Goddard Public Library Board Meeting Agenda
October 28th 2024 @ 6:30 PM

1. Roll Call
2. Approval of Agenda
3. Review of Minutes from Board Meeting September, 23rd 2024
4. Citizen Comments
5. Correspondence and Communications
6. Director's Report
7. Financial Report - Treasurer
    a. Approve September Financials
8. Old Business
    a. Website Update
    b. Outdoor Signage
    c. Medical Equipment Storage
    d. Community Survey
9. New Business
    a. Strategic planning
    b. Meeting with Hutton Construction
    c. Policy Handbook
    d. Cybrarian
    e. 360 Document Solutions
    f. Christmas on Main Street

Executive Session

10. As may be presented

*Next meeting is November 25th 2024.Please call Kate Morgan at 316.215.4895 or email at katemorganrdn@gmail.com if you cannot attend. Thank you!

GODDARD PUBLIC LIBRARY

Goddard Public Library Board Meeting Minutes
September 23rd, 2024 at 6:30 PM

The September Board Meeting of the Goddard Public Library was called to order by the President of the Board, Kate Morgan, at 6:30 PM on Monday, September 23rd, 2024.

1. Roll Call: Kate Morgan, Megan Koenigs, Tegan Perkins Ulmen, Lucretia Burch, Allison Patton, Becky Cole, and Library Director, Carrie Wharton. Arika Bradley was excused. A quorum was reached.
2. Approval of Agenda: Megan Koenigs moved to approve the Meeting Agenda for September 23rd, 2024. Lucretia Burch seconded the motion. All present were in favor.
3. Review of Minutes from Board Meeting August 26th, 2024.
4. Citizen Comments: None.
5. Correspondence and Communications:
    a. We were included in the Goddard Public Schools' Literacy Month social media posts.
6. Director's Report:
    a. Ballet in the Park was cancelled due to weather.
    b. Summer Reading officially ended on August 1st.
    c. Staff enjoyed an end of summer party by decoration signs at Voss Creative.
7. Financial Report:
    a. Approve August Financials: Lucretia Burch moved to approve the August Financial Report. Allison Patton seconded the motion. All present were in favor.
8. Old Business:
    a. Website Update:
        i. We received a proposal/quote from Mariah Bassett (who designed our Logo) to improve the website. Carrie Wharton will reach out with additional questions.
    b. Outdoor Signage:
        i. We received a mock-up of the new building lettering.
    c. Medical Equipment Storage:
        i. Waiting for an update from Lions Club.

