

Goddard Public Library Board Meeting Agenda

June 12th, 2023 at 7:05 pm

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes of Regular Meeting May 8th, 2023
4. Citizen Comments
5. Correspondence and communications
6. Director's Report
 - a. Circulation Report
7. Financial Report
 - a. Levand Grant amount
 - b. Pay staff while closed
8. Old Business
 - a. Friends and Foundation Annual Meeting update
 - b. Carpeting and Library closing
9. New Business
 - a. Welcome new board member and thank leaving Board members
 - b. Mobile library roof expense and funding. AC issues.
 - c. Musical Garden and Lego Wall
 - d. Board member application
 - f. Video surveillance login and users
10. As may be presented

*Next meeting is July 10th, 2023.

PLEASE CALL THE LIBRARY at 316-794-8771 IF YOU CANNOT ATTEND OR E-MAIL: director@goddardlibrary.com Thank you!

Goddard Public Library Board Meeting Minutes

May 8, 2023

1. Roll Call: Vicki Luthi, Lisa Fouts, Stephanie Mount, Sherry Lauer, Connie Brake, Megan Koenigs, Kate Morgan. Tegan Perkins Ulmen was late. Frank Petsche and Margo Rakes were absent.
2. Approval of Agenda: Kate motioned to approve; Connie seconded the motion. Approved 8-0.
3. Approval of Minutes: The minutes were approved with the correction of Fred changed to Frank.
4. Citizen Comments: none
5. Correspondence and Communications: none
6. Director's Report:
 - a. Julie has started standing orders with Baker & Taylor, they will also start placing the spine labels and barcodes on the books again.
 - b. We received the first part of our Grant in Aid from SCKLS in the amount of \$11,417.00.
 - c. The mobile library was a hit at the Woman's Club Convention.
 - d. The library staff came together for Neighbor's United to plant flowers and tidy up the yard and front area. The library was granted \$300 from the Chamber to pay for the flowers.
 - e. Julie attended the Wichita Area Library Association's spring symposium in Derby the topic was Outreach.
 - f. The mobile library was able to attend the morning session of Oak Street Day, but the afternoon session was rescheduled due to rain.
 - g. The library will be closed for 3 days to get the plumbing updated.
 - h. The library staff went through some training on Beanstack at the last staff meeting to get ready for Summer Reading.
7. Julie would like to update the format of the financial reports and there were no objections from the board. Teagan motioned to approve the financial report and Kate seconded. All present approved.
8. Old Business:
 - a. Friends/Foundation update: the book sale made \$250. There are 34 new members with a total of 99 members. The unsold books went to Union Rescue Mission.
 - b. The library will be closed for 3 days to update the plumbing.
 - c. The committee to investigate taking the mobile library to Maize was disbanded.
 - d. Carpet update – the squares will be delivered to the installers by May 16th. The installation will be scheduled as soon as the carpet is delivered.
9. New Business:

- a. Mobile library needs new tires the bid to replace them is \$1,275. Wheel Covers \$225.
- b. Julie requested we start looking for a new part-time employee to start in the fall. Stephanie motioned to approve. Connie seconded the motion. All present approved.
- c. The library needs new board members. Frank and Vicki will resign in June. Lisa will be leaving at the end of the summer.

10. Executive Session: none.

11. As may be presented: none.

The meeting was adjourned at 8:37. Kate made the motion. Connie seconded the motion. All present approved.

Director's Report

June 2023

I was approached by a member of the Kansas Library Association to apply for a grant to attend the next Kansas Leadership Center's leadership program. I was awarded a grant for the first of three levels of training. This is a two day event in October and I can then apply for grants for the next two levels.

I attended the state wide Friend's meeting in Derby with several of our Friends and Foundation members. There were a lot of great ideas shared, especially about the profitability of bake sales.

I met with all of the Kanshare directors in Derby. It was great to put faces with names!

We had two Oak Street Days due to rain. We had a blast spreading the "Peace, Love & Books" theme.

The Friend's book sale was a nice success making over \$200 and signing up 30 new members! We are looking at making a formal process for accepting books.

