposal.
- b. **Acceptance of Termination:** Dan F. moves we accept the termination of Tamarah Corwin as of a week ago Friday. Lisa seconds. Approved 5/0.
12. **New Business**
- a. **Special Events**
- i. **Beer** – beer event on Saturday, April 13 from 6:30 – 8:30, with the Wichita Home Brewers Association.
- ii. **Special Events to Present Director to Community and Strategic Plan:** Neighbors United Event and Summer Reading Kickoff
- iii. **Summer Reading:** Begins May 23.
- b. **Resignation of Board Member:** Alexis V. makes the motion to approve Ken Tingles resignation. Frank P. seconds. Approved 5/0.
- c. **Executive Session:** 8:12 Dan F. moves to recess into executive session pursuant to non-elected personnel matters to include the Library Board, and that the Library Board will reconvene the open meeting in the Library commons area at 8:22. Lisa seconds. Approved 5/0. No binding action was taken.
13. **Other** – Thank you to Michelle Stewart for helping with the transition time between directors. She did a great job.
14. **Adjournment:** Lisa F. motions to adjourn at 8:35 PM. Alexis seconds. Approved 5/0.

The above minutes are a draft copy of the minutes. Minutes must be approved by a quorum of the Goddard Public Library Board at the next meeting.

Goddard Public Library

5/10/2019 11:27 AM

Register: Bank Checking Account

From 04/01/2019 through 04/30/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2019			Interest Income	Interest		X	1.22	66,120.28
04/01/2019	5473	Junior Library Guild	-split-	invoice 456883	1,110.50			65,009.78
04/02/2019	apr001	Postmaster	-split-	ILL	3.10	X		65,006.68
04/03/2019			Fines	Deposit		X	42.00	65,048.68
04/06/2019	5474	Baker and Taylor	-split-	January & Febr...	868.81			64,179.87
04/07/2019	apr002	Notary Rotary, Inc	Supplies-Office	Notary - Peggy ...	74.25	X		64,105.62
04/09/2019			Fines	Deposit		X	15.00	64,120.62
04/09/2019	apr004	Amazon	-split-	dvds PO ms04...	49.92			64,070.70
04/09/2019	apr005	Amazon	-split-	dvds	36.68	X		64,034.02
04/10/2019			Fines	Deposit		X	18.00	64,052.02
04/10/2019		Ginger Asian	Miscellaneous	Board Presiden...	57.95	X		63,994.07
04/10/2019	may05	Amazon	Library Inventory:Books		8.82	X		63,985.25
04/11/2019	may06	Amazon	Library Inventory:Books	9.99 + 31.74	41.73	X		63,943.52
04/11/2019	apr008	Postmaster	-split-	ILL - Kingman ...	3.10	X		63,940.42
04/11/2019	apr009	Walmart	-split-	dvds	44.92	X		63,895.50
04/13/2019	apr006	Walmart	-split-		51.51	X		63,843.99
04/13/2019	apr007	Kwik Shop	Programming	programming - ...	5.41	X		63,838.58
04/13/2019	5483	Intuit	Supplies-Office	VOID: checks ...		X		63,838.58
04/13/2019		Intuit	Supplies-Office	For CHK 5483 ...	210.99	X		63,627.59
04/14/2019			-split-	Deposit		X	3,685.80	67,313.39
04/14/2019			Donations	Deposit		X	250.00	67,563.39
04/14/2019	apr003	Facebook	Programming	beer 101 post	8.00			67,555.39
04/14/2019	5471	Gale / CENGAGE Le...	Library Inventory:Books	invoice 666290...	72.76			67,482.63
04/14/2019	5472	Children's Plus, Inc.	Library Inventory:Books	order # 74069	871.79			66,610.84
04/14/2019	5475	Center Point Large P...	-split-	invoice 166067...	455.40			66,155.44
04/15/2019		Amazon	Library Inventory:Books	24.36+83.22	107.58			66,047.86
04/15/2019	5460	Peggy Grunwald	Community Relations	Notary - reinbu...	20.00	X		66,027.86
04/17/2019			Fines	Deposit		X	26.00	66,053.86
04/17/2019	may07	Dollar tree	Summer Reading Progr...		15.00			66,038.86
04/18/2019	may08	Amazon	Library Inventory:Vide...		29.96			66,008.90
04/26/2019	may12	Amazon	Supplies-Office		35.84			65,973.06
04/28/2019	may13	Amazon	Supplies - Processing		24.76			65,948.30
04/29/2019			Grants:SCKLS:Resour...	Deposit		X	9,858.00	75,806.30
04/29/2019	may02	IRS	Payroll Expenses:Payr...		1,211.49			74,594.81
04/29/2019	may09	Amazon	Supplies - Processing		24.76			74,570.05
04/29/2019	may10	Amazon	Supplies-Office		35.84			74,534.21
04/29/2019	5476	Tamarah Corwin	Payroll Expenses:Payroll		310.77			74,223.44
04/29/2019	5477	Debra Funke	Payroll Expenses:Payroll		574.95			73,648.49
04/29/2019	5478	Peggy Grunwald	Payroll Expenses:Payroll		1,301.91	X		72,346.58
04/29/2019	5479	April Hernandez	Payroll Expenses:Payroll		1,591.93	X		70,754.65

4

Goddard Public Library

5/10/2019 11:27 AM

Register: Bank Checking Account

From 04/01/2019 through 04/30/2019

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/29/2019	5480	Sarah Kralicek	Payroll Expenses:Payroll		238.47			70,516.18
04/29/2019	5481	Void check damaged	Miscellaneous					70,516.18
04/29/2019	5482	Michelle Stewart	Payroll Expenses:Payroll		1,456.13	X		69,060.05
04/29/2019	5484	Demco	Supplies-Office		66.05			68,994.00
04/29/2019	5485	Dave Curtis	Maintain building and ...		56.95			68,937.05
04/30/2019	may03	Kansas	Payroll Expenses:State ...		15.99			68,921.06
04/30/2019	may04	Kansas Department o...	Payroll Expenses:State ...		113.07	X		68,807.99

