

Goddard Public Library Board Meeting Agenda
June 8, 2020 @ 7:05 pm
Join Zoom Meeting

<https://us02web.zoom.us/j/85201989573?pwd=SIROUTJoVXFheE9hK1dDaG1DVkpMZz09>

Meeting ID: 852 0198 9573
Password: **233730**

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes of Regular Meeting May 11, 2020
4. Citizen Comments
5. Correspondence and communications – Levand, KLA
6. Director's Report
 - a. Circulation Report
7. Financial Report
8. Old Business
 - a. Friends/Foundation update – next meeting is June 17 @ 6pm
 - b. Phase 3 reopening update
 - c. Summer Reading update
 - d. Rescheduled Your Leadership Edge online July 29-30
 - e. StoryWalks, Garden
9. New Business
 - a. Budget presentation to City
 - b. WALA board appt.
 - c. Free furniture/shelving from Olathe Public Library
 - d. City Wide Garage Sale
 - e. Thank you to Alexis for her years of service to the Goddard Public Library
10. As may be presented

*Next meeting is July 13, 2020.

PLEASE CALL THE LIBRARY 794-8771 IF YOU CANNOT ATTEND OR E-MAIL:
director@goddardlibrary.com

Goddard Public Library Regular Board Meeting Agenda

May 11, 2020 @ 7:07 pm

Zoom Meeting ID 953 2317 8780

1. Roll Call – April Hernandez, Vickie Luthi, Lisa Stoller, Alexis Vincent, Lisa Coyne, Sherry Lauer, Lisa Fouts, and Deanna Highfill. Frank Petsche joined the meeting at 7:17 pm and Margo Rakes joined the meeting at 7:19 pm. Tamara Judd was absent.

2. Approval of Agenda – Lisa Fouts motioned to approve the agenda. Lisa Coyne seconded the motion. Motion approved 7 – 0.

3. Approval of Minutes of Regular Meeting April 13, 2020 – Lisa Stoller motioned to approve the minutes of the regular Board meeting on April 13, 2020. Alexis Vincent seconded the motion. Motion was approved 7 – 0.

4. Citizen Comments – None

5. Correspondence and Communications – Levand, SCKLS - \$5600 for the Summer Reading program should be received by the end of May or early June. \$9900 Grant has been received.

a. Circulation Report – Month of April is down due to Covid-19 and the Library closing. Sarah is working only 3 hours and Corey is working remainder of Sarah's hours.

7. Financial Report – Alexis Vincent motioned to approve the Financial Report. Lisa Fouts seconded the motion. Motion approved 0 – 0.

8. Old Business –

a. Friends/Foundation update – nothing at this time

b. Employee Climate Survey thoughts / approval – Online in September. Employees did not complete a survey in 2019. All surveys are anonymous. Sherry Lauer motioned to approve the Employee Climate Survey. Margo Rakes seconded the motion. Motion approved 9 – 0.

c. Ethics / Board Code of Conduct – Alexis Vincent motioned to approve the Ethics and Board Code of Conduct Statements. Lisa Coyne seconded the motion. Motion approved 9 – 0.

d. Building options thoughts after Kirk's presentation – Kirk's presentation to the Board in April was cost prohibitive due to expansion limitations. New carpet is still on the table and is very much needed.

9. New Business –

a. First Quarter Report to City Council – Increases in 2019 – 16% in Circulation, 1614% in InterLibrary loans, 36% in Attendance, 172% in programs offered. Presented to Council.

b. What opening the library looks like – Science Camp cancelled. Champs Camp postponed to end of June. Stage 1: Staff will be in the building starting April 27 from 9:30 – 1:00. Stage 2: Starting May 11 open Monday – Friday 9:30 – 5:30 with holds pickups in the entry. Consortium with KanCourier starts May 12. ILL starts May 18. Stage 3: Starting June 1, 4 people allowed on computers with 1-hour limit. Must have appointment. Copy, fax, and print available. Materials pick up in entry. 5 patrons allowed in building with 30-minute limit. Stage 4: Starting July 1, 4 computers open. Building open to pick up holds; patrons encouraged not to linger. Small programs will be reinitiated with limits. Stage 5: Business as usual; no date set.

c. Summer Reading – Kick off with Beanstack. Museum of World Treasures will be an online event. ReaderZone is an online tracking system that state is providing to libraries this summer.

10. As may be presented – None

A motion to adjourn the meeting was made by Frank Petsche. Lisa Fouts seconded the motion. Motion approved 9 – 0.

The above minutes are a draft copy of the minutes. Minutes must be approved by a quorum of the Goddard Public Library Board at the next meeting.

Submitted by Sherry Lauer, Secretary.

Director's Report June 2020

Opening up by appointment is going pretty well. We have a few people who just walk right on in but most ask if it is ok if they don't have an appointment. Of course if there are few enough people in the building we let them come on in. Most are wearing masks and put on gloves if they want to browse books. We are providing food service gloves for that purpose.

The Summer Reading kickoff went well. We had about 75 people come out and enjoy the free snow cones provided by Mrs. Cole's and paid for by Collier Allstate. Collier Allstate gave away a \$100 Visa card and Kookaburra Coffee was open for the event.