During the closure for the plumbing, Carrie, Peggy and I took the Mobile Library to be featured and the monthly Chamber lunch. Carrie and I also spoke about all of the fun things happening at the library.

I attended the Annual Meeting of the Wichita Area Library Association. It was great networking and Racine, the new literacy coordinator at WP, is a good friend of mine and she asked to get a private tour of the Mobile Library. She did stop by and got some great ideas. She mentioned they may even get a second one!

We have received a lot of compliments on the new bathrooms! We are all excited for the new carpet!

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Month	Adult Books	J Books	YA Books	Adult Movies	J Movies	Adult Audio	J Audio	Medical	TechEquipmt	Kits	Pass	Sunflower	Cloud Library	Magazines	new ebook users	Total Checkouts
2	January	670	2246	108	306	74	10	8	18	2	54	2	617	137	31	19	4283
3	February	527	2184	90	317	69	12	10	7	8	52	7	598	147	23	12	4063
4	March	577	2377	139	273	47	12	11	16	2	53	19	647	180	26	12	4379
5	April	500	2361	86	180	35	11	5	10	4	38	21	626	133	23	16	4033
6	May	602	2555	156	186	81	8	2	9	3	56	15	690		28	19	4391
7	June																0
8	July																0
9	August																0
10	September																0
11	October																0
12	November																0
13	December																0
14																	
15		2876	11723	579	1262	306	53	36	60	19	253	64	3178	597	131	78	21149
16																	21137

GODDARD PUBLIC LIBRARY

2023

CHECK OUT SUMMARY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2023	2022	2021	2020
Non-fiction	157	108	97	96	124								582	1802	1589	921
Fiction	535	419	480	383	435								2252	6777	5731	4757
Periodicals	18	21	18	18	25								100	239	249	467
Audio Books	10	12	12	11	8								53	202	208	280
Videos/ DVD	306	317	273	180	186								1262	2759	2890	2209
JUVENILE																
Non-fiction	666	388	501	387	510								2452	8021	6136	1883
Fiction	1742	1796	1887	1602	1326								8353	24618	19169	10212
Periodicals	13	2	8	19	22								64	134	48	22
Videos/ DVD	74	69	47	35	81								306	777	579	541
Audio	8	10	11	5	3								37	132	144	56
TOTAL	3529	3142	3334	2736	2720	0	0	0	0	0	0	0	15461	45461	36743	21348
Computer	146	139	196	135	141								757	1659	1015	1543
Wireless	126	127	153	127	93								626	1411	1204	1123
													1383	3070	2219	2666
Reference Question	204	186	219	222	240								1071	2747	2669	2954
INTERLIBRARY LOAN																
Books Loaned	354	364	402	271	253								1644	3840	4075	3708
Unfilled	0	0	0	0	0								0	11	17	29
Books Borrowed	333	295	551	488	329								1996	3489	2841	2236
Unfilled	0	0	0	0	0								0	3	10	0
NEW LIBRARY CARDS	53	58	64	120	90								385	674	503	218
MATERIALS ADDED																
Adult	63	85	30	216	19								413	885	876	620
Juvenile	48	71	45	44	17								225	673	755	786
TOTAL	111	156	75	260	36								638	1558	1631	1406
LIBRARY ATTENDANCE	1524	1593	2036	1862	2306								9321	20139	12709	7860
Children	172	167	229	222	307								1097	12741	20495	8597
Other	338	427	1050	1917	759								4491	7001	11788	7143

