

Goddard Public Library Board Meeting Agenda

September 11th, 2023 at 7:05 pm

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes of Regular Meeting June 12th, 2023, Special Meeting July 23rd, 2023 and Regular Meeting August 14th, 2023
4. Citizen Comments
5. Correspondence and communications
 - a. Board Member Exit Interview
6. Director's Report
 - a. Circulation Report
7. Financial Report
 - a. Approve June, July, and August
 - b. Approve Carrie's SRP bonus
8. Old Business
 - a. Welcome new board members; Ashleigh Pearce was approved at the July 17th City Council meeting. Angela Pruitt and Lucretia Burch were approved at the August 21st City Council meeting.
 - b. New Members Oath
 - c. Summer Reading Report
 - d. Lego Wall
 - e. Video surveillance
 - f. Update on staff emails
 - g. Review of Policy Manual
 - h. Review of Director's Health Insurance allotment
9. New Business
 - a. Vote for President and Vice President
 - b. Form Committees
 - c. Women's Club open house October 15th, 2023

- d. SCKLS technology grant award
- e. Budget
- f. Social Media Policy
- g. Website Review
- h. Remove names from bank signature card, add Megan as treasurer.
- i. Board training with Paul Hawkins, Director of SCKLS, will be October 9th at 6 pm. Food will be provided.

10. As may be presented

*Next meeting is October 9th, 2023.

PLEASE CALL THE LIBRARY at 316-794-8771 IF YOU CANNOT ATTEND OR E-MAIL: director@goddardlibrary.com Thank you!

Goddard Public Library Board Meeting Minutes

June 12, 2023

1. Roll Call: Vicki Luthi, Lisa Fouts, Frank Petsche, Sherry Lauer, Megan Koenigs, Kate Morgan, Tegan Perkins Ulmen, Margo Rakes, and Ashleigh Pearce were present. Connie Brake was absent.
2. Approval of Agenda: Kate motions to approve, Tegan seconds the motion. All present approved.
3. Approval of May minutes: Approved with the correction of the spelling of Tegan's name.
4. Citizen Comments: none.
5. Correspondence and communications: none.
6. Director's Report:
 - a. Julie was awarded a grand from the KLA to attend the next Kansas Leadership Center's leadership program. This will begin with a two-day event in October with two more training sessions to follow later.
 - b. When the library was closed for the plumbing repairs Carrie, Peggy, and Julie took the Mobile Library to the Monthly Chamber lunch.
7. Financial Report: Lisa motioned to approve; Stephanie seconded the motion. All present approved.
 - a. Levand Grant amount this year will be \$5,500.00. This is less than it was last year but is \$2,500 more than what was planned for in the 2023 budget.
 - b. The board voted to pay the staff for the approximately two weeks that the library will be closed while the carpet is being installed. Lisa motioned to approve; Frank seconded the motion. All present approved.
8. Old Business:
 - a. Friends and Foundation Annual Meeting update:
 - i. The Foundation is still in need of a president.
 - ii. The possibility of making a lifetime membership available was discussed.
 - iii. The next fundraiser will be Bingo on October 28, 2023, at the community center.
 - b. Carpeting will begin June 13, 2023, and should be finished in about two weeks. The library will be closed during that time and the mobile library has a schedule set that will make it available to help meet the needs of patrons.

9. New Business:

- a. Ashleigh Pearce is our new board member. She will be replacing Vicki who is retiring from the board after this meeting. Frank and Lisa will also be stepping down from the board and those positions are open to Goddard residents. The board will be voting on the following positions at the July meeting: Secretary, Treasurer, and Vice President.
- b. The mobile library will need to have its roof replaced. The board voted to replace the roof using capital funds. Kate made a motion to approve the use of capital funds for the repair of the mobile library roof up to \$8,000. The motion was seconded by Tegan. All present approved.
 - i. The board discussed that the mobile library is not getting the desired amount of traffic at the current locations it is being set up at. A committee was created of Ashleigh, Kate, Megan, and Sherry to work with the staff (Julie and Carrie) to come up with a strategic plan to put the mobile library at locations that would increase patron use. The motion was made by Kate and seconded by Stephanie all present approved.
- c. Discussion of the Musical Garden, Lego Wall, and Video surveillance login were tabled to the July meeting.

Stephanie Motioned to adjourn the meeting at 8:47pm. Kate seconded the motion. All present approved.

Goddard Public Library Special Board Meeting Minutes July 24th, 2023

The Special Board Meeting of the Goddard Public Library Board was called to order by Board President, Sherry Lauer, at 7:33 PM on July 24th, 2023.

1. Roll Call: Margo Rakes, Kate Morgan, Megan Koenigs, Sherry Lauer, Tegan Perkins Ulmen, Ashleigh Pearce, and Connie Brake.
2. Approval of Agenda: Megan Koenigs moved to approve the Agenda; Kate Morgan seconded the motion. All present were in favor.
3. Vote in New Officers: Vice President, Treasurer, and Secretary were up for nomination and election.
 - a. Vice President: Margo Rakes nominated Kate Morgan for Vice President; Tegan Perkins Ulmen seconded the nomination. All present were in favor and the nomination was adopted. Kate Morgan now serves as Vice President of the Board.
 - b. Treasurer: Kate Morgan nominated Megan Koenigs for Treasurer; Margo Rakes seconded the nomination. All present were in favor and the nomination was adopted. Megan Koenigs now serves as Treasurer of the Board.
 - c. Secretary: Kate Morgan nominated Tegan Perkins Ulmen for Secretary; Connie Brake seconded the motion. All present were in favor and the nomination was adopted. Tegan Perkins Ulmen now serves as Secretary of the Board.
4. Executive Session: Motion to recess into Executive Session to discuss financial matters by Kate Morgan at 7:43 PM; Tegan Perkins Ulmen seconded the motion. All present were in favor. The Executive Session ended at 8:55 PM.
5. Kate Morgan moved to request more detailed financial reports to include a re-run and print of June 2023's financial statements and reports; Tegan Perkins Ulmen seconded the motion. All present were in favor.
6. New committees were suggested and tabled for the August meeting.
 - a. Finance Committee: Megan Koenigs, Ashleigh Pearce, and Sherry Lauer
 - b. Strategic Planning: Kate Morgan and Connie Brake
 - c. Advocacy and Marketing: Tegan Perkins Ulmen, Ashleigh Pearce, and Margo Rakes

Kate Morgan moved to adjourn the meeting at 8:59 PM; Margo Rakes seconded the motion. All present were in favor.

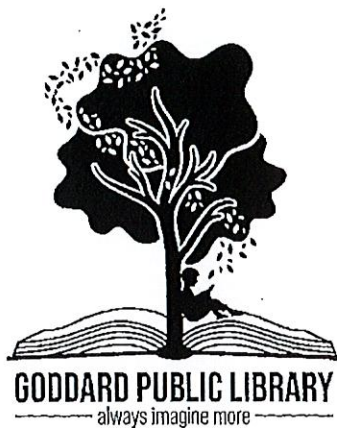
Goddard Public Library Board Meeting Minutes August 14th, 2023 at 7:05 PM

The August Board Meeting of the Goddard Public Library was called to order by Vice President of the Board, Kate Morgan, at 7:05 PM.

