

Goddard Public Library Board Meeting Agenda
August 8 @ 7:05 pm
Join Zoom Meeting

<https://us02web.zoom.us/j/89149494612?pwd=NHlnc3d2SUw1NEV2Y3JkcENkK2dzdz09>

Meeting ID 891 4949 4612

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes of Regular Meeting July 11, 2022
4. Citizen Comments
5. Correspondence and communications – Renn & Company, ECF, t-mobile
6. Director's Report
 - a. Circulation Report
7. Financial Report
8. Old Business
 - a. Friends/Foundation update – are meeting the 3rd Wednesday of each month @ 6 pm. – Not meeting during the summer months.
 - b. City updates
 - c. Bookmobile update
 - d. Trustee Academy
9. New Business
 - a. Annual Board Ethics and Code of Conduct forms
 - b. Recap of Board Training
 - c. National Night Out - survey
 - d. Summer appreciation to staff
10. As may be presented

*Next meeting is September 12, 2022.

PLEASE CALL THE LIBRARY 794-8771 IF YOU CANNOT ATTEND OR E-MAIL:
director@goddardlibrary.com

Goddard Public Library Board Meeting Minutes

July 11, 2022 @ 7:05 pm

1. Roll Call: Kate Morgan, Tegan Ulmen, Connie Brake, Frank Petsche, Sherry Lauer, Margo Rakes, Stephanie Mount and April Hernandez were present. Tamera Judd attended through Zoom and Lisa Fouts and Vicki Luthi were absent.
2. Approval of Agenda: Kate motioned to approve; Connie seconded. All present approved.
3. Approval of minutes of regular meeting June 13, 2022: Minutes were approved with no changes.
4. Citizen Comments: none.
5. Correspondences and Communications:
 - a. Renn & Company: The Board insurance has been paid
 - b. ECF: They were able to correct our EIN number in their system and our funding will be sent soon. This funding will be used to pay for the T-Mobile hotspots.
 - c. All-American Publishing: We received a sample shirt with our logo on it. These shirts will be given out during the football games of both high schools.
6. Director's report:
 - a. Summer reading is almost done. The library has had over 100 people in every day except Saturdays.
 - b. Story times have been very full, with 30-80 people in the building at a time.
 - c. The library will have a new people counter by the end of the month. Half of the cost will be paid for by the SCKLS tech grant.
 - d. The library has also purchased a new Square chip reader that will have half the cost covered by the SCKLS tech grant.
 - e. April will be giving the quarterly report to the Council the second meeting in August.
 - f. The library is looking for sponsors for large yard games for Ballet in the Park on September 9th.
 - g. 78 people attended Movie in the Park.
 - h. Team Main Street is gaining momentum. There are at least 15 businesses participating.
7. Financial Report: Stephanie motioned to approve the report, Kate seconded. All present approved.
8. Old Business:
 - a. Friends/Foundation update – meetings are the 3rd Wednesday of the month at 6pm. There will be no meeting during the summer.

- b. Bookmobile update. Progress photos can be found on the library website. We are getting very close to having a finished bookmobile.
 - c. Digitization project update: the last few items have been taken care of and the link to KS Memory can be found under services on the Website.
 - d. Trustee Academy: Board members were reminded to check out the classes available through Trustee Academy.
 - e. Tegan Ulmen became an official board member on the 5th.
9. New Business:
- a. The officers were nominated and voted on:
 - i. Sherry will be the President for a two-year term.
 - ii. Lisa F. will be Treasurer for a two-year term.
 - iii. Frank will be Vice-President.
 - iv. Stephanie will be Secretary
 - v. Kate motioned to approve; Tegan seconded. All present approved.
 - b. Board Training will be provided before the August meeting.
 - c. Committees were reconfirmed:
 - i. Advocacy and Marketing: Margo, Tamera, Tegan will Chair.
 - ii. Finance: Frank, Stephanie, Lisa F will Chair.
 - iii. Strategic Planning: Vicki, Connie, Kate will Chair.
10. As may be presented: none.

Meeting was adjourned at 8:03 pm. Kate motioned to adjourn; Margo seconded. All present approved.

Director's Report August 2022

Our final numbers for Summer Reading 2022:

Pre-Readers	93	58
Junior Readers	117	52
Readers	475	208
Teens	67	32
Adults	148	79
Master of Minutes	175	56

Total number signed up: 900 Total Completed: 429

597508 minutes were read

8824 books read

We are working on planning the Ballet in the Park. Carrie has two food trucks that will attend. We were able to purchase all of the large yard games with donations. The LEO train will also be there.

We continue to checkout approximately 1000 more items circulated/month over last year.