Goddard Public Library

5/10/2019 11:38 AM

Register: Capital Improvement

From 04/01/2019 through 05/01/2019

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
04/01/2019			Interest Income	Interest	X	0.71	27,942.55
05/01/2019			Interest Income	Deposit		0.69	27,943.24

1



BAKED GOODS

- Cookie Platter (24 cookies) \$12.00
- Fruit Pie (whole pie) \$15.00
- Cream Pie (whole pie) \$15.00
- Cinnamon Rolls (1 dozen) \$15.00
- Homemade Dinner Rolls (1 dz) \$6.00

CAKES/DESSERTS

- Decorated Sheet Cake (1/2) \$25.00
- Decorated Sheet Cake (full) \$50.00
- Ice Cream Sundaes/Floats/Shakes (each) \$3.00

BEVERAGES

- Coffee/Tea/lemonade Service (per person) \$2.00



BUFFETS

BBQ Buffet

(ribs, brisket, pulled pork, baked beans, potato salad) \$12.00/person

All American Buffet

(fried chicken, mashed potatoes, vegetable, rolls) \$12/person

Pasta Buffet \$10.00/person

Mexican Buffet \$10.00/person

(burgers, dogs, two sides) \$8.00/person

Sandwich and Soup Buffet \$8.00/person

Party Snack Buffet \$8.00/person

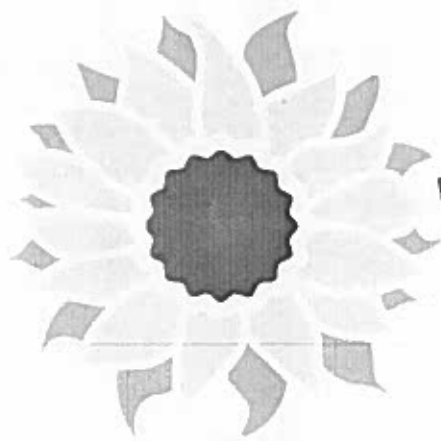
10 person minimum

Drinks are included in buffet

Disposable Service Wear included

China wear optional





Kanshare

LIBRARIES



KANSHARE LIBRARY CONSORTIUM
LOGO DESIGN SAMPLES

WILD GHOST - DAVID GOE

Consortium Meeting

May 7th, 2019

El Dorado- Noon

Agenda

- I. General Updates
 - a. Transition
 - b. Koha Update
 - c. MOU
 - d. Overdrive
- II. Logo Design
 - a. Design Feedback
- III. Policy Mtg.: Concerns or Questions
- IV. Next Meeting
 - a. Set a date
meet on training
day

July 15 Training
m-w
\$3600⁰⁰ / by library

Grace days
Policy 4 days

Collection cat
customizable

Aug. 19 Go live

Phone provide for
test:
on sign up

Yearly fee
based on bib
140000

base migration
900⁰⁰
8¢ / bib record

Week of July 15

Training Schedule

Monday	
Time	Topic
8:30-9:00 am	Set up
9:00-9:30 am	Greetings -Overview of Koha, Bywater and Open Source Software
9:30-10:30 am	OPAC Searching Holds Lists/Tags/Purchase Suggestions
10:30-12pm	Staff Client Basics of Staff Client Searching Patrons
12:00-1:00pm	Lunch
1:00-3:00pm	Circulation Fines Holds Circulation Reports Fast Cataloging/ILL
3:30-5:00	Circulation Tools (batch modification, offline circ, inventory)

Tuesday	
Time	Topic
9:00-10:00am	Cataloging Basics of Koha and frameworks Using z39.50
10:00-12:00pm	Cataloging Uploading Records from Vendor Uploading Records from OCLC
12:00-1:00 pm	Lunch
1:00-2:30pm	Cataloging Tools MARC modification templates Batch Record Modifications Batch Deletions Labels
2:30-3:30pm	Serials see Alternate Suggestion below
3:30-5:00 pm	Acquisitions <i>check out module</i>

*Peggy
Michelle*

Hi all!

I've attached the basic agenda for our on-site training. As I mentioned on the kick off call, we can rearrange it as needed. I've added a suggestion on Day 2 of what to do instead of serials and acquisitions. There is also room in the morning, as I don't think we will need all that time for cataloging. Let me know what questions you have about the contents/arrangement!

The link to our youtube playlists is: <https://www.youtube.com/user/bywatersolutions/playlists> (<https://www.youtube.com/user/bywatersolutions/playlists>). These should help staff start getting familiar with Koha.

The demo site is:

staff client: <https://intranet.bywatersolutions.com> (<https://intranet.bywatersolutions.com>)

OPAC: <https://catalog.bywatersolutions.com> (<https://catalog.bywatersolutions.com>)

username and password for both are bywater.

Best,
Donna



KanShare Library Consortium:

Detailed Project Plan and Timeline
Updated February 2019

“Sharing” Library Consortium: A group of libraries that share the cost of a joint checkout system (Integrated Library System, or ILS) and catalog, but the consortium also allows patrons to freely access materials through the shared, viewable catalog across libraries (currently patrons cannot search other libraries, but instead may request items through Interlibrary Loan).

I. **Who is involved in this project?**

a. **Currently:**

- i. Andover Public Library, Director Tom Taylor
- ii. Augusta Public Library, Director Lisa Daniels
- iii. Derby Public Library, Director Eric Gustafson
- iv. El Dorado Public Library, Director Kristi Jacobs
- v. Mulvane Public Library, Director Shanna Smith
- vi. Park City Public Library, Director Len Warren
- vii. Rose Hill Public Library, Director Cindy Maxey

II. **Why the interest?**

- a. **History:** The Derby, Andover, and Mulvane Libraries have been in loose discussion about a sharing consortium for multiple years. These Directors share both patrons and the philosophy that usage of library materials is more important than items sitting dusty and unused on library shelves. Additionally, the Mulvane and Derby Directors have experience participating in sharing consortiums in other regions.
- b. **South Central Kansas (SCKAN) Consortium Members:** The SCKAN Consortium is dissolving in November 2020, so members are currently seeking replacement options.