Goddard Public Library

Professional dashboard



Overview

Insights

Home

Your Page

Content

Audience

Grow your audience

Ad Center

Invite friends to follow

Your tools

Inspiration hub

Comments manager

Events

Paid online events

Page access

A/B Tests


Moderation Assist

Linked accounts

Fan engagement

New

Page overview

 Create a post **Last 28 days**

Discovery

Post reach	5,003
Post engagement	2,048
New Page likes	28
New Page Followers	54

Interactions

Reactions	436
Comments	25
Shares	31
Photo views	888
Link clicks	19

Other

Hide all posts	0
Unfollows	0

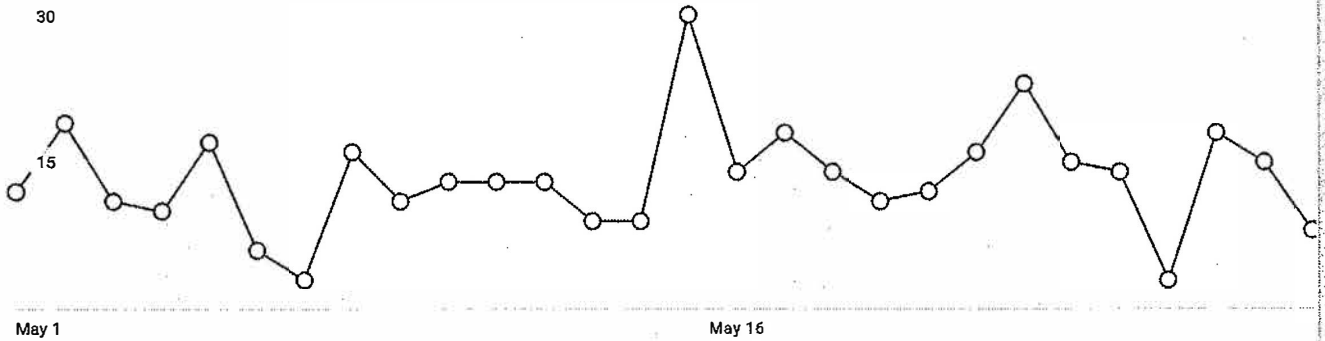
Time period
May 2023–May 2023

Overview Calls Messages Bookings Directions Website clicks

426

Business Profile interactions ⓘ

↗ +28.3% (vs May 2022)



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Goddard Public Library - Great service guaranteed

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Claim your \$500 free advertising credit

Show up whenever customers are looking for you online – on their computers or mobile devices. Set up in minutes, and only pay when your ad is clicked. Learn more

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How people discovered you ⓘ

550

👁 People viewed your Business Profile

↘ -35.7% (vs May 2022)

Platform and device breakdown

Platform and devices that people used to find your profile



328

🔍 Searches showed your Business Profile in the search results

↘ -37.4% (vs May 2022)


Searches breakdown

Search terms that showed your Business Profile in the search results

 **Wichita Mom**
<https://wchitamom.com> > Directory

Goddard Public Library

Results 1 - 20 of 771 — 201 North Main Street Goddard Kansas 67052 US. 316-794-8771316-794-8771 ... Wichita Public Library - Advanced Learning Library.

 **Goddard School District**
<https://library.goddardusd.com>

<https://library.goddardusd.com/>

No information is available for this page.

[Learn why](#)

 **Parkopedia**
<https://en.parkopedia.com> > parking > building > god...

Goddard Public Library parking

Find parking costs, opening hours and a parking map of all Goddard Public Library parking lots, street parking, parking meters and private garages.

 **Waze**
<https://www.waze.com> > live-map > goddard-public-li...

Driving directions to Goddard Public Library, 201 N Main St ...

Realtime driving directions to Goddard Public Library, 201 N Main St, Goddard, based on live traffic updates and road conditions – from Waze fellow drivers.

 **South Central Kansas Library System**
<https://directory.sckls.info> > library

Associated Librarians - SCKLS Directory

Goddard Public Library. 201 N. Main St. PO Box 443. Goddard, KS 67052. Phone: (316) 794-8771. Fax: (316) 794-3405. Email: director@goddardlibrary.com.

Related searches

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wichita public library locations

kansshare library

advanced learning library

goddard mobile library

public library database

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"5 stars for the awesome customer service!"