1. Roll Call: Kate Morgan, Ashleigh Pearce, Tegan Perkins Ulmen, Megan Koenigs, Margo Rakes, and Connie Brake (by Zoom). Sherry Lauer was absent.
2. Approval of Agenda: Megan Koenigs moved to approve the Meeting Agenda for August 14th, 2023. Tegan Perkins Ulmen seconded the motion. All present were in favor.
3. Approval of Minutes of Regular June 12th, 2023 Meeting: Approved with no corrections.
4. Citizen Comments: None
5. Correspondence and Communications: Members received a copy of an anonymous Board Member Exit Interview for their review.
6. Director's Report: Received a copy of the July and August Director's Report.
7. Financial Report:
 - a. Margo Rakes moved to approve the June Financial Report; Kate Morgan seconded the motion. All present were in favor. Kate Morgan moved to approve the July Financial Report; Tegan Perkins Ulmen seconded the motion. All present were in favor.
 - b. Kate Morgan moved to approve Carrie's Summer Reading Bonus; Tegan Perkins Ulmen seconded the motion. All present were in favor.
8. Old Business:
 - a. Ashleigh Pearce was approved at the July 17th, 2023 City Council meeting.
 - b. Given the 2023 Summer Reading Report to be reviewed.
 - c. Friends and Foundation will be installing a Musical Garden and Lego Wall in the Library.
 - d. Article IV Vote: Tegan Perkins Ulmen moved to amend Article IV: *...A nominee must be approved by current board members with a plurality of 8...* to, ***A nominee must be approved by current board members with a plurality of 6.*** Ashleigh Pearce seconded the motion. All present were in favor.
 - e. Board Member Applications:
 - i. Margo Rakes moved to approve Lucretia Burch as a Board Member; Connie Brake seconded the motion. All present were in favor.
 - ii. Ashleigh Pearce moved to approve Angela Pruitt as a Board Member; Margo Rakes seconded the motion. All present were in favor.

- f. Video Surveillance Discussion
 - g. Update on Staff Emails: Julie is researching the best option for getting Staff their own emails. She is waiting to hear back from our website webmaster, Jeff, as well.
 - h. Review of Policy Manual: Provided with current policy manual. Determined that different copies are available. Board will work with Julie to ensure an up to date copy is established and made available.
 - i. Review of Director's Health Insurance Allotment
9. New Business:
- a. Appoint committees. All present were in favor.
 - i. Finance Committee: Megan Koenigs, Ashleigh Pearce, and Sherry Lauer
 - ii. Strategic Planning: Kate Morgan and Connie Brake
 - iii. Advocacy and Marketing: Tegan Perkins Ulmen, Ashleigh Pearce, and Margo Rakes
 - b. Ribbon Cutting/Open House, October 15th, 2023
 - i. The Goddard Chamber would like to collaborate with the Goddard Woman's Club for a combination Open House in October to celebrate the Goddard Woman's Club 90th Anniversary.
 - c. SCKLS Technology Grant Award
 - i. Funding/Order approved for \$3,000 to cover just under half the cost of the requested items.
 - d. Budget -Reviewed Budget reports for June and July.
 - e. Social Media Policy
 - i. Library has a Social Media Policy, but needs reviewed and updated. Concerns addressed with spelling errors and a need for a social media schedule/calendar.
 - f. Website Review - Julie informed us that she is waiting to hear back from Jeff Piper in regard to refreshing the website.
10. Executive Session - None
11. As may be presented - None

Tegan Perkins Ulmen moved to adjourn the meeting at 7:27 PM; Ashleigh Pearce seconded the motion. All present were in favor.



Board Member Exit Interview

1. What did you enjoy most about your board service?
getting to know more about the library
2. What did you enjoy least? What would have made the experience better?
dealing with the city
3. What are the three most valuable lessons you have learned about governance matters?
politics rule not everyone is honest
4. Did you feel board meetings were successful?
Some - they get off track too often
5. How might we improve board meetings?
stay on track
6. Did you feel that your time was spent on important or valuable issues and tasks?
yes
7. Did you feel that you were able to make a difference?
yes
8. Did you feel that your opinions and contributions were heard and valued?
yes
9. What was the biggest accomplishment during your tenure and how was it achieved?
getting a new director
better communication with the city

10. Do you feel that you had access to the information and training necessary to be an effective board member and to make decisions at board meetings? If not, how can we improve?

Keep up the board training with Paul

11. Did we use your talents effectively? If not, what steps can we take to ensure we do so with future board members?

yes

12. Would you like to stay involved in the organization moving forward? And if so, how?

later Friends of the library

13. What could have made your experience better?

a step forward towards a new building

14. Based on your experience, what advice about board service would you give to a new member of the board?

Keep what is best for the library first in your mind

15. What do you wish you had known when you joined the board but did not know?

how bad the city involvement was

16. Were there any long-term plans discussed with the board that can be accomplished within the next year? _____

17. What are some of the biggest challenges facing the board?

a new building

18. Are there any changes or issues you feel that should be a priority within the next year?

is the book mobile worth the expense

Director's Report

July 2023

The carpet is done! We are so glad and it looks lovely. Angie mentioned having a ribbon cutting and we are working with the Women's Club to do a combination open house in October for their 90th Anniversary.

We had a lot of help from the city crew, family and board members. We are planning a get together to thank everyone for all of their extra help and wonderful attitudes when Summer Reading is done.

We were able to keep the Summer Reading programming at the Community Center and outdoors going while we were closed, and the Mobile Library filled in! Carrie created a passport stamp that kids could stamp every time they visited and then were eligible for a prize.

The first Main Street Market was a huge success. We will be having a craft at the next one and hope to have large numbers again.

Patron Comments:

We love the new carpet!

We are so glad you are back!

The library looks amazing!

(At puppet show) The puppet ladies are amazing and Mrs. Carrie is great at her job!

Director's Report

August 2023

Summer Reading is in the books! We had a great time at the wrap up party with a balloon artist and Mel Hambelton Ford's ice cream truck.

We partnered with the Goddard School District and the Puppet Ladies for a School Supply Drive at Story Time. Mr. B's donated a lot of doughnuts. I got to be a part of the Puppet Ladies!

The Friends and Foundation group agreed to fund a free book for all of the preschoolers as part of the Kansas Reads to Preschoolers program. Carrie made a proposal and the group voted to pay for 500 books. This year's book is *My Heart Fills With Happiness* by Monique Gray Smith.

Carrie and Peggy worked very hard cleaning up and organizing the basement. Brooke will have his staff carry up a lot of trash and take it to the dump next week. This will allow for ease in finding supplies and open up a lot more space for the Puppet Ladies storage.

National Night out was Friday the 11th. We will have games and a raffle for a prize basket.

Patron Comments:

Wow, you really do a lot of nice things for children here!

We love this library!

We drive all the way from Valley Center for this library!

This library reminds me of my childhood library 😊

All
Together
Now

I LOVE
YOU
THANK
YOU



Director's Report

September 2023

The bathroom walls have been replaced and they look much cleaner and nicer now.

Peggy and I attended an interlibrary loan and cataloguing meeting within our consortium. It was very informative.

National Night Out was a success even with the storms and heat. We had a raffle basket and we got a lot of wonderful compliments on the drawing slips!

I will be attending the ARSL conference in Wichita this month. They invited me to be a part of a focus group led by the Brooklyn Public Library.

Fall Festival is in full planning mode. The Friends will be having their book sale on Saturday morning, inside the library.

I attended the Chamber of Commerce lunch with all of the candidates up for city council. It was very informative.

Carrie and Peggy have been meticulously counting and replacing items for our 23 Multisensory kit bags. She also is creating three new ones; Bugs, Ocean, and in memory of Betty Shaw, Adventure.

It is library card sign-up month and we took the Mobile library to Linear Park with prizes.

Silver Linings reached out to Carrie for outreach services. She will model it much like she does for Dove Estates, but may not have a book club.