III. **What are the new consortium’s goals?**

a. **Open Sharing**

- i. **One Catalog:** Most area libraries have their own catalog viewable to patrons, but with a sharing consortium catalog, library staff and patrons would be able to view all member items on the one screen. Library records for items would allow everyone to see the “shelf

location," which could be any of the consortium members. It would treat each separate library as a "branch" location in general terms.

- ii. One Card Access: With the shared consortium, patrons would also be given one card/account for all of the member libraries. The Library they "preferred" would be their home branch (and their default pick-up location for held items).
- iii. Courier Connection: For a library to participate, there is one common thread. Libraries must be on the courier system, so materials can flow from library to library.

b. Cost Savings

- i. Checkout System Vendors: At a KanShare Consortium meeting in January, the group of seven libraries voted to contract with KOHA managed by Bywater Solutions.

1. KOHA

- a. This vendor is used widely throughout the state by other similar consortiums.
- b. KOHA is open source, so Bywater Solutions wouldn't own the library's data.
- c. Pricing was competitive with former SCKAN costs, and would be affordable for smaller libraries.
- d. Pricing break down: example table below.

Estimated Consortium Costs (Koha managed by Bywater)						
Collection Size	Cost @ 5 Libraries		Cost @ 10 Libraries		Cost @ 15 Libraries	
15,000 or less	\$1,000.00		\$625.00	Rose Hill	\$550.00	Belle Plaine
15,000 to 30,000	\$2,000.00	Park City, Mulvane	\$1,250.00	Andale	\$1,100.00	Cheney, Clearwater, Douglass
30,000 to 45,000	\$3,000.00	Augusta	\$1,875.00	Goddard	\$1,650.00	
45,000 to 60,000	\$4,000.00	Andover	\$2,500.00	El Dorado	\$2,200.00	Valley Center
60,000 to 75,000	\$5,000.00		\$3,125.00	Haysville	\$2,750.00	
75,000 to 90,000	\$6,000.00		\$3,750.00		\$3,300.00	
90,000 to 105,000	\$7,000.00		\$4,375.00		\$3,850.00	
105,000 +	\$8,000.00	Derby	\$5,000.00		\$4,400.00	
Total Cost (Yearly)	\$19,000.00		\$21,500.00		\$24,000.00	
	\$19,000.00		\$21,250.00		\$24,200.00	

Table Notes:

- This estimate bases costs on collection size (number of records) which is how Bywater determines support costs.
- Each additional library added after the initial launch adds approximately \$500 to the overall yearly support costs. This actually reduces the overall cost for the consortium, so the more libraries that join, the cheaper it is for everyone.
- Migration for new library costs \$.08 per bibliographic record and a flat \$900 dollar setup fee.
- Derby will help to cover initial launch costs (not listed) as it has by far the largest collection.

- ii. Shared Marketing: The costs of marketing materials would be shared.
- iii. Bulk Purchase Savings: Library cards could be purchased in bulk at lower cost.

c. Efficiency

- i. Collection Development: A sharing consortium would allow libraries to expand their collections without the demands of space and often times, budget. Example: it is easier to weed books when you know that the neighboring library has a copy easily accessible.
- ii. Patron Access: Patrons often use multiple libraries due to proximity to home or even work. In a sharing consortium they could return books at any location without the worry of late fees because of slow courier services, and checkout just as easily.

d. Customer Service

- i. This is at the core of the project. A sharing consortium would benefit the area communities by making it easier to access more materials.

IV. What are the deadlines and when will the product transitions take place?**a. Project Timeline**

- i. February 1st, 2019: First transitioning group members finalized, including Derby, Andover, and Park City.
- ii. February/March 2019: Legal agreements (MOU) finalized.
- iii. February/March 2019: Policy meetings with Directors.
- iv. April 2019: Meet about logo and marketing materials.
- v. May/June 2019: Order cards and marketing materials for first transition.
- vi. August 2019: Second transitioning group members finalized.
- vii. September/October 2019: Transition first group of member libraries, including Derby and Andover Public Libraries.
- viii. October 2019: Checkout vendor meetings at the Kansas Library Association Conference.

- ix. November/December 2019: Consortium meeting to address first transition challenges to prepare for the spring transitions.
- x. February/March 2020: Transition second group of member libraries, including Mulvane Public Library, El Dorado, Augusta, and Rose Hill.

V. How will the consortium function?

- a. **Contracts:** Derby would hold the primary account and contract with the checkout vendor as the biggest library. Then all of the additional member libraries would enter a group contract or memorandum of understanding (MOU). This contract would outline consortium terms, commitment, and exit procedures. This contract would be based on other regional consortiums with similar goals and setup.
- b. **Board of Directors:** The Directors from each member Library will meet quarterly to review cost, policies, training needs, challenges, and concerns.
- c. **Consortium Business Meetings and Trainings:** In addition to Director Meetings, the KanShare group will meet as needed for updates and product trainings. Each year the product vendors host product meetings at the Kansas Library Association Conference as well.

VI. Other Items

- a. **Timeline:** Checkout system vendors need ample notice for a transition to their product, which is why there should be overlap with your current system.
- b. **Hidden Fees:** Checkout system vendors who are not open source, will likely charge an exit fee for your data. However, a request has been made to Bywater about extracting the data on their end instead of Polaris.
- c. **South Central Kansas Library System Support:** The regional library system (SCKLS) will aid in the transition and offer general tech support, but they will not hold the primary contract.
- d. Sharing Consortium Libraries are not required to have exactly the same circulation policies, but it will make things easier on all patrons if they are similar. Some consensus may be easily found in lending rules and terms.

VII. Final Action Items

- a. **RSVP to Informational Meeting:** After the recent SCKAN decision to dissolve, the current KanShare members would like to host an informational lunch meeting on Tuesday, March 19th at 11:30am at Abuelo's, 1413 N. Waterfront Pkwy., Wichita, Kansas 67206.
- b. **Potential New Members:** Decision to join KanShare by August 2019.
 - i. KanShare founding members would be willing to speak to your Library Boards, if needed.
 - ii. If your library decides not to join one of the two transitioning groups, you could join at a later date alone. Although, it may be easier to join now so you can be part of the initial decisions and group training opportunities.