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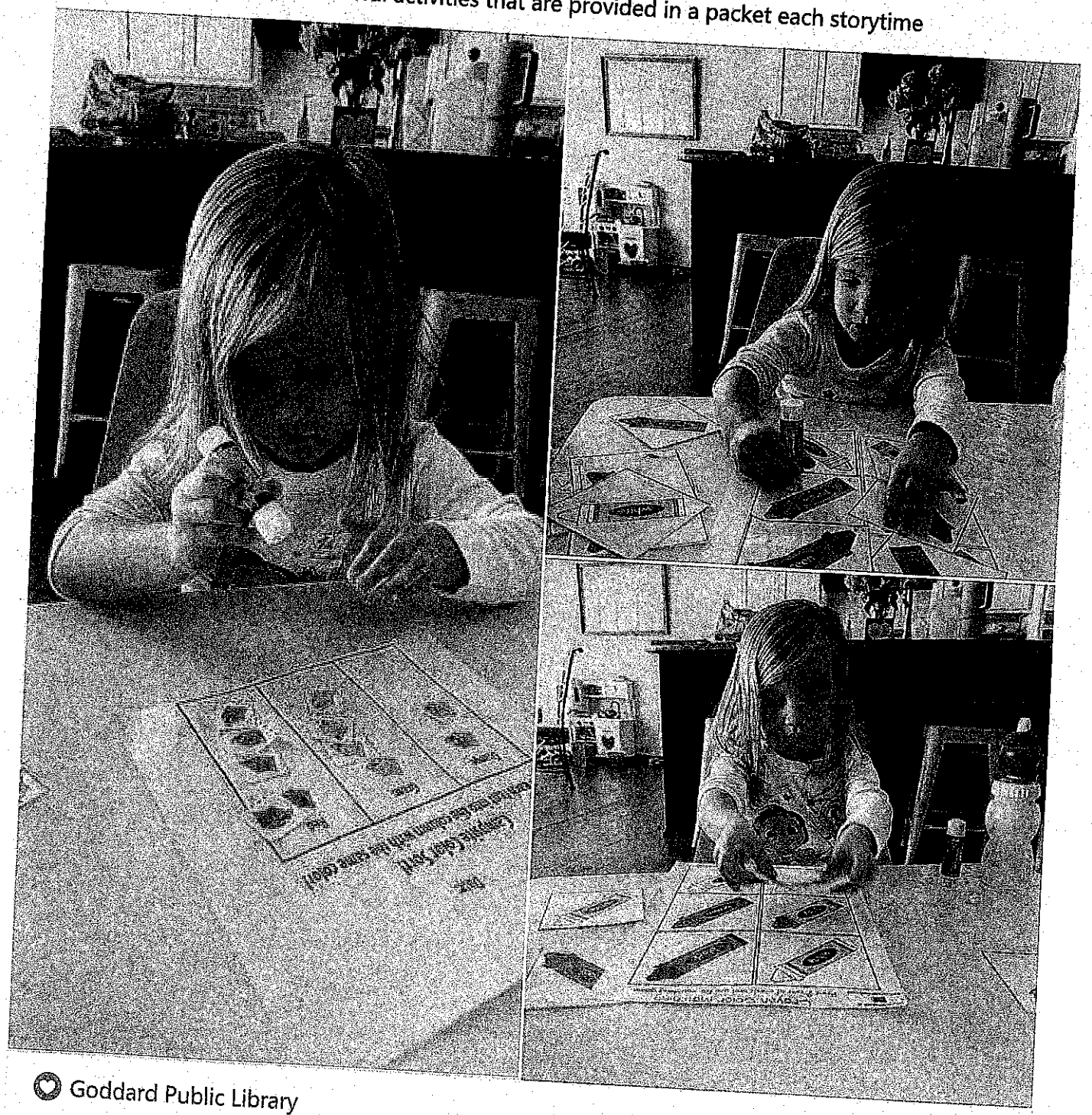
d. Mobile Library
   i. Lucretia Burch moved to place the money from the sale of the Mobile Library into a 10-month CD at 1st National Bank. Megan Koenigs seconded the motion. All present were in favor.

9. New Business:
   a. Becky Cole - New Member Oath
   b. Friends & Foundation Update
      i. Arika and Carrie attended the last meeting.
         1. They are preparing for their Book Sale during the Goddard Fall Festival on October 12th, 2024.
   c. Community Survey
      i. Carrie update/create a Survey to be sent out in October.
   d. Strategic Planning
      i. Lucretia Burch moved to add Becky Cole to the Advocacy/Marketing Committee. Megan Koenigs seconded the motion. All present were in favor.
   e. 2025 Raises
      i. Two staff members are eligible for raises.
         1. Kate Morgan moved to approve a 6% pay increase for Peggy Grunwald contingent on a satisfactory annual evaluation. Tegan Perkins Ulmen seconded the motion. All present were in favor.
         2. Kate Morgan moved to approve a 4% pay increase for Debra Funke contingent on a satisfactory annual evaluation. Tegan Perkins Ulmen seconded the motion. All present were in favor.
      ii. Carrie would like to look at hiring a Programming Aide for Summer.
10. Executive Session
   a. Tegan Perkins Ulmen moved to hold Executive Session beginning at 8:22 PM for 5 minutes. Megan Koenigs seconded the motion. All present were in favor.
11. As may be presented:
12. Megan Koenigs moved to adjourn the meeting at 8:28 PM. Allison Patton seconded the motion. All present were in favor.