GODDARD PUBLIC LIBRARY												2023					2023	2022	2021	2020							
CHECK OUT SUMMARY												JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC				
Non-fiction												157	108	97	96	124	72	133	144					931	1802	1589	921
Fiction												535	419	480	383	435	299	563	557					3671	6777	5731	4757
Periodicals												18	21	18	18	25	7	34	8					149	239	249	467
Audio Books												10	12	12	11	8	9	13	11					86	202	208	280
Videos/ DVD												306	317	273	180	186	102	309	284					1957	2759	2890	2209
JUVENILE																											
Non-fiction												666	388	501	387	510	526	734	822					4534	8021	6136	1883
Fiction												1742	1796	1887	1602	1326	2305	1637	2428					14723	24618	19169	10212
Periodicals												13	2	8	19	22	23	20	7					114	134	48	22
Videos/ DVD												74	69	47	35	81	30	103	99					538	777	579	541
Audio												8	10	11	5	3	4	7	19					67	132	144	56
TOTAL												3529	3142	3334	2736	2720	3377	3553	4379	0	0	0	0	26770	45461	36743	21348
Computer												146	139	196	135	141	71	144	159					1131	1659	1015	1543
Wireless												126	127	153	127	93	67	113	743.9					1550	1411	1204	1123
Reference Question												204	186	219	222	240	164	275	265					1775	2747	2669	2954
INTERLIBRARY LOAN																											
Books Loaned												354	364	402	271	253	263	357	298					2562	3840	4075	3708
Unfilled												0	0	0	0	0	0	0	0					0	11	17	29
Books Borrowed												333	295	551	488	329	135	488	370					2989	3489	2841	2236
Unfilled												0	0	0	0	0	0	0	0					0	3	10	0
NEW LIBRARY CARDS												53	58	64	120	90	104	58	58					605	674	503	218
MATERIALS ADDED																											
Adult												63	85	30	216	19	13	47	25					498	885	876	620
Juvenile												48	71	45	44	17	9	8	19					261	673	755	786
TOTAL												111	156	75	260	36	22	55	44					759	1558	1631	1406
LIBRARY ATTENDANCE												1524	1593	2036	1862	2306	4030	4183	3178					20712	20139	12709	7860
Children												172	167	229	222	307	445	621	179					2342	12741	20495	8597
Other												338	427	1050	1917	759	1230	667	640					7028	7001	11788	7143

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
251	August	Daily	StoryTime	Program	Outreach	total		Computer	Phone	Wireless	Program 1	Program 2	Program 3	Kits
252	1	94				94		6	12	4				
253	2	112				112		9	9	4				
254	3	170		92	6	262		12	15	5	EOSR - 92			
255	4	63				69		7	13	4	Launch Pad-6			
256	5	26				26		1	5	1				
257	6	CLOSED				0								
258	7	140	55			195		7	16	6	ST: C - 37 & A - 18			
259	8	92				92		5	7	6				
260	9	71				71		6	11	6				
261	10	78		5		83		9	12	5	Books and Beyond-5			
262	11	85		392		477		3	13	6	National Night Out - 392			
263	12	24				24		2	3	2	Main Street Market - 29			
264	13	21		29	36	86		0	0	3	ST: C - 31 & A - 15	BS - 34		
265	14	117	46			163		3	7	5	Book Edge			
266	15	95		10		105		5	10	4				
267	16	82			4	86		6	7	5			Dove book Club/Cart	
268	17	74				74		4	11	3				
269	18	79			12	91		7	6	3				
270	19	41				41		0	1	3	Saturday ST: C - 7 & A - 4			
271	20	CLOSED				0								
272	21	153	75			228		7	7	5	ST: C - 46 & A - 29			
273	22	84		11	10	105		7	14	5	TAB - 11			
274	23	68				68		6	12	5			Peas in the Pod	
275	24	89				89		10	11	4				
276	25	72				72		7	15	3				
277	26	35				35		2	2	1				
278	27	CLOSED				0								
279	28	155	73			228		8	14	5	ST: C - 42 & A - 31			
280	29	87				87		5	11	4				
281	30	62				62		8	13	5				
282	31	53				53		7	8	4				
283	Total	2322	249	539	68	3178		159	265	116				

	A	B	C	D	E	F	G	H	I	J	K
1	GPL										
2	BUDGET REPORT										
3											
4											
5	MONTH:										
6											
7	COLUMN:										
8											
9											
10	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
11	CATEGORY	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
12		JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT.	OCT.
13											
14											
15											
16	Accounting	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	
17	Automation/Internet										
18	Maintenance						\$300.39	\$1,612.00			
19	Bookmobile								\$1,509.00		
20	Supplies	\$476.12	\$56.14	\$190.00	\$135.58	\$128.51	\$265.27	\$235.66	\$1,509.00		
21	Utilities/Telephone	\$1,997.90	\$1,559.89	\$1,544.83	\$1,542.08	\$1,220.51	\$165.08	\$210.93	\$468.11		
22	Materials	\$1,936.39	\$1,561.88	\$1,668.06	\$466.19	\$582.83	\$508.70	\$968.84	\$743.91		
23	Community Relations	\$937.26	\$468.75	\$1,521.81	\$719.08	\$206.66	\$299.82	\$225.29	\$545.47		
24	Programming	\$561.71	\$727.97	\$965.80	\$444.01	\$931.28	\$204.83	\$19.99			
25	Technology	\$47.60	\$0.00	\$30.00	\$258.00	\$240.00	\$660.00	\$0.00			
26	Continuing Education	\$62.15	\$0.00	\$0.00	\$0.00	\$15.00		\$0.00	\$345.00		
27	Licensing	\$612.00	\$917.95			(\$97.95)		\$0.00			
28	Memberships				\$311.00	\$115.00		0			
29	Mileage/Meals	\$34.40	\$141.84	\$140.40	\$66.00	\$199.78		\$0.00			
30	Postage	\$120.00	\$1,690.00	\$0.00	\$0.00	\$13.86		\$0.00			
31	Website	\$143.88						\$0.00			
32	Capital Improvement										
33	Board Insurance/Bond								\$825.00		
34	Director Health Benefit	\$675.94	\$675.94	\$0.00	\$675.94	\$675.94	\$675.94	\$675.94	\$675.94		
35	Payroll Taxes	\$2,901.28	\$2,868.57	\$1,191.14	\$2,315.82	\$2,238.27	\$2,448.01	\$2,468.56	\$2,353.36		
36	Retirement	\$1,591.51	\$1,631.96	\$627.05	\$1,377.80	\$1,313.66	\$1,344.03	\$1,332.82	\$1,317.11		
37	Salaries	\$9,648.72	\$9,266.72	\$4,645.25	\$8,137.78	\$7,990.47	\$9,103.82	\$9,192.72	\$8,727.20		
38	Workman's Comp			\$269.00	\$23.00						
39	Unemployment	\$29.56			\$29.74			\$31.34			
40											
41		\$21,911.42	\$21,728.85	\$13,840.48	\$16,775.22	\$16,121.28	\$17,657.87	\$18,768.29	\$19,293.47	\$	\$0.00
42	Under/over	\$184.48	\$367.05	\$8,255.42	\$5,320.68	\$5,974.62	\$4,438.03	\$3,327.61	\$2,802.43		
43									City	\$	234,807.00
44									carryover	\$	20,000.00
45									grants	\$	14,100.00
46									other income	\$	5,486.00
47											
48										\$	274,393.00