Kan-Share

Next Meeting: Tuesday, July 16th at Derby Library following KOHA training @ 2:30ish

Recent Action Items:

- *KOHA In-person Training will take place the week of July 15 (Eric will upload the schedule to drive)
- *Eric will contact Overdrive about a meeting
- *Shanna received report from Lisa about transferring data (only thing that cannot be gleaned from the report is patron reading history) and will reach out to Koha.
- *Shanna will reach out to the graphic designer and request an invoice and final versions.

ILS Vendors

Vendor Info

Bywater	bywatersolutions.com	Adam Brooks, Sales	adam@bywatersolutions.com	Voled by consortium members 1/28/19
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Member Libraries

Library	Contact Person	Email	Interested?	Cell # (running late to mtgs, etc.)
Derby Public Library	Eric Gustafson	eric@derbylibrary.com	Yes	
Andover Public Library	Tom Taylor	tomtaylor@andoverlibrary.org	Yes	
Mulvane Public Library	Shanna Smith	mulvane.library.director@gmail.com	Yes	970-201-8707
Augusta Public Library	Lisa Daniels	ldaniels@apl.kscocmail.com	Yes	
Park City Public Library	Len Warren	lwarren@parkcitypubliclibrary.com	Yes	
EI Dorado Public Library	Kristi Jacobs	kristi@bradfordlibrary.info	Yes	
Rosehill Public Library	Cindy Maxey	cmaxey@cityofrosehill.com	Yes	

Libraries to Invite to Info Meeting:

Clearwater Public Library	Tina Welch	cpldirector@sktc.net		
Goddard Public Library	April Hernandez	director@goddardlibrary.com		Invite to the May Mtg.
Valley Center Public Library	Janice Sharp	janicesharp@yahoo.com		
Wellington Public Library	Jo Plumb	jplumb@wellingtonpubliclibrary.org		
Andale?	Lori Lane	andaledistlib@gmail.com		
Ark City Public Library	Mendy Pfannenstiel	mendy@acpl.org		
Winfield Public Library	Joan Cales	jcales@wpl.org		

Library Name	Contact Name	Contact Email	Notes
Hesston Public Library	Melissa Carlson	hesstonpubliclibrary@gmail.com	
Newton Public Library	Marianne Eichelberger	meichelb@newtonpkks.org	Would like to be kept in the loop! (3/19/19)
Burton Public Library (Ruth Dole Memorial Library)	Rhonda Corwin	burrib400@gmail.com	
Cheney Public Library	Susan Woodard	cheneypubliclibrary@cheneyks.org	
Colwich Community Library	Joanna Kraus	library@colwich.kscoxmail.com	
Cunningham Public Library	Kerri Steifen	cunninghamlibrary@yahoo.com	
Garden Plain Public Library	Joyce Loehr	gpcomlib@yahoo.com	
Halstead Public Library	Jolean Ross	halpublib@hotmail.com	
Haven Public Library	Trudy Littlestar	haventbrarian@gmail.com	
Lindsborg Community Library	Suzanna Swenson	lindsborglibrary@sbcglobal.net	
Moundridge Public Library	Betsy Davis	moundridgelib@gmail.com	
Oxford Public Library	Karen Parsons	oxfordkslib@gmail.com	
Sterling Public Library	Amy Gard	sfpl1917@gmail.com	
Towanda Public Library	Cole Everhart	towandalibrary@gmail.com	
Whitewater Memorial Library	Jean Thiessen	whiteib@sbcglobal.net	
Haysville Public Library	Ken Bell	ken@haysvillecommunitylibrary.org	
Belle Plaine Public Library	Loree Hisken	bpplib@sktc.net	
Udall Public Library	Bertha Rhoads	library@cityofudall.com	
Douglas?	Cina Shirley	douglb@sbcglobal.net	

Timeline

Date	Action	Notes
Oct 24-27 2017	Touch base with potential vendors	
Oct 30 2017	Meet with interested libraries after SCKLS Semi Annual Meeting	
Spring 2018	Schedule and meet with vendor- narrow down options	
May 2018	Meet to review pricing	
September 2018	Review Policies and compile list of potential online resources to share	
October 2018	KLA Conference, meet with Koha and other interested libraries	
Fall 2018	Initial commitment to group; name group, narrow down/choose vendor	
Nov/Dec 2018	Gather additional interest and commitment	
Jan 2019	Committed members vote on checkout system	
Jan 2019	Consortium name determined	
Feb 2019	First Transitioning Group Finalized	
Feb/Mar 2019	Legal Agreement Finalized	
Feb/Mar 2019	Policy Mtg. with Directors	
Apr 2019	Meet about logo and marketing materials	
May/June 2019	Order cards and marketing materials for first transition	
July 15-17, 2019	KOHA Training at Derby Public Library	
Aug 2019	Second transitioning group members finalized	

Aug 2019	Transition first group of libraries: including Derby, Andover, and Park City- August 19th?
Oct 2019	Koha vendor meeting at KLA in Overland Park
Nov/Dec 2019	Consortium mtg. to address first transition challenges to prep for spring transitions
Mar/Apr 2020	Transition second group of member libraries, including El Dorado, Mulvane, Augusta, Rosehill
Other	
	Everyone on 5/7/19 was ok with "www.kanshare.bywater.com" as the catalog address
	Election of Consortium Board Officers Needed: Pres, VP, Secretary, and Treasurer?
	Need legal agreement
	How would cost be divided?: Population, collection, or card holder amounts
	Patron ownership?- address or make a patron declare "home" library
	Mulvane is part of the SCKANConsortium until November 2020
	Consortium Name
	Shanna: Wheat State Consortium, Bison State Consortium, Aero Plaines Consortium, Prairie & Plains Consortium, Tallgrass Consortium, Great Central Plains Consortium
	RFP needed?
	Merge Overdrive Advantage?
	FWIW, APL uses a mix of barcode digit length, some as low as 6.
	Mulvane's barcode length is all 14
	SCKLS Grant- for automation (matching grant?)
	Start utilizing photos? (different patrons potentially)
	Cataloging (term alignments?)
	ILS Features Desired
	RFID Compatibility/Experience/Knowledge
	Single Card Ability
	Online Portal (Ability to do things off site)
	Offline Ability
	Web based checkouts
	Natural hold process
	Support: Quick response time (representative location?)
	Rules/Guidelines for Consortium
	Open sharing