We will no longer be providing StoryTime Live on Mondays. We will offer Bedtime StoryTime once/month and another virtual StoryTime once/month. We will upload these videos to YouTube instead of Facebook.

We have 7 applicants for our open position. I am going to see if we can swing hiring two up to 19 hours/week as our Outreach is to the point if we don't add staff we will have to start telling people no.

Megan's last day is Friday. Serena's is August 27.

Next Monday is quarterly reports at City Council.

GODDARD PUBLIC LIBRARY

July 2022

CHECK OUT SUMMARY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2022	2021	2020	2019
Non-fiction	130	104	146	110	156	223	224						1093	1589	921	2225
Fiction	559	447	497	511	592	705	704						4015	5731	4757	7671
Periodicals	18	22	13	13	18	24	26						134	249	467	1086
Audio Books	20	15	21	13	29	30	23						151	208	280	583
Videos/ DVD	204	185	205	201	209	295	367						1666	2890	2209	2609
JUVENILE																
Non-fiction	506	444	679	601	710	1429	769						5138	6136	1883	4695
Fiction	1539	1841	1760	1673	1941	3692	2965						15411	19169	10212	18618
Periodicals	14	16	14	17	2	7	14						84	48	22	237
Videos/ DVD	65	50	66	44	53	82	96						456	579	541	1329
Audio	14	5	9	5	12	18	29						92	144	56	68
Other													0			
TOTAL	3069	3129	3410	3188	3722	6505	5217	0	0	0	0	0	28240	36743	21348	39121

Computer	111	65	143	156	172	137	165						949	1015	1543	5045
Wireless	113	94	118	108	113	143	130						819	1204	1123	1724
													1768	2219	2666	6769

Reference Question	238	190	260	219	210	267	273						1657	2669	2954	2653
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INTERLIBRARY LOAN

Books Loaned	338	280	260	299	211	368	374						2130	4075	3708	548
Unfilled	0	0	0	1	1	0	2						4	17	29	9
Books Borrowed	195	244	350	206	326	287	332						1940	2841	2236	828
Unfilled	0	0	0	0	0	0	2						2	10	0	8

NEW LIBRARY CARDS	36	27	45	132	65	92	67						464	503	218	360
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MATERIALS ADDED

Adult	81	17	86	137	122	80	42						565	876	620	747
Juvenile	67	29	43	50	89	47	68						393	755	786	789
TOTAL	148	46	129	187	211	127	110	0					958	1631	1406	1536

LIBRARY ATTENDANCE	1143	963	1383	1366	1664	3167	2348						12034	12709	7860	24302
Children	1130	973	709	865	1329	1336	1235						7577	20495	8597	3778
Other	931	249	358	621	43	767	739						3708	11788	7143	228
TOTAL	3204	2185	2450	2852	3036	5270	4322	0	0	0	0	0	23319	44992	23600	28308

April Hernandez

DIRECTOR

52 programs

ATTENDANCE

	J	F	M	A	M	J	J	A	S	O	N	D					
Vickie Luthi	+	+	+	+	+	EX	EX										2
Stephanie Mount	+	+	+	+	EX	+	+										1
Lisa Fouts	+	+	+	LI	+	+	+										2
Kate Morgan	EX	+	EX	+	+	EX	+										1
Frank Petsche	+	+	+	EX	+	EX	+										2
Tegan Ulmen	+	+	+	+	EX	+	+										finish 22
Tamera Judd	+	AB	EX	+	EX	+	+										1
Margo Rakes	+	+	+	+	+	+	+										1
Connie Brake					+	+	+										finish 23
Sherry Lauer	+	+	+	+	+	+	+	EX									1
April Hernandez	+	+	+	+	+	+	+										

EX- excused

EO- early out

LI- late in

CA- cancelled

AB - Absent

Children 0-5 years Programs

	A	B	C	D	E	F	G	H
99	July							
100	StoryTime	58	50					
101	Storytime	61	50					
102	StoryTime	38	50					
103	SRP	210						
104	Weekly drawing x 4	4						
105								
106		371	150					8 programs

Children 6-12 years Programs

	A	B	C	D	E	F
27	July					
28	Guessing Jar-life sav	103				
29	Launchpad	22				
30	Launchpad	22				
31	Launchpad	23				
32	Percy Jackson BC	6			142	
33	Launchpad		24			
34	MDO	15				
35	SRP	475				
36	Weekly drawing x 4	4				
37	miniature painting	11			74	
38						
39		681	27		216	13 programs

Teen 13-18 years Programs

	A	B	C	D	E
42	July				
43	Guessing Jar - life savers	14		15	
44	TAB	5		15	
45	Teens	5		20	
46	Karaoke	8		15	
47	LEOS	3			
48	SRP	67			
49	Weekly Drawing x 4	4			
50					
51		106		65	11 programs