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Goddard
Public
Schools
School
district office

Andover
Public
Library
Public library

Augusta
Public
Library
Public library

Colwich
Library
Public library

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N
142	May													
143		Daily	Storytime	Program	Outreach	total		Computer	Phone	Wireless	Program 1	Program 2	Program 3	Kits
144	1	121	59			180		6	12	5	C: 38 A:21			40
145	2	57		8	13	78		6	10	4	Friends and Fondation	NO Leos	Apollo	13
146	3	88			53	88		3	11	5			Explorer	53
147	4	112			24	112		5	12	4			Reliance	24
148	5	98				98		6	9	3				
149	6	61				61		3	4	2				
150	7	CLOSED				0								
151	8	115	51			166		10	17	5	STORYTIME C - 31 & A - 20			
152	9	92		6	61	92		6	7	5	TAB - 6		Kensler	61
153	10	75		188		75		11	11	5	OAK STREET C - 166 & A - 22			
154	11	Closed		45	320	0						CDS	Kensler-Mobile Library	45
155	12	Closed				0								
156	13	Closed				0								
157	14	CLOSED				0								
158	15	145	55			200		10	12	5	Storytime C - 32 & A - 23			
159	16	118		18	8	118		7	7	4	MOVEMENT C - 10 & A - 8	Book Edge: 8		
160	17	96				96		7	20	5				
161	18	99				99		3	10	5				
162	19	85			4	85		2	6	5			TAGG	13
163	20	38	16			54		2	2	2	Storytime C - 10 & A - 6			
164	21	CLOSED				0								
165	22	152				152		11	10	3				
166	23	126		11		126		7	15	4	TAB - 11			
167	24	81				81		9	9	4				
168	25	104				104		8	3	3				
169	26	124				124		5	12	3				
170	27	38				38		3	3	1				
171	28	CLOSED				0								
172	29	CLOSED	Memorial Day			0								
173	30	170				170		5	17	5				
174	31	111				111		6	21	6				
175	Total	2306	181	276	483	2508		141	240	93				
176														

Goddard Public Library
Profit & Loss Budget Performance
 May 2023

	May 23	Budget	Jan - May 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Balance Forward	0.00	0.00	0.00	20,000.00	20,000.00
Book Sales and Lost Book Fees	0.00	0.00	0.00	500.00	500.00
City Funds	0.00	0.00	138,937.10	224,807.00	224,807.00
Donations	0.00	0.00	5,925.49	1,000.00	1,000.00
Fines, Copies, Faxes	188.85	0.00	1,051.50	1,250.00	1,250.00
Goddard Lions Club Income	0.00	0.00	327.82	300.00	300.00
Grants					
Friends & Foundation	0.00	0.00	0.00	1,000.00	1,000.00
Levand Trust	0.00	0.00	0.00	3,000.00	3,000.00
SCKLS					
Grants In Aid	11,417.00		11,417.00		
Summer Reading Grant	0.00	0.00	0.00	100.00	100.00
SCKLS - Other	0.00	0.00	0.00	10,000.00	10,000.00
Total SCKLS	11,417.00	0.00	11,417.00	10,100.00	10,100.00
State Aid	0.00	0.00	1,514.57	1,420.00	1,420.00
Grants - Other	338.47	0.00	338.47	1,000.00	1,000.00
Total Grants	11,755.47	0.00	13,270.04	16,520.00	16,520.00
Interest Income	14.27	0.00	74.48	16.00	16.00
Misc Income	0.00		439.41		
Programming Income	0.00		85.00		
Refund income	0.00		64.95		
Summer Reading Donations	0.00		1,387.50		
Total Income	11,958.59	0.00	161,563.29	264,393.00	264,393.00
Gross Profit	11,958.59	0.00	161,563.29	264,393.00	264,393.00
Expense					
Accounting	135.00	0.00	675.00	1,750.00	1,750.00
Automation	0.00	0.00	0.00	1,600.00	1,600.00
Board Insurance					
Treasurer Bond	0.00	0.00	0.00	825.00	825.00
Board Insurance - Other	0.00	0.00	0.00	1,040.00	1,040.00
Total Board Insurance	0.00	0.00	0.00	1,865.00	1,865.00
Bookmobile					
Bookmobile Insurance	0.00	0.00	0.00	1,200.00	1,200.00
Bookmobile Maintenance	1,510.00	0.00	4,092.82	500.00	500.00
Bookmobile Tags	83.81	0.00	83.81	2,000.00	2,000.00
Bookmobile - Other	44.70		44.70		
Total Bookmobile	1,638.51	0.00	4,221.33	3,700.00	3,700.00
Capital Improvement Budget	0.00	0.00	0.00	1,000.00	1,000.00
City Funds Expense	308.00		616.00		
Community Relations					
staff meeting	53.60		102.85		
Community Relations - Other	153.06	0.00	4,122.42	5,300.00	5,300.00
Total Community Relations	206.66	0.00	4,225.27	5,300.00	5,300.00