Shared basic lending rules

Courier

Replacement/Lost Items- fees would only be assessed at location patron is visiting (no check writing back and forth)

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Consortium Meeting 9/19/18, updated 4/1/19

Circulation Policy Items in Question

- Patron age for a card- Agreed=all ages can get a card
- Cards do not limit items by age.- Agreed, with option to create "patron type" if needed (requested by El Dorado and Andover)
- All patrons must show their library card, photo ID, or possess the card number at checkout. Loans may be denied if patrons do not present a required document. - Agreed
- Replacement card amount- Agreed, \$1
- Loan period/item limit/renewal (renewals only available if there is not a pending hold)
- Books (no limit, 3weeks, 2 renewals)
- ILL (no limit, determined by lending library)
- Magazines (no limit, 1 week, 2 renewals)
- Dvds (6 per card, 1 week, 2 renewals)
- Audio CD Books (10 per card, 3 weeks, 2 renewals)
- Audio Playaway Books (6 per card, 3 weeks, 2 renewals)
- Audio Music CDs (6 per card, 1 week, 2 renewals)
- Video Games (2 per card, 1 week, 2 renewals)
- *Local holds (too large to courier and share) will be determined by home library.
- Holds limit? Agreed, 10 per day, 30 total
- Holds Process? Agreed, patrons are unable to hold a new item until a "brief record" exists in the catalog for them to put their name on the list.
- Time on holds shelf- Agreed, 7 days.
- Patrons must have fines \$10 and under to checkout items or place ILL holds, but fines do not effect computer time.- Agreed
- Fines? Agreed, \$.25 a day for all shared items with a max overdue fine of \$5.00
- Fines can be paid at any location, and that library would just keep the fine money.- Agreed
- Grace period- 4 days!
- Overdue Notices: Advance notice optional for patron, overdue notice 3 days following (email or letter), lost item notice 28 days, 60 days past due with amount great than \$50 goes to collector- Agreed (note: Collection Company is Unique Management)
- Allow patrons to replace items? Agreed, if edition/ISBN is the same with supervisor approval.
- Muhvane allows reading down of fines or volunteering for youth (\$7 an hr)- Just FYI
- Privacy: Patrons may not access/use accounts that are not their own without the presence of the person or the Library Card. This includes access to juvenile cards. - Just FYI, part of Muhvane Policy
- Suspension of borrowing privileges- Just FYI, also addressed in Muhvane's Environmental Safety Policy
- Fees
- No processing fees- Agreed
- Discussion about retail price versus list price as replacement cost in system.

Other:

- 21
- How is "home" library defined- preference or address? Agreed, "home" library is a preference. Mukwane would like the ability to edit the pickup location if needed (still questions patron's ability to do so)
 - Book challenges to home library or owning library? Agreed, book challenges go to owning library
 - Everyone present was open to utilizing pictures on the accounts to help distinguish patrons

Future Discussion Items:

-Digital Collections to add to Consortium...

-Sunflower Overdrive

-Zinio

-Hoopla

-Tumble Books

-Chilton

-Newspaper

-Other?

Consortium Name Notes 1/28/19	
Name Ideas:	
Wheat State Consortium	
Bison State Consortium	
Aero Plains Consortium	
Prairie and Plains Consortium	
Tallgrass	
Great Central Plains Consortium	
Next	
Like "share it"	
Words for movement	
Word for group: Share, Connect, Connection, United, Links, Network, Loop	
Wheat State Connect	
Tall Grass Connect	
Tall Grass Loop	
Prairie Plains Connect	
Prairie Plains United	
Connect KS	
Kan-nect	
Kan- Connect	
Kan Share	

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SirsiDynix Notes

12/12/17

- Spoke with Jim Schwieters
- Two Products: Symphony/Bluecloud and Horizon
- Symphony is the premier product
- Still have about 1,200-1,300 using Horizon, but they are not advancing this system
- Symphony is built for consortium use
- Has web based and offline capabilities
- Regional support- Utah Rep
- Every library is assigned a Library Relations Manager
- User Group mtgs in Kansas City
- Current Kansas users include: Olathe, Johnson Co., Kansas City, Emporia, and Dodge City
- Price sharing- based on total service (has tiers)
- Biggest Library would be contract holder
- They can be flexible on invoicing (can do separately)
- Can add to contract stipulations about adding other libraries
- Eresource Central- Their product that harvests metadata to show up in catalog or interface
- Reporting- Options to grab additional reports available
- Platinum Service Package- Work on system (time allotted); touches base with libraries every 2 months, annual authority update; bib analysis
- They have expansive help portal
- Transition would take about 6 month window
- Training would primarily be remote with webinars.
- 2 people at each library can act as "tech"
- Outreach module provided with product
- OPAC has responsive design
- Book app included (not customizable)
- For an extra fee there is a customizable mobile app
- They host, do upgrades, and backups
- Can handle multiple barcodes (as long as 9-14 digits)
- Enterprise is discovery layer, which can provide auto access to things once logged in to account

-Also a cash management system available (for online credit card usage)

4/24/18

-Met with Jim and Andrea

-Discovery layer for patrons is called Enterprise (amped up catalog)

-Can have multiple profile (per "branch" or even one for youth)

-Profiles do not cost extra

-Enterprise is integrated with a bunch of other vendor products like Overdrive, 3M, EBSCO (seamless)

-Integrated info is pulled thru something they called Webservices

-Other features: Can text found "items" from catalog, quick search icons available,

-Example: Houston PL, Cedar Park PL

-Mobile App

-Bookmyne is free with Symphony

-Bmobile is an additional fee

-Circulation

-Can make group fine payments

-Really great print features (as opposed to Polaris)

-Can email checkout receipts

-Override requires a code (would notify staff of who does what)

-Blanket holds possible

-Mobile checkout available

-Great for holds lists

-Can scan IDs to populate new cards

-Can created a bib for an event and track usage

-Group management of item records

-Example display groups or new items

-Reports

-700-800 reports available thru Symphony

-Additional reports module called Blue Cloud available for plus cost

-Given credits which can be used for special report requests.