Adult Programs

	A	B	C	D	E	F
74	July					
75	Wine & Color	12				
76	Book Edge	10				
77	Library board	10				
78	Dove Book Club		5			
79	Dove Cart		8			
80	SRP	148				
81	Weekly Drawing x 4	4				
82	Book Promotions				156	
83						
84		184	14		156	11 programs

General Programs

	A	B	C	D	E	F
47	July					
48	Mom & Me	15		174		
49	Bingo	69		68		
50	Craft Stations	29		98		
51	Drum Safari	88		58		
52	Tanganyika x 2	110				
53	Harry Potter Birthday	45		115		
54	Master of Minutes	175				
55	Cookie Decorating	24		190		
56						
57		555		703		9 programs

Overview

New Insights Tool

Ads You can track paid and organic reach, learn about your current and potential audience, and see how your content is performing across Facebook and Instagram.

Followers See All Insights

Likes

Reach

Orders and Messages Insights Unavailable

Due to privacy rules in some regions, the reporting of messaging-related insights are unavailable right now. Businesses may see impact to reporting on message and order data. Affected metrics will show a "—" in place of affected data.

Learn more

Branded content

Events

Page Summary Last 28 days

Export Data

Videos

Results from Jul 11, 2022 - Aug 7, 2022

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account. Organic Paid

Messages

Actions on Page

July 11 - August 7

3

Total Actions on Page 50%



Page Views

July 11 - August 7

585

Total Page Views 16%



Page Likes

July 11 - August 7

14

Page Likes 52%



Post Reach

July 11 - August 7

4,150

People Reached 48%



Story Reach

July 11 - August 7

Get Story Insights

See stats on how your Page's recent stories have performed.

Learn more

Recommendations

July 11 - August 7

2

Recommendations 78%



Post Engagement

July 11 - August 7

2,328

Post engagement 8%



Videos

July 11 - August 7

14

3-Second Video Views 96%



Page Followers

July 11 - August 7

15

Page Followers 52%



Ad results have moved

All the info you're used to seeing, and more, is now in Ad Center. Learn more

Visit Ad Center

Your 5 Most Recent Posts

Create post

Published	Post	Type	Targeting	Reach	Engagement	Promote
08/08/2022 1:08 PM	Mark your calendar! Ballet in Park is coming to Goddard on September			156	5 4	Boost post

Overview

2 Spots LEFT! Give us a call at 794-3771 to get signed up!

66

3
0

Boost event

Ads
08/04/2022
11:37 AM
Followers

Don't forget! If you COMPLETED the Master of Minutes Reading

338

2
2

Boost post

Lik
08/04/2022
12:46 PM
Reach

End of Summer Reading Party! Thank you Mel Hambelton Ford,

1K

92
46

Boost post

Page Views

See All Posts

Actions on Page

Pages to Watch

Posts

Compare the performance of your Page and posts with similar Pages on Facebook.

Branded content

Events

Add Pages

Reactions, Comments & Shares

Videos

Page

Total Page Likes

From Last Week

Posts this week

Engagement this week

Stories

1



Wichita Paranormal Res...

4.8K

100%

1

51

People

Messages

Orders

YOU

3



Goddard Public Library

1.6K

100%

16

301

4



Cheney Public Library

681

100%

0

0

Suggested Pages to Watch

+



Arkansas City Public Lib...
Established in 1908, ACPL serve...

1.9K

Watch Page

+



Derby Public Library
Derby Public Library has an exte...

3.8K

Watch Page

+



Andover Public Library
Bringing people, ideas & informat...

2.8K

Watch Page

+



Newton Public Library
Newton Public Library in Kansas....

2.9K

Watch Page

+



Eureka Public Library
We have books, dvds/vhs/blu-ray,...