Goddard Public Library
Profit & Loss Budget Performance
 May 2023

	May 23	Budget	Jan - May 23	YTD Budget	Annual Budget
Continuing Education					
Mileage/Meals	15.00		15.00		
Continuing Education - Other	0.00	0.00	62.15	400.00	400.00
Total Continuing Education	15.00	0.00	77.15	400.00	400.00
Director Health Benefit	675.94	0.00	3,379.70	7,200.00	7,200.00
Grant Expense	400.00		3,402.83		
Levand Trust Expense	300.00		300.00		
Library Inventory					
Audio Books	0.00		241.34		
Books	434.01		4,209.73		
DVD/Blu-Ray	103.67		480.86		
ebooks/audiobooks	0.00		816.74		
Magazines and Periodicals	45.15		436.68		
Library Inventory - Other	0.00	0.00	30.00	19,000.00	19,000.00
Total Library Inventory	582.83	0.00	6,215.35	19,000.00	19,000.00
Licensing	-97.95	0.00	1,432.00	1,700.00	1,700.00
Maintain building and grounds	300.39	0.00	626.73	1,300.00	1,300.00
Memberships	115.00	0.00	426.00	842.00	842.00
Mileage	199.78	0.00	582.42	900.00	900.00
Miscellaneous					
Lost Book	0.00		23.34		
Miscellaneous - Other	0.00		77.72		
Total Miscellaneous	0.00		101.06		
Payroll Expenses					
KPERS-MISC	1,313.66	0.00	6,541.98	16,000.00	16,000.00
Payroll	7,990.47	0.00	39,688.94	132,861.00	132,861.00
Payroll Taxes	1,971.64	0.00	9,837.66	25,000.00	25,000.00
State Tax	266.63	0.00	1,677.42	6,500.00	6,500.00
State Unemployment Taxes (SUTA)	0.00	0.00	59.30	200.00	200.00
Workman's Comp Insurance	0.00	0.00	292.00	275.00	275.00
Total Payroll Expenses	11,542.40	0.00	58,097.30	180,836.00	180,836.00
Postage and Shipping	13.86	0.00	1,827.99	1,750.00	1,750.00
Programming					
StoryTime	0.00		204.44		
Summer Reading Program	852.15		2,011.02		
Teen Advisory Board	79.13		203.52		
Wine & Color	0.00		105.49		
Programming - Other	-14.00	0.00	1,092.30	5,500.00	5,500.00
Total Programming	917.28	0.00	3,616.77	5,500.00	5,500.00

2:36 PM

06/07/23

Cash Basis

Goddard Public Library
Profit & Loss Budget Performance
 May 2023

	May 23	Budget	Jan - May 23	YTD Budget	Annual Budget
Supplies					
Building	63.06		324.48		
Furniture	0.00		430.42		
Office	149.40		790.37		
Processing	0.00		212.83		
Supplies - Other	0.00	0.00	26.94	5,000.00	5,000.00
Total Supplies	212.46	0.00	1,785.04	5,000.00	5,000.00
Technology	240.00	0.00	575.60	4,000.00	4,000.00
Utilities	1,220.51	0.00	7,865.21	20,500.00	20,500.00
Website Maintenance	0.00	0.00	143.88	250.00	250.00
Total Expense	18,925.67	0.00	100,192.63	264,393.00	264,393.00
Net Ordinary Income	-6,967.08	0.00	61,370.66	0.00	0.00
Net Income	-6,967.08	0.00	61,370.66	0.00	0.00