-Training:

- Training Module- Mentor 2.0
 - Can train on site for fee
 - User meeting in KC area once a year
- Good response time for issues
- Other: Probably need a third party vendor for transition and data extraction

Koha Bywater Notes

12/12/17

Met with Adam

- Koha is an open source product and Bywater is a support company
- Bywater is a support company that is community based and continues to develop new elements
- Support a lot of consortiums- examples Vermont, Mass Schools, NEKLS
- Contract to include flexibility for other libraries to join
- Support is all done online
- Rack Space hosts Koha
- Training and support is primarily done thru webinars
- Nominal fee to have someone come out and train
- Everything is web based
- Contract- one cost support
- Contract includes access to all modules (can suppress if needed as well)
- Pricing based on bib records and needed server space
- Cost- 1st year: Implementation, migration, customization, training, and hosting and support.
- Cost- 2nd year: Hosting and support
- Unsure about barcode length
- Has offline tools
- Has Overdrive Integration with seamless look
- Good reporting functions
- Has discovery layer available
- Transition period is about 6months

4/18/18

Web Demo with Adam

- ByWater has been around since 2009, but Koha was developed in New Zealand in 1999
- ByWater has 26 staff
- bywatersolutions.com

- Demos also available on their website
- Catalog
 - Overdrive items will be held eventually within the catalog
 - Browse shelf available
 - Paypal integration
 - Book lists available
 - Message settings available to patrons
- Tools
 - Group editing
 - Cleaning up
 - Inventory
 - Ability to stage records for import
- Reports
 - Guided reports available (6 steps)
 - Scheduler tool allows you to date it for mig
 - Koha Wiki has inventory of reports
 - Koha will help write a report if needed
- Other
 - Can define closings per branch
 - Can make announcements to staff on ILS homepage
 - System logs-find out where/who is making edits/errors
 - Koha Admin allows for customizations
- Pricing: (based on estimated 200,000 records)
 - \$26,000 Migration Customization
 - \$17,000 for hosting each yr
 - \$4,600 for initial training

10/24/18

Demo with Adam and Jessie

-2 annual upgrades handled by Bywater

-There is a Koha Demo on their website	
-Library partners at bottom of "about" page	
-OPAC	
-Can place items in a cart without logging in	
-Has integration with Overdrive, Recorded Books, Cloud Lib	
-Cover images pulled free from Amazon or open book	
-"Browse" shelf available	
-Koha is web based	
-Social feature: patrons can comment, tag, or rate item (this feature can be disabled as well)	
-Paypal integration	
-Patron notices- Text, editable in patron account; auto-phone call is extra cost	
-No additional cost for extra staff "seats"	
-Currently in use by Kansas consortiums- NEKLS, SEKLS, CKLS	
-Bywater willing to write reports at no extra cost	

Innovative Notes

12/12/17

Met with Lauri Vance

- Two products, Polaris (Public) and Sierra (Public and Academic)
- Pricing- Circ based, but flexible
- Company plans on merging Polaris and Sierra
- Sierra and Polaris have similar pricing
- Recommends Polaris since Mulvane and Andover already use the product
- Flat Iron Consortium is a good example
- Closet rep- Utah
- Unsure about barcode length requirements
- 1-2 designated to call support (flexible on #)
- Training- Web based; on-site classes available, can bring a trainer, can put class together if there is a need
- Each Library would be assigned a Library Relations Manager
- Contract as a group
- Flexible on contract term
- May have sneak peak of future merged system in Spring, but unsure

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Schedule A - Consortium Costs Year One

Collection Size	Library	Maintenance	Migration Cost	Training	Total Cost
15,000 or less		\$1,250.00			
15,000 to 30,000	Park City	\$2,500.00	\$3,710.00	\$644.00	\$6,854.00
30,000 to 45,000		\$3,750.00			
45,000 to 60,000	Andover	\$5,000.00	\$7,155.00	\$1,242.00	\$13,397.00
60,000 to 75,000		\$6,250.00			
75,000 to 90,000		\$7,500.00			
90,000 to 105,000		\$8,750.00			
105,000 +	Derby	\$10,000.00	\$15,635.00	\$2,714.00	\$28,349.00
Total Cost (Yearly)	\$17,500.00	\$17,500.00	\$26,500.00	\$4,600.00	\$48,600.00

Migration Cost is based on total migration cost as a percentage of bib records



2019 Membership Application

Date: _____

Company Name: _____

Physical Address: _____ Mailing Address: _____

Company Phone: _____ Company e-mail: _____

Company Website: _____

Social Media platforms/handles you would like us to list or tag:

Primary Business Contact:

Name: _____ Email: _____ Phone Number: _____

Secondary Business Contact:

Name: _____ Email: _____ Phone Number: _____

Brief description of your business or business specialty:

Please list additional employees to receive electronic chamber communications (or e-mail full list to chamber@goddardkansas.us)

Investment Levels

- ___ \$2000 Platinum Member (all inclusive)
- ___ \$1000 Gold Member (built in sponsorships and benefits)
- ___ \$500 Silver Member (added exposure)
- ___ \$250 Business Plus Member (advertising/social media benefits)
- ___ \$200 Basic Business Member (listings/participation benefits)
- ___ \$125 Second Business Member
- ___ \$75 501(c)(3) Ministry or Service Organization Member
- ___ \$50 Individual Member

(Please continue to second page)

Would your business have an individual that would be interested in serving on the Chamber Board or a Chamber Committee?
 Committees are open to all Chamber members.