947

Watch Page

See More Suggested Pages

Likes 1577
Followers 1724

	A	B	C	D	E	F	G	H	I	J	K	L
1	GPL											
2	BUDGET REPORT											
3	6/30/2022											
4												
5	MONTH:											
6	6											
7	COLUMN:											
8	G											
9												
10	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
11	CATEGORY	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
12		JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.	NOV.
13												
14												
15												
16	Accounting	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00				
17	Automation/Internet											
18	Maintenance		\$342.20			\$308.00						
19	Bookmobile											
20	Supplies	\$346.18	\$408.82	\$81.40	\$329.66	\$747.76	\$337.69	\$332.96				
21	Utilities/Telephone	\$369.95	\$557.00	\$1,451.32	\$1,614.80	\$1,311.47	\$1,570.10	\$1,135.88				
22	Materials	\$1,818.48	\$1,655.98	\$1,428.33	\$1,300.00	\$2,028.18	\$1,243.12	\$1,327.82				
23	Community Relations	\$1,922.25	\$366.48	\$259.64	\$523.34	\$151.71	\$91.92	\$380.53				
24	Programming	\$255.05	\$399.96	\$531.20	\$337.58	\$557.13	\$188.24	\$291.42				
25	Technology			\$14.99			\$30.00	\$199.79				
26	Continuing Education	\$22.90	\$31.13	\$30.00		\$57.48		\$30.00				
27	Licensing	\$387.00	\$795.00									
28	Memberships	\$55.00										
29	Mileage/Meals	\$119.46	\$83.66	\$50.31	\$78.16	\$142.80	\$58.38	\$28.31				
30	Postage	\$58.00	\$3.12	\$1,450.00	\$61.19							
31	Website	\$156.87				\$324.00						
32	Capital Improvement											
33	Board Insurance/Bond							\$3,032.00				
34	Director Health Benefit	\$550.00	\$550.00	\$550.00	\$550.00	\$600.00	\$600.00	\$600.00				
35	Payroll Taxes	\$2,899.11	\$2,252.86	\$2,182.07	\$2,442.16	\$2,261.64	\$2,434.70	\$2,522.99				
36	Retirement	\$1,617.29	\$1,218.21	\$1,176.10	\$1,293.12	\$1,268.46	\$1,234.27	\$1,320.23				
37	Salaries	\$8,774.57	\$7,019.95	\$7,156.94	\$7,845.29	\$7,204.15	\$8,093.34	\$8,303.06				
38	Workman's Comp		\$269.00									
39	Unemployment	\$25.97			\$31.02							
40	Bank Fee	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95				
41												
42		\$19,508.03	\$16,083.32	\$16,492.25	\$16,536.27	\$17,092.73	\$16,011.71	\$19,634.94	\$0.00	\$ -	\$0.00	\$0.00
43												
44									City	\$ 200,129.00		
45									carryover	\$ 20,000.00		
46									grants	\$ 10,119.40		
47									other income	\$ 5,416.00		

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Grant/Donation	Amount	Items	January	February	March	April	May	June	July	August	September	October	November	December
2															
3	SCKLS	\$454.60	Materials, Programming					\$454.60		\$320.79					
4	Levand	\$6,300.00	programming, tech					\$828.65	\$1,919.90	\$1,885.33					
5	Book Festival	x	Technology												
6	State Library KS Notable	\$188.86						\$130.17							
7	PLA III	x	Intern/laptop												
8	SCKLS Tech Grant														
9	KSHRAB grant	\$133.61	Digitization		\$107.96	\$47.97									
10	SHARPS Grant	\$4,914.08	payroll,laptop,zoom,utilities	\$2,260.78	\$1,472.87	\$1,180.43									
11	State Aid	\$1,420.98					\$1,377.58								
12	ECF	\$1,399.95		\$1,399.95											
13	Continuing Education					\$202.50									
14															
15	Lion's Club	\$4,550.00	Lions Bookmobile sponsor												
16	Walmart	\$1,000.00	WM Bookmobile sponsor												
17	Bookmobile sale items	\$300.00	Sale of Bookmobile items												
18	Lisa Stoller fb fundraiser	\$220.00	literacy kits		\$220.00										
19	Friends/Foundation	\$83.28	pizza, gift card			\$113.53									
20	Jaax Memorial ELM Kit	\$120.00													
21	Jaax/other Memorial	\$475.00	childrens soft furniture					\$475.00							
22	Mrs. Coles	\$250.00	Tanganyika Pass with feeder		\$250.00										
23	Anonymous Donor	\$250.00	Tanganyika Pass with feeder		\$250.00										
24	Main Street Salon	\$250.00	Tanganyika Pass with feeder		\$250.00										
25	Chamber NU	\$49.92	flowering baskets for front					\$49.92							
26	Large Yard Games Donatio	\$405.40								\$119.98					
27															
28	SRP														
29	Mel Hambilton Ford	\$400.00							\$400.00						
30	T&T	\$400.00								\$400.00					
31	W Wichita Opt														
32	Goddard Vet	\$200.00					\$200.00								
33	Universal Products	\$200.00					\$200.00								
34	Hanson Ortho	\$200.00					\$200.00								
35	Vrana	\$100.00					\$42.93		\$52.40						
36	Mayer Specialty Services	\$200.00	Spa/Hotel gift certificate for gala			\$200.00									
37	Collier Agency, Iron Nutritio	\$250.00	Kickoff					\$250.00							
38															
39		\$24,265.68		\$3,660.73	\$2,550.83	\$1,744.43	\$2,020.51	\$2,188.34	\$2,372.30	\$2,726.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00