Goddard Public Library
Reconciliation Summary
Bank Checking Account, Period Ending 06/01/2023

	<u>Jun 1, 23</u>
Beginning Balance	97,019.35
Cleared Transactions	
Checks and Payments - 61 items	-16,978.61
Deposits and Credits - 10 items	12,085.92
Total Cleared Transactions	<u>-4,892.69</u>
Cleared Balance	<u>92,126.66</u>
Uncleared Transactions	
Checks and Payments - 4 items	-2,122.76
Total Uncleared Transactions	<u>-2,122.76</u>
Register Balance as of 06/01/2023	<u>90,003.90</u>
New Transactions	
Checks and Payments - 4 items	-211.05
Deposits and Credits - 1 item	6,227.45
Total New Transactions	<u>6,016.40</u>
Ending Balance	<u>96,020.30</u>

**Goddard Public Library
Reconciliation Detail
Capital Improvement, Period Ending 06/01/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						55,101.88
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	06/01/2023			X	14.04	14.04
Total Deposits and Credits					14.04	14.04
Total Cleared Transactions					14.04	14.04
Cleared Balance					14.04	55,115.92
Register Balance as of 06/01/2023					14.04	55,115.92
Ending Balance					14.04	55,115.92

	A	B	C	D	E	F	G	H	I	J	K	L
1	GPL											
2	BUDGET REPORT											
3	5/31/2023											
4												
5	MONTH:											
6	5											
7	COLUMN:											
8	F											
9												
10	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
11	CATEGORY	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
12		JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.
13												
14												
15												
16	Accounting	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00						
17	Automation/Internet											
18	Maintenance				\$326.34							
19	Bookmobile		\$503.24	\$948.00	\$1,131.58	\$1,638.51						
20	Supplies	\$476.12	\$54.14	\$902.12	\$138.20	\$212.46						
21	Utilities/Telephone	\$1,997.90	\$1,599.89	\$1,544.83	\$1,542.08	\$1,220.51						
22	Materials	\$1,959.73	\$1,561.88	\$1,668.06	\$466.19	\$582.83						
23	Community Relations	\$937.26	\$468.75	\$1,454.11	\$1,158.49	\$206.66						
24	Programming	\$561.71	\$727.97	\$965.80	\$444.01	\$917.28						
25	Technology	\$47.60		\$30.00	\$258.00	\$240.00						
26	Continuing Education	\$62.15	\$0.00	\$0.00	\$0.00	\$15.00						
27	Licensing	\$612.00	\$917.95			(\$97.95)						
28	Memberships				\$311.00	\$115.00						
29	Mileage/Meals	\$34.40	\$141.84	\$140.40	\$66.00	\$199.78						
30	Postage	\$120.00	\$1,690.00	\$0.00	\$0.00	\$13.86						
31	Website	\$143.88										
32	Capital Improvement											
33	Board Insurance/Bond											
34	Director Health Benefit	\$600.00	\$600.00	\$0.00	\$675.00	\$675.00	\$675.00					
35	Payroll Taxes	\$2,901.28	\$2,868.57	\$1,191.14	\$2,315.82	\$2,238.27						
36	Retirement	\$1,591.51	\$1,631.96	\$627.05	\$1,377.80	\$1,313.66						
37	Salaries	\$9,648.72	\$9,266.72	\$4,645.25	\$8,137.78	\$7,990.47						
38	Workman's Comp			\$269.00	\$23.00							
39	Unemployment	\$29.56			\$29.74							
40												
41		\$21,858.82	\$22,167.91	\$14,520.76	\$18,536.03	\$17,616.34	\$675.00	\$0.00	\$0.00	\$ -	\$0.00	\$0.00
42												
43									City	\$ 234,807.00		
44									carryover	\$ 20,000.00		
45									grants	\$ 14,100.00		
46									other income	\$ 5,486.00		
47												
48										\$ 274,393.00		