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Grant/Donation	Amount	Items	January	February	March	April	May	June	July	August	September	October	November	December	Remaining
1															
2															
3	SCKLS	Materials, Programming													
4	Levand	Programming, tech						\$300.00							\$3,495.31
5	Book Festival	Technology													
6	State Library KS Notable														
7	PLA III	Intern/laptop													
8	SCKLS Tech Grant														
9	State Aid							\$981.50	\$287.50						\$245.57
10	Continuing Education														
11	SCKLS Grant in Aide														\$11,417.00
12	Cash Donations														\$21.50
13	Lion's Club WAW	William Allen White Books	\$314.83	\$12.99											\$0.00
14	Walmart														
15	Friends/Foundation														
16	Mrs. Coles	Tanganyika Pass						\$250.00							\$0.00
17	Anonymous Donor	Tanganyika Pass		\$250.00											\$0.00
18	Main Street Salon	Tanganyika Pass		\$250.00											\$0.00
19	Chamber NU								\$338.47						\$0.00
20	Bookmobile carryover			\$477.00				\$758.00	\$1,510.00						\$905.39
21	City Bookmobile														\$5,000.00
22	Program Donations														\$93.00
23	USD 265 Activity Pass	Pay in Fall for 23-24 Year													\$150.00
24	Leadership Award Books														\$50.00
25	Larry Lee Memorial			\$28.49											\$0.00
26	Anonymous Donor	Bookmobile books			\$100.00										\$0.00
27															
28	SRP														
29	Mel Hamilton Ford														\$0.00
30	Postnet	Upstart SRP prizes	\$43.71				\$400.00								\$2.24
31	T&T					\$400.00									\$0.00
32	WV Wichita Opt	Upstart SRP prizes	\$200.00												\$0.00
33	Goddard Vet					\$200.00									\$0.00
34	Vrana	Upstart SRP prizes	\$200.00												\$0.00
35	Lions Club	SRP							\$300.00						\$0.00
36	First National Bank	SRP	\$187.50						\$187.50						\$0.00
37	Totals		\$758.54	\$1,018.48	\$858.00	\$1,934.47	\$2,210.00	\$1,840.21	\$1,142.11	\$399.62	\$496.30				\$21,380.01

10:27 AM

07/05/23

Goddard Public Library
Reconciliation Summary
Capital Improvement, Period Ending 07/01/2023

	<u>Jul 1, 23</u>
Beginning Balance	55,115.92
Cleared Transactions	
Deposits and Credits - 1 item	<u>14.50</u>
Total Cleared Transactions	<u>14.50</u>
Cleared Balance	<u><u>55,130.42</u></u>
Register Balance as of 07/01/2023	55,130.42
Ending Balance	55,130.42

10:41 AM

07/05/23

Goddard Public Library
Reconciliation Summary
Bank Checking Account, Period Ending 07/01/2023

	Jul 1, 23
Beginning Balance	92,126.66
Cleared Transactions	
Checks and Payments - 54 items	-21,545.38
Deposits and Credits - 8 items	83,957.94
Total Cleared Transactions	62,412.56
Cleared Balance	<u>154,539.22</u>
Uncleared Transactions	
Checks and Payments - 1 item	-14.77
Total Uncleared Transactions	-14.77
Register Balance as of 07/01/2023	<u>154,524.45</u>
New Transactions	
Checks and Payments - 3 items	-466.81
Total New Transactions	-466.81
Ending Balance	<u>154,057.64</u>

Goddard Public Library
Profit & Loss Budget Performance
June 2023

	Jun 23	Budget	Jan - Jun 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Balance Forward	0.00		0.00	20,000.00	20,000.00
Book Sales and Lost Book Fees	0.00		0.00	500.00	500.00
City Funds	77,374.60		216,311.70	224,807.00	224,807.00
Donations	0.00		5,925.49	1,000.00	1,000.00
Fines, Copies, Faxes	134.64		1,186.14	1,250.00	1,250.00
Goddard Lions Club Income	300.00		627.82	300.00	300.00
Grants					
Friends & Foundation	0.00	0.00	439.41	1,000.00	1,000.00
Levand Trust	5,513.00	0.00	5,513.00	3,000.00	3,000.00
SCKLS					
Grants In Aid	0.00		11,417.00	100.00	100.00
Summer Reading Grant	0.00	0.00	0.00	10,000.00	10,000.00
SCKLS - Other	0.00	0.00	0.00		
Total SCKLS	0.00	0.00	11,417.00	10,100.00	10,100.00
State Aid	0.00	0.00	1,514.57	1,420.00	1,420.00
Grants - Other	250.00	0.00	588.47	1,000.00	1,000.00
Total Grants	5,763.00	0.00	19,472.45	16,520.00	16,520.00
Interest Income	15.80	0.00	90.28	16.00	16.00
Programming Income	0.00		99.00		
Refund Income	0.00		64.95		
Summer Reading Donations	400.00		1,787.50		
Total Income	83,988.04	0.00	245,565.33	264,393.00	264,393.00
Gross Profit	83,988.04	0.00	245,565.33	264,393.00	264,393.00
Expense					
Accounting	135.00	0.00	810.00	1,750.00	1,750.00
Automation	0.00	0.00	0.00	1,600.00	1,600.00
Board Insurance	0.00	0.00	0.00	825.00	825.00
Treasurer Bond	0.00	0.00	0.00	1,040.00	1,040.00
Board Insurance - Other	0.00	0.00	0.00	1,865.00	1,865.00
Total Board Insurance	0.00	0.00	0.00	1,865.00	1,865.00
Bookmobile					
Bookmobile Insurance	0.00	0.00	0.00	1,200.00	1,200.00
Bookmobile Maintenance	265.27	0.00	661.79	500.00	500.00
Bookmobile Tags	0.00	0.00	83.81	2,000.00	2,000.00
Total Bookmobile	265.27	0.00	745.60	3,700.00	3,700.00
Capital Improvement Budget	0.00	0.00	0.00	1,000.00	1,000.00
City Funds Expense	0.00		616.00		
Community Relations	0.00		2,904.95		
Marketing	65.22		248.56		
Staff Meeting	234.60	0.00	999.87	5,300.00	5,300.00
Community Relations - Other					
Total Community Relations	299.82	0.00	4,153.38	5,300.00	5,300.00