- | | |
|---|---|
| <input type="checkbox"/> Board Member | <input type="checkbox"/> Finance Committee |
| <input type="checkbox"/> Communications Committee | <input type="checkbox"/> Special Events Committee |

As a Chamber, our desire is to advance the goals of our business members and our community as a whole. Please help us by providing feedback about your hoped-for outcomes from your chamber membership, as this will help us in the ongoing process of refining our initiatives and the programs we offer:

- | | |
|---|---|
| <input type="checkbox"/> Listings (online/print) | <input type="checkbox"/> Volunteer opportunities |
| <input type="checkbox"/> Increased exposure/publicity | <input type="checkbox"/> Visibility via sponsorships |
| <input type="checkbox"/> Referrals by chamber/members | <input type="checkbox"/> Networking opportunities |
| <input type="checkbox"/> Access to community calendars/information | <input type="checkbox"/> Community reinvestment |
| <input type="checkbox"/> Networking events/social (membership meetings/chamber coffees/after-hours mixers) | <input type="checkbox"/> Notice of local projects/bid opportunities |
| <input type="checkbox"/> Educational events (topics relevant to business needs or breakfast/lunch & learn events) | <input type="checkbox"/> Organized advocacy for business-friendly policies |
| | <input type="checkbox"/> Opportunities to improve the community climate for our business members to live and work |

Other (please share what you would like to see!): _____

We would like to ensure that we offer opportunities for every business to be involved. Please let us know if there are particular times of day that might work well for you and your employees.

- | | | |
|---|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Coffee/breakfast | <input type="checkbox"/> Lunch | <input type="checkbox"/> After Hours |
| <input type="checkbox"/> Morning | <input type="checkbox"/> Afternoon | |

Would your business be willing to present at a Chamber event during 2019? Are there particular topics you would like to share or discuss?

Which events would your business be interested in sponsoring – either via your higher level membership or on an a la carte basis?

- | | |
|-----------------------------------|-------------------------------|
| Annual Mixer (January) _____ | Exposure (September) _____ |
| Independence Day (July) _____ | Fall Festival (October) _____ |
| National Night Out (August) _____ | Other opportunities _____ |
| Chamber Coffee _____ | Chamber Luncheon _____ |
| Chamber After Hours _____ | Prize Sponsor _____ |



Goddard's Amazing Race

The Goddard Chamber of Commerce is excited to announce the inaugural year of Goddard's Amazing Race. Kicking off at Goddard's Independence Day Celebration and wrapping up at National Night Out in August, Goddard's Amazing Race will encourage residents to get out and explore their community this summer and get to know our Chamber members a little better.

The Chamber is seeking partners from the Chamber membership to participate in this exciting event that will help drive traffic to your business. Our planning team will work with participating businesses to determine an activity that participants will complete in order to earn a "stamp" at their business.

Sponsorship opportunities for Goddard's Amazing Race include:

Checkpoint Sponsor - \$50

(Unlimited Available)

- ✓ Guarantees participating businesses a stop on the scavenger hunt
- ✓ Includes social media recognition, logo inclusion in July and August Chamber Newsletters, and mention at National Night Out.

Finish Line Sponsor - \$100

(4 Available)

- ✓ Guarantees participating businesses a stop on the scavenger hunt
- ✓ Includes social media recognition, logo inclusion in July and August Chamber Newsletters, and mention at National Night Out.
- ✓ For one week during the event, participating businesses at this level will also host a bonus activity – a social media component that Race Participants will complete at your business *in addition* to the regular stop on the scavenger hunt.
 - This will include increased social media recognition for each day during the week your business hosts the bonus activity.

To participate, please contact Erinn Bock at ebock@twpark.com or 620-474-5093. All sponsorship commitments, logos, and payments must be received by June 15th, 2019.

Next Chamber Meeting



Events and Initiatives 2019

Chamber Luncheons

Luncheons are scheduled monthly on the 2nd Thursday of the month from 11:30 to 1:00 PM

Prize Sponsor (\$25) (good for 1 month) Free lunch for up to 2 people, do a quick spill about your business; Social media recognition leading up to the event, Business highlight in Newsletter; bring a gift valued at no less than \$15.

Speaker Sponsor (\$50.00) (good for 1 month) Free lunch for up to 2 people, speak about your business for up to 5 minutes before introducing the speaker, social media recognition leading up to the event, highlight on Chamber website and newsletter

Lunch tickets are \$10.00 monthly for all members through silver and \$8.00 for Gold and Platinum

Chamber Coffee

Coffees are scheduled monthly on the 4th Thursday of the month from 7:45-8:30 and are for networking purposes.

Coffee Sponsor (\$50) (good for 1 month) Free for up to 2 people, 5 minutes to highlight your business, social media recognition leading up to event, info in Newsletter, choice of prize from Chamber member valued at \$20

Business after Hours

These are held on the third Thursday of each month from the hours of 5:30 p.m. to 7:30 p.m. (date and time can only be changed if agreed upon by the host and the Chamber). Each Business after Hours is co-hosted by the business and the Chamber of Commerce.

BUSINESS HOST BENEFITS

It is easy and cost effective to co-host one of the 12 Business After Hours events. Secure the month in which you would like to co-host by contacting the Chamber.

- Perfect way to showcase your business and distribute information about the products and services you offer.
- Co-host will have the opportunity to address the group at 6:00 p.m. for a 20 to 30 minute presentation about your business or another topic.
- Prepare a tour plan for your business – not everyone will show at the same time and may need to plan on a few tours.
- Publicity will take place to include your logo – through weekly email blasts, Chamber website.

CHAMBER RESPONSIBILITIES

- Design invitation for the Business After Hours event to include business logo and brief business description.
- Send email invitation to all Chamber members and encourage attendance.
- Announce event at other events for the Chamber of Commerce.
- Coordinate efforts of registration to prepare name tags and provide a head count to the co-host.
- Provide co-host with names of possible caterers and other member businesses they may need to have a great event.
- If you want to send a personal note in the mail to the Chamber membership, labels can be provided to your business at no charge – at least 2 weeks notification for this benefit.
- Ambassadors will be on hand to meet and greet – hand out name tags.
- The Chamber will provide tickets for any drawings and hand out when people get their name tags.