	M	N	O	P	Q	R	S
1							
2							
3							
4							
5							
6							
7							
8							
9							
10	(M)	(N)	(O)	(P)	(Q)		
11	ACTUAL	MONTHLY	Y-T-D	ANNUAL	ANNUAL		
12	DEC.	BUDGET	ACTUAL	BUDGET	DIFFERENCE		
13		(P/12)			(P - O)		
14							
15							
16		\$135.00	\$675.00	\$1,750.00	\$1,075.00		
17		\$133.33	\$0.00	\$1,600.00	\$1,600.00		
18		\$108.33	\$326.34	\$1,300.00	\$973.66		
19		\$308.33	\$4,221.33	\$3,700.00	-\$521.33		
20		\$416.67	\$1,783.04	\$5,000.00	\$3,216.96		
21		\$1,708.33	\$7,905.21	\$20,500.00	\$12,594.79		
22		\$1,583.33	\$6,238.69	\$19,000.00	\$12,761.31		
23		\$441.67	\$4,225.27	\$5,300.00	\$1,074.73		
24		\$458.33	\$3,616.77	\$5,500.00	\$1,883.23		
25		\$333.33	\$575.60	\$4,000.00	\$3,424.40		
26		\$33.33	\$77.15	\$400.00	\$322.85		
27		\$141.67	\$1,432.00	\$1,700.00	-\$268.00		
28		\$70.17	\$426.00	\$842.00	\$416.00		
29		\$75.00	\$582.42	\$900.00	\$317.58		
30		\$145.83	\$1,823.86	\$1,750.00	-\$73.86		
31		\$20.83	\$143.88	\$250.00	\$106.12		
32		\$83.33	\$0.00	\$1,000.00	\$1,000.00		
33		\$155.42	\$0.00	\$1,865.00	\$1,865.00		
34		\$675.00	\$3,225.00	\$10,000.00	\$6,775.00		
35		\$2,625.00	\$11,515.08	\$31,500.00	\$19,984.92		
36		\$1,333.33	\$6,541.98	\$16,000.00	\$9,458.02		
37		\$11,071.75	\$39,688.94	\$132,861.00	\$93,172.06		
38		\$21.92	\$292.00	\$275.00	-\$17.00		
39		\$16.67	\$59.30	\$200.00	\$140.70		
40							
41	\$0.00						
42							
43							
44		\$22,095.90	\$95,374.86	\$267,193.00	\$171,818.14		
45			\$95,374.86		\$171,818.14		
46							
47							
48							

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	
1	Grant/Donation	Amount	Items	January	February	March	April	May	June	J	A	S	O	N	Dec		
2																	
3	SCKLS		Materials, Programming														
4	Levand	\$5,513.00	programming, tech														
5	Book Festival		Technology														
6	State Library KS Notable																
7	PLA III		Intern/laptop														
8	SCKLS Tech Grant																
9	State Aid					\$1,514.57											
10	Continuing Education																
11	SCKLS Grant in Aide	\$11,417.00															
12																	
13	Lion's Club WAW	\$327.82	William Allen White Books		\$12.99												
14	Walmart																
15	Friends/Foundation																
16	Mrs. Coles	\$250.00	Tanganyika Pass with feeder														
17	Anonymous Donor	\$250.00	Tanganyika Pass with feeder		\$250.00												
18	Main Street Salon	\$250.00	Tanganyika Pass with feeder		\$250.00												
19	Chamber NU	\$338.47					\$338.47										
20	Bookmobile carryover	\$4,646.39	Zeroed out	\$472.64	\$1,341.85	\$1,060.55	\$90.60	\$1,554.70	\$126.05							\$4,646.39	
21	City bookmobile	\$5,000.00	4953.55 remains						\$46.45								\$46.45
22	Program Donations	\$93.00															
23	USD 265 Activity Pass	\$150.00	Pay in the Fall for 2023-2024 year														
24	Leadership Award Books	\$50.00															
25	Larry Lee Memorial	\$28.49			\$28.49												
26	Anonymous Donor	\$100.00	Bookmobile books			\$100.00											
27																	
28	SRP																
29	Mei Hamblton Ford	\$400.00						\$400.00									
30	Postnet	\$200.00	Upstart SRP prizes	\$43.71													
31	T&T	\$400.00					\$400.00										
32	W Wichita Opt	\$200.00	Upstart SRP prizes	\$200.00													
33	Goddard Vet	\$200.00					\$200.00										
34	Universal Products																
35	Hanson Ortho																
36	Vrana	\$200.00	Upstart SRP prizes	\$200.00													
37	Mayer Specialty Services																
38	PCB Designs																
39	First National Bank	\$187.50															
40		\$30,201.67	\$21,570.60 remains	\$916.35	\$1,883.33	\$2,675.12	\$1,029.07	\$1,954.70	\$172.50	#	#	#	#				\$8,631.07