Goddard Public Library Profit & Loss Budget Performance June 2023

	Jun 23	Budget	Jan - Jun 23	YTD Budget	Annual Budget
Continuing Education	0.00	0.00	15.00	400.00	400.00
Mileage/Meals	0.00	0.00	62.15	400.00	400.00
Continuing Education - Other	0.00	0.00	77.15	400.00	400.00
Total Continuing Education	0.00	0.00	154.30	1,200.00	1,200.00
Director Health Benefit	675.94	0.00	4,055.64	7,200.00	7,200.00
Friends & Foundation	14.77	0.00	454.18	7,200.00	7,200.00
Grant Expense	1,531.50	0.00	9,001.67	19,000.00	19,000.00
Levand Trust Expense	0.00	0.00	300.00	19,000.00	19,000.00
Library Inventory	0.00	0.00	241.34	19,000.00	19,000.00
Audio Books	0.00	0.00	4,718.43	19,000.00	19,000.00
Books	508.70	0.00	480.86	19,000.00	19,000.00
DVD/Blu-Ray	0.00	0.00	816.74	19,000.00	19,000.00
ebooks/audiobooks	0.00	0.00	436.68	19,000.00	19,000.00
Magazines and Periodicals	0.00	0.00	30.00	19,000.00	19,000.00
Library Inventory - Other	0.00	0.00	6,724.05	19,000.00	19,000.00
Total Library Inventory	508.70	0.00	14,322.00	19,000.00	19,000.00
Licensing	0.00	0.00	300.39	1,300.00	1,300.00
Maintain building and grounds	0.00	0.00	426.00	842.00	842.00
Memberships	0.00	0.00	582.42	900.00	900.00
Mileage	0.00	0.00	34.34	900.00	900.00
Miscellaneous	11.00	0.00	34.34	900.00	900.00
Lost Book	11.00	0.00	34.34	900.00	900.00
Total Miscellaneous	11.00	0.00	34.34	900.00	900.00
Payroll Expenses	1,344.03	0.00	7,886.01	16,000.00	16,000.00
KPERS-MISC	9,103.82	0.00	48,792.76	132,861.00	132,861.00
Payroll	2,174.00	0.00	12,011.66	25,000.00	25,000.00
Payroll Taxes	274.01	0.00	1,951.43	6,500.00	6,500.00
State Tax	0.00	0.00	59.30	200.00	200.00
State Unemployment Taxes (SUTA)	0.00	0.00	292.00	275.00	275.00
Workman's Comp Insurance	0.00	0.00	70,993.16	180,836.00	180,836.00
Total Payroll Expenses	12,895.86	0.00	1,827.99	1,750.00	1,750.00
Postage and Shipping	0.00	0.00	1,827.99	1,750.00	1,750.00
Programming	0.00	0.00	204.44	5,500.00	5,500.00
Story/Time	397.81	0.00	2,408.83	5,500.00	5,500.00
Summer Reading Program	11.99	0.00	215.51	5,500.00	5,500.00
Teen Advisory Board	175.07	0.00	280.56	5,500.00	5,500.00
Wine & Color	0.00	0.00	1,106.30	5,500.00	5,500.00
Programming - Other	0.00	0.00	4,215.64	5,500.00	5,500.00
Total Programming	584.87	0.00	4,215.64	5,500.00	5,500.00

Goddard Public Library Profit & Loss Budget Performance

June 2023

	Jun 23	Budget	Jan - Jun 23	YTD Budget	Annual Budget
Supplies					
Building	130.00		454.48		
Furniture	0.00		430.42		
Office	35.08		862.41		
Processing	0.00		212.83		
Supplies - Other	0.00	0.00	0.00	5,000.00	5,000.00
Total Supplies	165.08	0.00	1,960.14	5,000.00	5,000.00
Technology	660.00	0.00	1,235.60	4,000.00	4,000.00
Utilities	1,546.98	0.00	9,412.19	20,500.00	20,500.00
Website Maintenance	0.00	0.00	143.88	250.00	250.00
Total Expense	19,294.79	0.00	119,501.42	264,393.00	264,393.00
Net Ordinary Income	64,693.25	0.00	126,063.91	0.00	0.00
Net Income	64,693.25	0.00	126,063.91	0.00	0.00

4:10 PM

08/09/23

Goddard Public Library
Reconciliation Summary
Capital Improvement, Period Ending 08/01/2023

	<u>Aug 1, 23</u>
Beginning Balance	55,130.42
Cleared Transactions	
Deposits and Credits - 1 item	<u>13.14</u>
Total Cleared Transactions	<u>13.14</u>
Cleared Balance	<u><u>55,143.56</u></u>
Register Balance as of 08/01/2023	55,143.56
Ending Balance	55,143.56

4:26 PM

08/09/23

Goddard Public Library
Reconciliation Summary
Bank Checking Account, Period Ending 08/01/2023

	<u>Aug 1, 23</u>
Beginning Balance	154,539.22
Cleared Transactions	
Checks and Payments - 41 items	-19,446.05
Deposits and Credits - 6 items	298.24
Total Cleared Transactions	<u>-19,147.81</u>
Cleared Balance	<u><u>135,391.41</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-39.48
Total Uncleared Transactions	<u>-39.48</u>
Register Balance as of 08/01/2023	<u><u>135,351.93</u></u>
New Transactions	
Checks and Payments - 3 items	-79.73
Total New Transactions	<u>-79.73</u>
Ending Balance	<u><u>135,272.20</u></u>

Goddard Public Library Profit & Loss Budget Performance July 2023

	Jul 23	Budget	Jan - Jul 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
Balance Forward	0.00	0.00	0.00	20,000.00	20,000.00
Book Sales and Lost Book Fees	0.00	0.00	0.00	500.00	500.00
City Funds	0.00	0.00	216,311.70	224,807.00	224,807.00
Donations	26.50	0.00	5,951.99	1,000.00	1,000.00
Fines, Copies, Faxes	269.41	0.00	1,455.55	1,250.00	1,250.00
Goddard Lions Club Income	0.00	0.00	627.82	300.00	300.00
Grants					
Friends & Foundation	0.00	0.00	439.41	1,000.00	1,000.00
Levand Trust	0.00	0.00	5,513.00	3,000.00	3,000.00
SCKLS					
Grants In Aid	0.00	0.00	11,417.00	100.00	100.00
Summer Reading Grant	0.00	0.00	0.00	10,000.00	10,000.00
SCKLS - Other	0.00	0.00	0.00		
Total SCKLS	0.00	0.00	11,417.00	10,100.00	10,100.00
State Aid	0.00	0.00	1,514.57	1,420.00	1,420.00
Grants - Other	0.00	0.00	588.47	1,000.00	1,000.00
Total Grants	0.00	0.00	19,472.45	16,520.00	16,520.00
Interest Income	16.23	0.00	106.51	16.00	16.00
Programming Income	0.00	0.00	99.00		
Refund Income	0.00	0.00	64.95		
Summer Reading Donations	0.00	0.00	1,787.50		
Total Income	312.14	0.00	245,877.47	264,393.00	264,393.00
Gross Profit	312.14	0.00	245,877.47	264,393.00	264,393.00
Expense					
Accounting	135.00	0.00	945.00	1,750.00	1,750.00
Automation	1,612.00	0.00	1,612.00	1,600.00	1,600.00
Board Insurance	0.00	0.00	0.00	825.00	825.00
Treasurer Bond	0.00	0.00	0.00	1,040.00	1,040.00
Board Insurance - Other	0.00	0.00	0.00	1,865.00	1,865.00
Total Board Insurance	0.00	0.00	0.00	1,865.00	1,865.00
Bookmobile					
Bookmobile Insurance	0.00	0.00	0.00	1,200.00	1,200.00
Bookmobile Maintenance	235.66	0.00	897.45	500.00	500.00
Bookmobile Tags	0.00	0.00	83.81	2,000.00	2,000.00
Total Bookmobile	235.66	0.00	981.26	3,700.00	3,700.00
Capital Improvement Budget	0.00	0.00	0.00	1,000.00	1,000.00
City Funds Expense	0.00	0.00	616.00		
Community Relations	0.00	0.00	2,904.95		
Marketing	52.68	0.00	301.24		
Staff Meeting	172.61	0.00	1,172.48	5,300.00	5,300.00
Community Relations - Other					
Total Community Relations	225.29	0.00	4,378.67	5,300.00	5,300.00