BUSINESS HOST RESPONSIBILITIES

- Prepare for the possibility of up to 30 people – adequate parking, etc.
- You can go as elaborate as you would like on the food and drink for the event. While it is entirely up to you whether alcohol is served, the Chamber asks that you try to provide someone to serve (bartend) the drinks but also provide non-alcoholic beverages.
- Provide an area of Welcome for Chamber Ambassadors to hand out name tags and greet.
- You are encouraged to publicize, publicize, publicize – Make personal contact with area businesses to encourage them to attend.
- Submit a 30-50 word description of your business to be included in the invitation and other publicity.

Business to provide one or two door prizes to be drawn approximately 6:30 p.m. This is at the discretion of the business but please a minimum of \$15 value

National Night Out

Located at Linear Park on the First Tuesday of August, this is a free event for the community to get to know their law enforcement, churches and businesses. We serve over 1,500 hamburgers and hot dogs that night.

Promotional sponsor (\$100) will have recognition on at the Chamber booth, Social Media recognition, and support all other Chamber logistics of the event.

Exposure

This is a free event for businesses to network and show off what they do located at Century II the last Thursday of September.

Promotional sponsor (\$100) will have logo on signage on the table at the event and Social Media recognition leading up and day of event along with newsletter recognition before event.

Fall fest

Each fall, Downtown Goddard has Fall Fest, featuring a parade, games on the Main Stage, Lion's Club car show, Lion's Club Bingo, Carnival, vendors, Inflatables, other games, food trucks and a band. Fall Fest is located on Main Street and Linear Park 1st weekend of October.

Promotional Sponsor (\$250) Social Media Recognition, Business listed as a sponsor in the Chamber newsletter, Verbal recognition on the Main stage on Saturday, support logistics and operations on the main stage

Entertainment sponsors (\$500 each, limit 6) gets banner with logo displayed along Chamber fence, listed on any printed material distributed throughout the Goddard area, Social Media Recognition, Logo and business name listed as sponsor in the Chamber newsletter, supports band and inflatables.

Annual Mixer (January 26, 2019)

The Annual Celebration located at Tanganyika kicks off a new year and celebrates the accomplishments of members and the community with awards, networking, presentations, food and drink.

Promotional Sponsor (\$100) get 2 tickets to the event, Social Media Recognition and business name included in Chamber Newsletter and Mixer Update emails.

Raffle & Auction Sponsor (\$200) have their logo included at signs at the raffle table, get 4 tickets to the event, Social Media Recognition and business name included in Chamber Newsletter and Mixer Update emails.

Table Sponsor (\$250) gets 8 free tickets to the event with a reserved table, Social Media Recognition and business name included in Chamber Newsletter and Mixer Update emails.

Premier Sponsor (\$500) gets 8 free tickets to the event with a reserved table that has first eating rights, business logo on raffle table, verbal recognition at the event, business write up featured in Chamber Newsletter in February issue and business name on all Mixer update emails.

Individual tickets for this event are \$20 each through January 12th and then \$25 up to the day before. At the door tickets will be \$30 or 4 for \$100.



Events and Initiatives 2019

Date: _____

Company Name: _____

Contact:

Name: _____ Email: _____

Phone Number: _____

2019 Sponsorship

_____ Chamber Luncheons

_____ Preferred Month

_____ Prize Sponsor (\$25)

_____ Speaker Sponsor (\$50)

_____ Chamber Breakfast

_____ Preferred Month

_____ Coffee Sponsor (\$50)

_____ Business After Hours

_____ Preferred Month

_____ National Night Out

_____ Promotional Sponsor (\$100)

_____ Exposure

_____ Promotional Sponsor (\$100)

_____ Fall Fest

_____ Promotional Sponsor (\$250)

_____ Entertainment Sponsor (\$500) Limited to 6

_____ Annual Mixer (January 26, 2019)

_____ Promotional Sponsor (\$100)

_____ Raffle & Auction Sponsor (\$200)

_____ Table Sponsor (\$250)

_____ Premier Sponsor (\$500)



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 - ▶ Computer Furniture
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 - ▶ Indoor & Outdoor Book Returns
 - ▶ Library Furniture
 - ▶ Library Shelving
 - ▶ Shop by Collection
 - ▶ Bookcases
 - ▶ Bookstore Shelving
 - ▶ Curved Library Shelving
 - ▶ Step Ladders
 - ▶ Laminate Library Shelving
 - ▶ Mobile Library Shelving
 - ▶ Newspaper Shelving
 - ▶ Periodical Library Shelving
 - ▶ Picture Book Library Shelving
 - ▶ Steel Library Shelving
 - ▶ Wood Library Shelving
 - ▶ Wood & Steel Library Shelving
 - ▶ Wood End Panels
 - ▶ Lounge Furniture
 - ▶ Makerspace Furniture
 - ▶ Media Displays
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	Russwood® Palette™ Radius Mobile Shelving - 42"H x 60"W x 16"D, Single-Face	92-70015	Unit Color: - Choose Option - Top/Back/Shelf Color: - Choose Option -	\$3,291.46 \$1,936.15	0
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	Russwood® Palette™ Radius Mobile Shelving - 42"H x 60"W x 24"D, Double-Face	92-70028	Top/Back/Shelf Color: - Choose Option - Unit Color: - Choose Option -	\$4,216.76 \$2,480.45	0
	Russwood® Palette™ Radius Mobile Shelving - 48"H x 60"W x 24"D, Double-Face	92-70029	Top/Back/Shelf Color: - Choose Option - Unit Color: - Choose Option -	\$4,385.16 \$2,532.45	0

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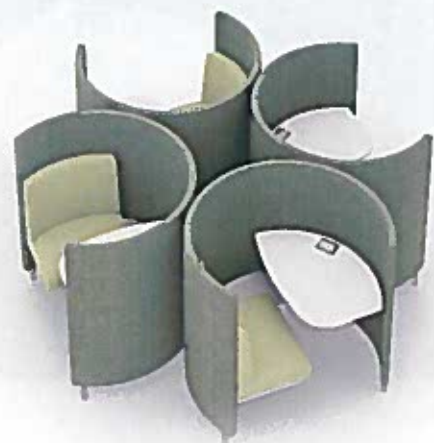
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