----- Forwarded Message -----

From: Twyman, Tony <tony.twyman@bofa.com>

To: Janice Sharp <janicesharp@yahoo.com>

Sent: Monday, June 5, 2023 at 01:56:00 PM CDT

Subject: RE: Bank of America, N.A., Trustee of the Celia and Leonard A. Levand Public Library Trust Fund

Hi Janice,

Thanks for reaching out. Michael forwarded me your inquiry.

There are many factors that go into the discretionary decision we make as trustee of the Levand Library Trust. The main factor is the calculated Undistributed Income from the 990PF tax filing. The calculated amount for 2022 was \$172,335.00. The discretionary committee met and made a decision to disburse \$175,000.

It is very important to us as a fiduciary to consider not just the current beneficiaries, but also the future beneficiaries and not to overspend what is required to meet the IRS obligations as a private foundation.

We agree, the portfolio has not done badly, but the markets were down in the calendar year 2022. The 990PF's calculated Undistributed Income is based on a rolling 12 month average. In 2022 the market was in a decline most of the year and what contributed the lessor disbursement. This was not unique to the Levand Library Trust. It impacted all of our charitable trust distributions.

As for the future, the market has made some gains back. What I'll say about that, in a flat market the disbursement should at minimum maintain year over year. In an appreciating market the disbursement will slowly grow, again because it is based on an average market value over a calendar year.

I hope this provides some clarity. We're always open to pulling up on a Zoom session to provide all the libraries a performance review. Let me know if that would be beneficial.

Thanks,

Tony Twyman

Senior Vice President
Philanthropic Client Manager

PRIVATE BANK

KSA 12-1258. Public libraries; capital improvement fund. The library board of any public library is hereby authorized to direct a transfer annually from the general operating fund of such library not to exceed 10% of the amount of money credited to such fund to a capital improvement fund. All money credited to such fund shall be used by the library board for the purpose of improving, furnishing, equipping, remodeling or making additions to the library. Such fund shall not be subject to the provisions of K.S.A. 79-2925 to 79-2937, and amendments thereto. If the library board determines that money which has been transferred to such fund or any part thereof is not needed for the purpose for which transferred, the library board is hereby authorized to direct a retransfer of such amount not needed to the general operating fund and such retransfer and expenditure thereof shall be subject to the provisions of K.S.A. 79-2925 to 79-2937, and amendments thereto.

In making the budget of the library, the amounts credited to, and the amount on hand in, the capital improvement fund and the amount expended therefrom shall be shown on the budget for the information of the taxpayers of the municipality in which the library is located. Moneys in such fund may be invested in accordance with the provisions of K.S.A. 10-131, and amendments thereto, with interest thereon credited to such fund.

resignation

Harold Petsche <haroldfrankpetsche@att.net>

Tue, Jun 6, 2023 at 3:50 PM

To: Julie Mills <goddardlibdirector@gmail.com>, Sherry Lauer <s.lauer906@gmail.com>

To the Library Director, Library Board President & Board members.

June 6, 2023

First of all I would like to say, I enjoyed being part of the library board for the time that I have spent working with all members past and present along with the Library Directors past and present. I would like to thank all of you for a job well done in making what the Library is today, keep up the good work.

As of closing of the Library Board Meeting on June 12, 2023, I am resigning my seat on the Goddard Library Board.

Frank Petsche