Goddard Public Library Profit & Loss Budget Performance July 2023

	Jul 23	Budget	Jan - Jul 23	YTD Budget	Annual Budget
Continuing Education					
Mileage/Meals	0.00		15.00		
Continuing Education - Other	0.00	0.00	62.15	400.00	400.00
Total Continuing Education	0.00	0.00	77.15	400.00	400.00
Director Health Benefit	675.94		4,731.58	7,200.00	7,200.00
Friends & Foundation	0.00	0.00	454.18		
Grant Expense	629.05		9,630.72		
Levand Trust Expense	213.06		513.06		
Library Inventory					
Audio Books	0.00		241.34		
Books	864.10		5,582.53		
DVD/Blu-Ray	82.80		563.66		
ebooks/audiobooks	0.00		816.74		
Magazines and Periodicals	0.00		436.68		
Library Inventory - Other	21.94	0.00	51.94	19,000.00	19,000.00
Total Library Inventory	968.84	0.00	7,692.89	19,000.00	19,000.00
Licensing	0.00	0.00	1,432.00	1,700.00	1,700.00
Maintain building and grounds	0.00	0.00	300.39	1,300.00	1,300.00
Memberships	0.00	0.00	426.00	842.00	842.00
Mileage	0.00	0.00	582.42	900.00	900.00
Miscellaneous					
Lost Book	0.00		34.34		
Total Miscellaneous	0.00	0.00	34.34		
Payroll Expenses					
KPERs-MISC	1,332.82	0.00	9,218.83	16,000.00	16,000.00
Payroll	9,192.72	0.00	57,985.48	132,861.00	132,861.00
Payroll Taxes	2,193.70	0.00	14,205.36	25,000.00	25,000.00
State Tax	274.86	0.00	2,226.29	6,500.00	6,500.00
State Unemployment Taxes (SUTA)	31.34	0.00	90.64	200.00	200.00
Workman's Comp Insurance	0.00	0.00	292.00	275.00	275.00
Total Payroll Expenses	13,025.44	0.00	84,018.60	180,836.00	180,836.00
Postage and Shipping	0.00	0.00	1,827.99	1,750.00	1,750.00
Programming					
Story Time	19.99		224.43		
Summer Reading Program	0.00		2,408.83		
Teen Advisory Board	0.00		215.51		
Wine & Color	0.00		280.56		
Programming - Other	0.00	0.00	1,106.30	5,500.00	5,500.00
Total Programming	19.99	0.00	4,235.63	5,500.00	5,500.00

Goddard Public Library
Profit & Loss Budget Performance
July 2023

	Jul 23	Budget	Jan - Jul 23	YTD Budget	Annual Budget
Supplies					
Building	0.00		454.48		
Furniture	0.00		430.42		
Office	190.95		1,053.36		
Processing	19.98		232.81		
Supplies - Other	0.00	0.00	0.00		
Total Supplies	210.93	0.00	2,171.07	5,000.00	5,000.00
Technology	0.00	0.00	1,236.60	4,000.00	4,000.00
Utilities	1,659.20	0.00	11,071.39	20,500.00	20,500.00
Website Maintenance	0.00	0.00	143.88	250.00	250.00
Total Expense	19,610.40	0.00	139,111.82	264,393.00	264,393.00
Net Ordinary Income	-19,298.26	0.00	106,765.65	0.00	0.00
Net Income	-19,298.26	0.00	106,765.65	0.00	0.00

4:04 PM

09/05/23

Goddard Public Library
Reconciliation Summary
Bank Checking Account, Period Ending 09/01/2023

	<u>Sep 1, 23</u>
Beginning Balance	135,391.41
Cleared Transactions	
Checks and Payments - 58 items	-20,247.59
Deposits and Credits - 6 items	74.98
Total Cleared Transactions	<u>-20,172.61</u>
Cleared Balance	<u>115,218.80</u>
Uncleared Transactions	
Checks and Payments - 1 item	-14.77
Total Uncleared Transactions	<u>-14.77</u>
Register Balance as of 09/01/2023	<u>115,204.03</u>
New Transactions	
Checks and Payments - 1 item	-56.21
Total New Transactions	<u>-56.21</u>
Ending Balance	<u>115,147.82</u>

3:35 PM

09/05/23

Goddard Public Library
Reconciliation Summary
Capital Improvement, Period Ending 09/01/2023

	<u>Sep 1, 23</u>
Beginning Balance	55,143.56
Cleared Transactions	
Deposits and Credits - 1 item	<u>14.05</u>
Total Cleared Transactions	<u>14.05</u>
Cleared Balance	<u><u>55,157.61</u></u>
Register Balance as of 09/01/2023	55,157.61
Ending Balance	55,157.61

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Goddard Public Library Profit & Loss Budget Performance August 2023

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Ordinary Income/Expense	Aug 23	Budget	Jan - Aug 23	YTD Budget	Annual Budget
Income					
Balance Forward	0.00	0.00	0.00	20,000.00	20,000.00
Book Sales and Lost Book Fees	0.00	0.00	0.00	500.00	500.00
City Funds	0.00	0.00	216,311.70	224,807.00	224,807.00
Donations	0.00	0.00	5,951.99	1,000.00	1,000.00
Fines, Copies, Faxes	72.80	0.00	1,528.35	1,250.00	1,250.00
Goddard Lions Club Income	0.00	0.00	627.82	300.00	300.00
Grants					
Friends & Foundation	0.00	0.00	439.41	1,000.00	1,000.00
Levand Trust	0.00	0.00	5,513.00	3,000.00	3,000.00
SCKLS					
Grants In Aid	0.00	0.00	11,417.00	100.00	100.00
Summer Reading Grant	0.00	0.00	0.00	10,000.00	10,000.00
SCKLS - Other	0.00	0.00	0.00		
Total SCKLS	0.00	0.00	11,417.00	10,100.00	10,100.00
State Aid	0.00	0.00	1,514.57	1,420.00	1,420.00
Grants - Other	0.00	0.00	588.47	1,000.00	1,000.00
Total Grants	0.00	0.00	19,472.45	16,520.00	16,520.00
Interest Income	15.47	0.00	121.98	16.00	16.00
Programming Income	0.00	0.00	99.00		
Refund Income	0.00	0.00	64.95		
Summer Reading Donations	0.00	0.00	1,787.50		
Total Income	88.27	0.00	245,965.74	264,393.00	264,393.00
Gross Profit	88.27	0.00	245,965.74	264,393.00	264,393.00
Expense					
Accounting	135.00	0.00	1,080.00	1,750.00	1,750.00
Automation	0.00	0.00	1,612.00	1,600.00	1,600.00
Board Insurance	0.00	0.00	0.00	825.00	825.00
Treasurer Bond	825.00	0.00	825.00	1,040.00	1,040.00
Board Insurance - Other	0.00	0.00	0.00		
Total Board Insurance	825.00	0.00	825.00	1,865.00	1,865.00
Bookmobile					
Bookmobile Insurance	1,509.00	0.00	1,509.00	1,200.00	1,200.00
Bookmobile Maintenance	0.00	0.00	897.45	500.00	500.00
Bookmobile Tags	0.00	0.00	83.81	2,000.00	2,000.00
Total Bookmobile	1,509.00	0.00	2,490.26	3,700.00	3,700.00
Capital Improvement Budget	0.00	0.00	0.00	1,000.00	1,000.00
City Funds Expense	0.00	0.00	616.00		
Community Relations					
Marketing	83.17	0.00	2,988.12		
Staff Meeting	81.56	0.00	382.80		
Community Relations - Other	380.74	0.00	1,553.22	5,300.00	5,300.00
Total Community Relations	545.47	0.00	4,924.14	5,300.00	5,300.00