[redacted] Goddard Public Library
September 18 at 11:36 AM ·

Thank you for these wonderful activities that are provided in a packet each storytime



Goddard Public Library

Love Comment Share

Comment as Goddard Public Library

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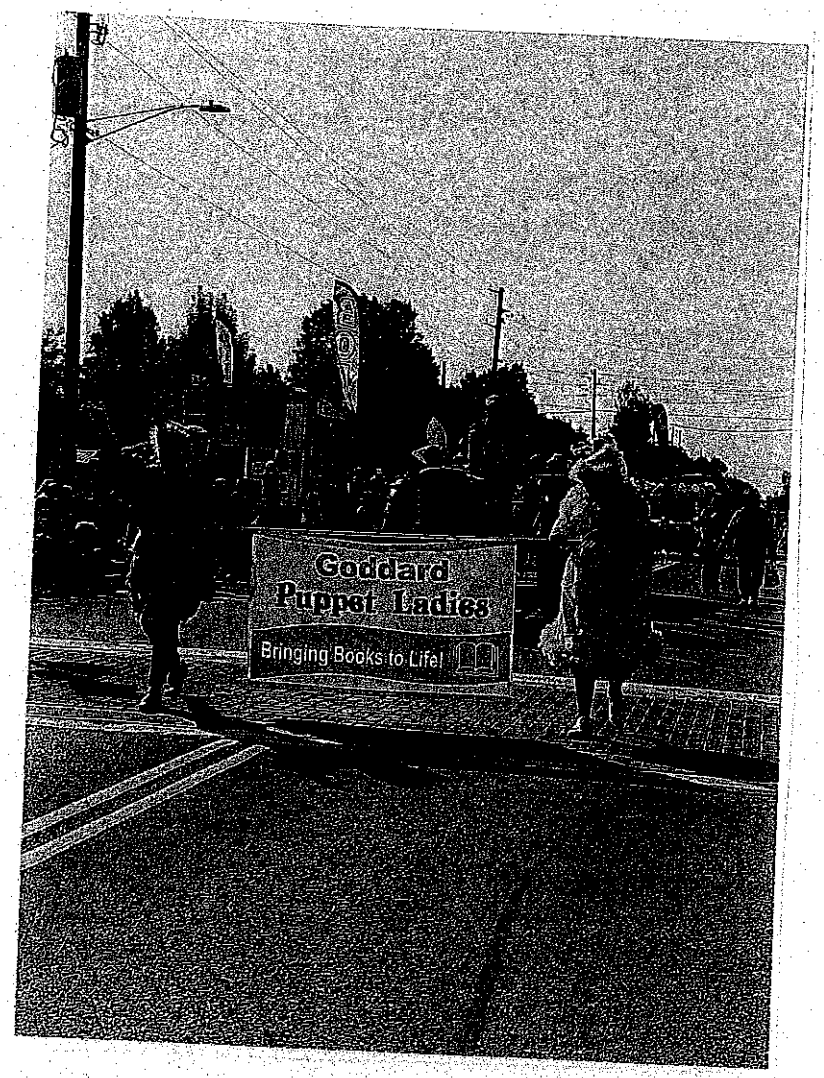
Goddard
Puppet Ladies
Bringing Books to Life!

These kids found such interesting books at last year's Goddard Fall Festival book sale that they couldn't wait to get home to start reading.

Contributed photo

Fall festival book sale scheduled

GODDARD – The Friends of the Goddard Public Library will host a semi-annual book sale as part of Goddard's Fall Festival on Saturday, Oct. 12.

The sale will be held inside the library from 9am-1pm.

Bring a Goddard Friends book bag and fill it for $5. Extra bags will be available for purchase for $3. This is a cash-only sale.

Proceeds from the sale will support programs and services of the Goddard Public Library, including the upcoming Kansas Reads to Preschoolers program.

Director's Report-September

Fall programming is in full swing at the Goddard Public Library!

Traveling Story Time has resumed. We currently provide services to 10 local preschools including the Goddard district Pre-k's.

Story Time has also resumed. It has been nice to have two story times. The movement class is back on the third Tuesday of the month and the Lego Club meets the first Monday of the month.

Our KanRead event was held on September 14th. Patrons enjoyed painting pumpkins inspired by artist Yayoi Kusama.

Peggy attended a book repair workshop at SCKLS and presented information at the September staff meeting.