Kookaburra had their grand opening Friday June 5. They will be open Monday - Saturday 7 am - 1 pm.

Friends & Foundation will be having a garage sale on June 20 from 9 am – 2 pm. Hopefully we can get rid of a lot of stuff we are not using and do not need.

Have not heard anything about the larger grant we applied for yet. There is one through IMLS due Friday. If I get our CAGE number by then I will get that one in as well. Waiting to hear back from the medical based grant on any suggestions they have before I submit that one which could help with StoryWalk funds.

The Tanganyika StoryWalk will be up by the end of June.

We have started work on the garden. Teens will be working on it Thursday and Boy Scouts are also going to be coming to work on it at some point.

I have spoken with Prairie Sunset Travelers about placing one on the trail out of Linear park. They will mention their interest in us pursuing this at the City Council meeting June 15.

Hope to see everyone at the Council meeting on June 15!!!!

	L	M	N	O	P	Q	R	S	T	U	V
1											
2											
3											
4											
5											
6											
7											
8											
9											
10	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	(T)		
11	ACTUAL	ACTUAL	MONTHLY	MONTHLY	Y-T-D	Y-T-D	Y-T-D	ANNUAL	ANNUAL		
12	NOV.	DEC.	BUDGET	DIFFERENCE	ACTUAL	BUDGET	DIFFERENCE	BUDGET	DIFFERENCE		
13			(S / 12)	(N-Current Mo.)	(Sum B...M)	(S x no.	(Q - P)		(S - P)		
14						of months/12)					
15											
16				\$0.00	\$90.00	\$0.00	-\$90.00	\$90.00	\$0.00		
17					\$200.00	\$0.00	-\$200.00	\$200.00	\$0.00		
18			\$0.00	\$20.75	\$20.75	\$0.00	-\$20.75	\$0.00	-\$20.75		
19			\$41.67	-\$3.33	\$45.00	\$208.35	\$163.35	\$500.00	\$455.00		
20			\$500.00	\$427.16	\$1,614.67	\$2,000.00	\$385.33	\$6,000.00	\$4,385.33		
21				\$0.00	\$1,070.96	\$0.00	-\$1,070.96	\$1,070.96	\$0.00		
22			\$133.33	\$133.33	\$5,281.66	\$666.65	-\$4,615.01	\$1,600.00	-\$3,681.66		
23			\$41.67	-\$96.27	\$565.30	\$208.35	-\$356.95	\$500.00	-\$65.30		
24			\$83.33	\$83.33	\$1,688.22	\$416.50	-\$1,271.72	\$1,000.00	-\$688.22		
25			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
26			\$20.83	-\$39.17	\$230.00	\$104.15	-\$125.85	\$250.00	\$20.00		
27			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
28			\$29.17	\$29.17	\$55.00	\$145.85	\$90.85	\$350.00	\$295.00		
29			\$62.50	-\$125.42	\$407.16	\$312.50	-\$94.66	\$750.00	\$342.84		
30			\$100.00	\$100.00	\$1,219.07	\$500.00	-\$719.07	\$1,200.00	-\$19.07		
31				\$0.00	\$151.04	\$0.00	-\$151.04	\$151.04	\$0.00		
32			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
33			\$41.67	\$41.67	\$0.00	\$208.35	\$208.35	\$500.00	\$500.00		
34			\$500.00	\$0.00	\$2,500.00	\$2,500.00	\$0.00	\$6,000.00	\$3,500.00		
35			\$1,900.00	\$277.84	\$8,842.61	\$9,500.00	\$657.39	\$22,800.00	\$13,957.39		
36			\$920.00	\$66.76	\$4,371.28	\$4,600.00	\$228.72	\$11,040.00	\$6,668.72		
37			\$9,413.58	\$3,169.32	\$33,569.10	\$47,067.90	\$13,498.80	\$112,963.00	\$79,393.90		
38			\$41.67	\$41.67	\$0.00	\$208.35	\$208.35	\$500.00	\$500.00		
39			\$8.33	\$8.33	\$49.51	\$41.65	-\$7.86	\$100.00	\$50.49		
40											
41	\$0.00	\$0.00									
42											
43											
44			\$13,837.75	\$4,135.14	\$61,971.33	\$68,688.60	\$6,717.27	\$167,565.00	\$105,593.67		
45					\$61,971.33	\$13,963.75	\$6,717.27		\$105,593.67		

	A	B	C	D	E	F	G	H
1	Grant	Amount	Items	April	May	June	July	
2								
3	SCKLS	\$9,956.00	Materials, Programming	\$1,435.27	\$1,739.90			\$3,175.17
4	Levand	\$5,670.00						
5	Book Festival	\$3,903.00	Technology					
6	KLA SRP	\$150.00		\$50.00	\$100.00			
7								
8								
9								
10	Collier Agency	\$300.00	SRP Kick off		\$243.95	\$53.20		
11	T&T	\$200.00	Exploration Place/		\$100.00			
12	W Wichita Opt	\$100.00	program materials		\$100.00			
13	Goddard Vet	\$100.00						