Goddard Public Library Profit & Loss Budget Performance

August 2023

	Aug 23	Budget	Jan - Aug 23	YTD Budget	Annual Budget
Continuing Education					
Mileage/Meals	0.00		15.00		
Continuing Education - Other	345.00	0.00	407.15	400.00	400.00
Total Continuing Education	345.00	0.00	422.15	400.00	400.00
Director Health Benefit	675.94	0.00	5,407.52	7,200.00	7,200.00
Friends & Foundation	0.00		454.18		
Grant Expense	310.87		9,941.59		
Levand' Trust Expense	419.18		1,540.95		
Library Inventory					
Audio Books	0.00		241.34		
Books	743.91		6,097.77		
DVD/Blu-Ray	0.00		563.66		
ebooks/audiobooks	0.00		816.74		
Magazines and Periodicals	0.00		436.68		
Library Inventory - Other	0.00	0.00	51.94	19,000.00	19,000.00
Total Library Inventory	743.91	0.00	8,208.13	19,000.00	19,000.00
Licensing	0.00	0.00	1,432.00	1,700.00	1,700.00
Maintain building and grounds	0.00	0.00	300.39	1,300.00	1,300.00
Memberships	0.00	0.00	426.00	842.00	842.00
Mileage	0.00	0.00	582.42	900.00	900.00
Miscellaneous					
Lost Book	0.00		34.34		
Total Miscellaneous	0.00	0.00	34.34		
Payroll Expenses					
KPERs-MISC	1,317.11	0.00	10,535.94	16,000.00	16,000.00
Payroll	8,727.20	0.00	66,712.68	132,861.00	132,861.00
Payroll Taxes	2,086.90	0.00	16,292.26	25,000.00	25,000.00
State Tax	266.46	0.00	2,492.75	6,500.00	6,500.00
State Unemployment Taxes (SUTA)	0.00	0.00	90.64	200.00	200.00
Workman's Comp Insurance	0.00	0.00	292.00	275.00	275.00
Total Payroll Expenses	12,397.67	0.00	96,416.27	180,836.00	180,836.00
Postage and Shipping	0.00	0.00	1,827.99	1,750.00	1,750.00
Programming					
StoryTime	0.00		224.43		
Summer Reading Program	0.00		2,028.79		
Teen Advisory Board	0.00		215.51		
Wine & Color	0.00		280.56		
Programming - Other	0.00	0.00	1,106.30	5,500.00	5,500.00
Total Programming	0.00	0.00	3,855.59	5,500.00	5,500.00

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Goddard Public Library Profit & Loss Budget Performance

August 2023

	Aug 23	Budget	Jan - Aug 23	YTD Budget	Annual Budget
Supplies					
Building	0.00		454.48		
Computer	15.88		15.88		
Furniture	85.99		516.41		
Office	344.30		1,397.66		
Processing	21.94		294.75		
Supplies - Other	0.00	0.00	0.00	5,000.00	5,000.00
Total Supplies	468.11	0.00	2,639.18	5,000.00	5,000.00
Technology	0.00	0.00	1,235.60	4,000.00	4,000.00
Utilities	1,648.37	0.00	12,719.76	20,500.00	20,500.00
Website Maintenance	0.00	0.00	143.88	250.00	250.00
Total Expense	20,023.52	0.00	159,135.34	264,393.00	264,393.00
Net Ordinary Income	-19,935.25	0.00	86,830.40	0.00	0.00
Net Income	-19,935.25	0.00	86,830.40	0.00	0.00

Oath for those in office handling public funds:

75-4308. Oath required for public officers and employees. Before entering upon the duties of his or her office or employment, each person to be employed by the state or any agency thereof or by any county, city or other municipality of the state including any school, college or university supported in whole or in part by public funds collected under any tax law of the state or any municipality thereof shall be required to subscribe in writing to the oath set out in K.S.A. 54-106.

54-106. Form of oath to be taken by officer. All officers elected or appointed under any law of the state of Kansas shall, before entering upon the duties of their respective offices, take and subscribe an oath or affirmation, as follows:

"I do solemnly swear [or affirm, as the case may be] that I will support the constitution of the United States and the constitution of the state of Kansas, and faithfully discharge the duties of Goddard Public Library Board Member So help me God."

"I do solemnly swear [or affirm, as the case may be] that I will support the constitution of the United States and the constitution of the state of Kansas, and faithfully discharge the duties of Goddard Public Library Director So help me God."

General Technology Grant

1 message

Nichole Kostner <nichole@sckls.info>
To: "goddardlibdirector@gmail.com" <goddardlibdirector@gmail.com>
Cc: Robyn Bravi <robyn@sckls.info>

Tue, Aug 1, 2023 at 2:44 PM

Congratulations! I am pleased to inform you that the Goddard Public Library has been awarded full matching funding for the 2023 SCKLS General Technology Grant Round 2. Checks will be sent out soon.

On your application, you selected Ordering through SCKLS for the following items:

- 5 Dell Desktop Computers at \$4,975
- 1 Dell 22" monitor with soundbar at \$260
- 3 Dell 22" monitors without soundbar at \$675
- 1 Dell 24" video conferencing monitor at \$374

If you have not already done so, please fill out the computer prep sheet here: <https://www.sckls.info/grants/general-technology-grant/computer-prep-sheet>. When we have received the completed sheets Robyn Bravi will contact you about ordering these items and scheduling your installation.

Please remember that a copy of your final paid receipts will be due on June 28, 2024.

Thanks so much for applying for the General Technology Grant this year.



Nichole Kostner | Network Services Coordinator

South Central Kansas Library System
321 N. Main | South Hutchinson, KS 67505 | Ph. 620.663.3211, ext. 153

SOUTH CENTRAL KANSAS LIBRARY SYSTEM
GENERAL TECHNOLOGY GRANT—GRANT APPLICATION—2023

Grant closes when funding limit is reached

Name of Library: Goddard Public Library	U.S.D. (if school):
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I certify that:

My library would like to apply for the General Technology Grant, with the understanding that it is a matching grant. This means that if my library receives a grant, it will be for half of the total cost of the items, at a maximum of \$3000. My library will be responsible for the remainder of the funding.

Grant Request Matching Amount (not to exceed \$3,000):	3000
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Remainder of overall total not covered by the grant:	3255
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Overall Total of Items Being Requested:	6255
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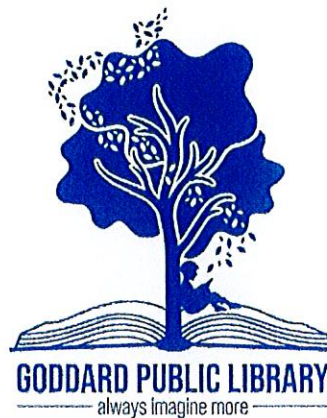
List item(s) being requested (if not on the standard configuration):

Could one of the monitors have a camera so I could Zoom easier?
 Thank you!

Briefly describe how all of the requested item(s) will be used by the library:
 3 will be used to update computers in the lab
 1 will be for the Circ desk
 1 will be for the director
 All are needed upgrades for 2023 or 2024
 Monitor with Web cam is about \$374.00
https://www.dell.com/en-us/shop/dell-24-video-conferencing-monitor-c2422he/apd/210-aypj/monitors-monitor-accessories?gacd=9684992-1102-5761040-266906002-0&dgc=ST&SA360CID=71700000109860346&gad=1&gclid=Cj0KCQjw2qKmBhCfARIsAFy8buKN8oS-t0wtslitStfKdFgCrXpUuDmtNEQgt6qnK2VSpdMdzTgCbTcaAs5cEALw_wcB&gclsrc=aw.ds

	A	B	C	D	E	F
	Computer	Update successful	Any problems	Date	Replacement Date	
1	Patron 1	yes/no	yes/no		12/16/2026	
2	Patron 2	yes/no	yes/no		9/29/2027	
3	Patron 3	yes/no	yes/no		9/29/2027	
4	Patron 4	yes/no	yes/no		12/16/2026	
5	Patron 5	yes/no	yes/no		9/29/2027	
6	Patron 6	yes/no	yes/no		2023	
7	Patron 7	yes/no	yes/no		2023	
8	Patron 8	yes/no	yes/no		2023	
9	Patron 9	yes/no	yes/no		2024	
10	Patron 11	yes/no	yes/no		2025	
11	Patron 12	yes/no	yes/no		2025	
12	Circ 1	yes/no	yes/no		7/1/2026	
13	Circ 2	yes/no	yes/no		2024	issues when updates
14	Director	yes/no	yes/no		2024	freezes/no webcam
15	Outreach Laptop	yes/no	yes/no		8/1/2026	
16	Digitization Laptop	yes/no	yes/no		10/12/2026	
17	Bookmobile Laptop	yes/no	yes/no		2026	
18	BMPatron Laptop	yes/no	yes/no		12/16/2026	

2023 END OF SUMMER READING REPORT



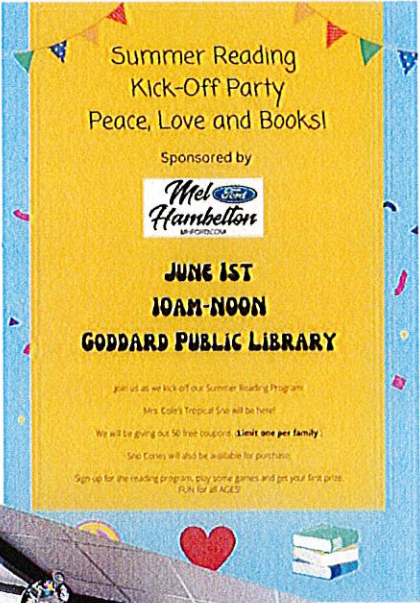
Goddard Public Library

Submitted by Carrie Wharton
Program/Outreach Specialist



Summer Reading Kick-off Party: Peace, Love and Books!

Attendance:
400



Summer Reading Kick-Off Party
Peace Love and Books!
Thursday, June 1st
10am-Noon
Goddard Public Library
Sponsored by Mel Hambelton



SUMMER READING BY THE NUMBERS

Participation

1,107

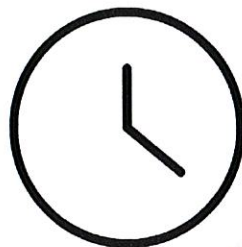


Completed

500

Minutes Read

499,551



Books Read

13,639

Master of Minutes

Registered: 146

Completed: 73





STORYTIMES

Library Storytimes

Outreach Storytimes

Date	Attendance	Date/Where	Attendance
June 5th	80	June 7th-Launch Pad	20
June 12th	120	June 14th-Reliance	32
June 19th	61	June 26th-TAAG	7
June 26th	65	June 28th-Pea in Pod	10
July 3rd	54	July 5th-Reliance	30
July 10th	61	July 21st-TAAG	10
July 15th-Saturday	19	July 25-Pea in Pod	10
July 17th	50	July 26th-Reliance	15
July 24th	52	July 27th-Reliance	14

Total: 558

Total: 148





MOBILE LIBRARY SERVICES

Date	Where	Attendance
June 6th	Orchard Park	8
June 13th	Linear Park	73
June 14th	Reliance	56
June 16th	TAAG	0
June 17th	Goddard Library	21
June 19th	Linear Park	119
June 20th	Maize	92
June 21st	Pathway	36
July 22nd	Goddard Library	27
June 26th	Linear Park	99
July 18th	Maize	69
July 25th	Maize	86



Total: 686



PROGRAMS

of Programs at Max Capacity:

of June Programs:

8

4

Attendance:

518

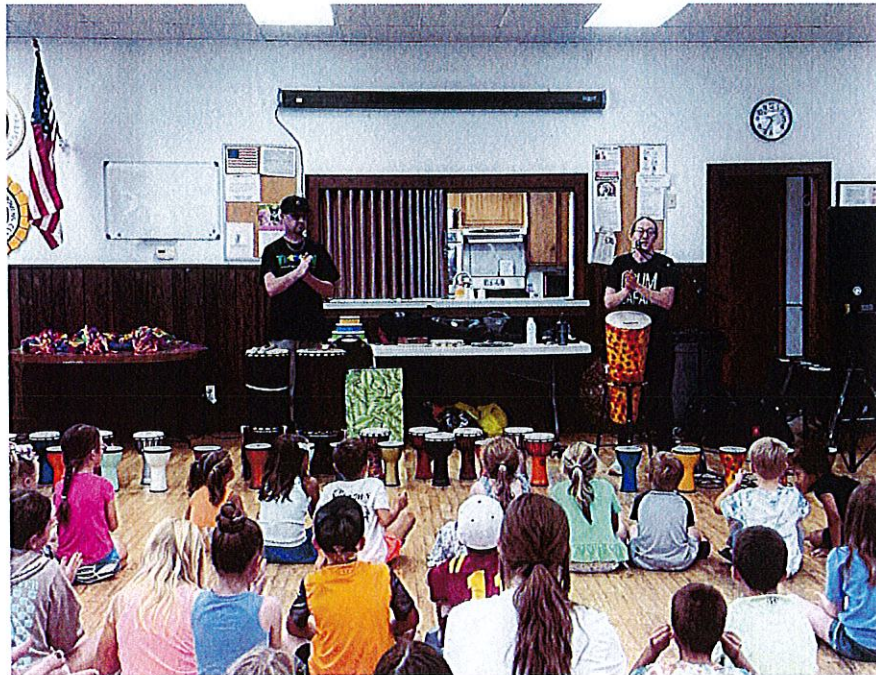
of July Programs:

15

Attendance:

851

Even though we were shut down for 2 + weeks of summer reading, we still successfully hosted or rescheduled all programs except the June Saturday Storytime.





TAB - TEEN ADVISORY BOARD

of June Programs:

3

Attendance:

18



of July Programs:

3

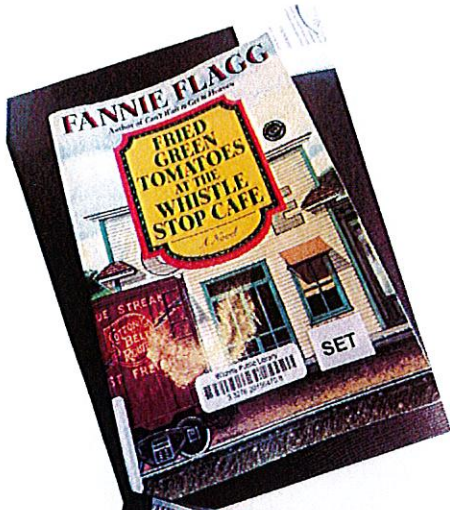
Attendance:

15





BOOK CLUBS



of June Book Clubs:

2

Attendance:

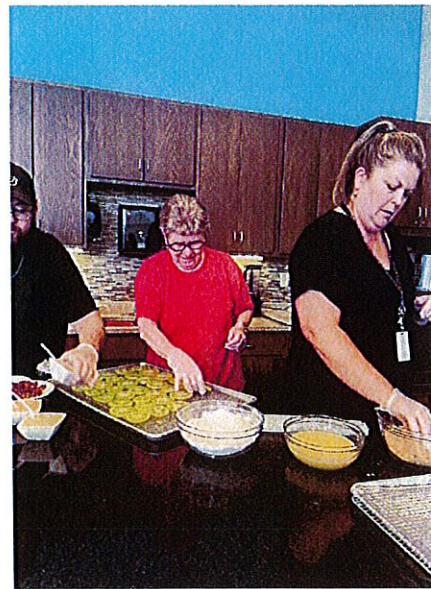
25

of July Book Clubs:

4

Attendance:

36



SPONSORS

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GODDARD



"We Serve"
Since 1937



END OF SUMMER READING PARTY

ATTENDANCE: 92