I attended the Kanshare Directors meeting in Augusta and the Early Childhood Site Council with the Goddard School district. I am signed up to attend the webinar " No More Neutral" with SCKLS on October 23rd.

Becky received her 90 day evaluation. Debra and Peggy received their yearly evaluations.

We weeded the Junior Non-Fiction section. We ordered several new titles to add or replace old materials to our collection.

The Friends and Foundation held their book sale at the Goddard Fall Festival. They raised over $600. We partnered with the Goddard Woman's Club for the parade. It was a great partnership and we took 2nd place!

The library was closed on October 14th for staff training. We toured the Hesston and Newton Public Libraries. We came back with so many new ideas.

The Story Book Pumpkin Patch is set-up! Voting will begin October 28th!

Goddard Public Library

Profit and Loss

January 1-October 3, 2024

ACCOUNT	TOTAL
Income	
City Funds	$115,494.55
Mil Levy	$137,475.65
Total for City Funds	**$252,970.20**
Donations	$801.85
Fines, Copies, Faxes	$2,463.50
Goddard Lions Club Income	$268.78
Grants	$11,467.07
Levand Trust	$5,985.00
SCKLS	$1,270.00
Grants In Aid	$4,124.00
Total for SCKLS	**$5,394.00**
State Aid	$1,559.86
Summer Reading Grant	$800.00
Tech Grant	$2,850.00
Total for Grants	**$28,055.93**
Interest Income	$180.69
Lost Book	$15.93
Misc Income	$1,639.61
Programming Income	$56.31
Refund income	$609.15
Summer Reading Donations	$4,175.00
Total for Income	**$291,236.95**
Cost of Goods Sold	–
Gross Profit	**$291,236.95**
Expenses	
6560 Payroll Expenses	$15,554.98
KPERS Employee Contribution	$941.58
KPERS Employer Contribution	$5,445.47
KPERS-MISC	$4,367.20
Payroll	$60,374.52
Payroll Taxes	$19,795.61
State Tax	$2,826.99
State Unemployment Taxes (SUTA)	$67.35
Workman's Comp Insurance	$404.00
Total for 6560 Payroll Expenses	**$109,777.70**
Accounting	$2,764.00
Automation	$1,612.00
Bookmobile	0
Bookmobile Tags	$80.16
Total for Bookmobile	**$80.16**
Capital Improvement Transfer	--
City Funds Expense	$435.86
Community Relations	$1,115.39
Marketing	$3,066.13
Staff Meeting	$1,105.35

ACCOUNT	TOTAL
Total for Community Relations	**$5,286.87**
Continuing Education	$1,228.02
Mileage/Meals	$11.94
Total for Continuing Education	**$1,239.96**
Director Health Benefit	$2,891.07
Grant Expense	$1,088.91
SCKLS Summer Reading	$12.99
SCKLS Technology Grant	$2,850.00
Total for Grant Expense	**$3,951.90**
Internet Fee	$1,084.41
Legal Fees	$195.00
Library Inventory	0
Books	$10,050.32
DVD/Blu-Ray	$216.11
ebooks/eaudiobooks	$1,604.88
Magazines and Periodicals	$651.53
Total for Library Inventory	**$12,522.84**
Licensing	$1,887.00
Maintain building and grounds	$951.97
Memberships	$402.50
Mileage	$684.83
Miscellaneous	0
Lost Book	$114.07
Total for Miscellaneous	**$114.07**
Postage and Shipping	$34.03
Courier	$1,855.00
Total for Postage and Shipping	**$1,889.03**
Programming	$4,768.39
KanRead	$68.00
StoryTime	$691.34
Summer Reading Program	$3,911.75
Teen Advisory Board	$578.50
Total for Programming	**$10,017.98**
Summer Reading Donation Expense	$4,016.86
Summer Reading Expense - KAC	$500.00
Supplies	$462.30
Building	$44.00
Computer	$8.99
Software	$527.49
Total for Computer	**$536.48**
Furniture	$3,822.19
Office	$1,355.20
Processing	$647.90
Total for Supplies	**$6,868.07**
Technology	$4,177.63
Utilities	$12,713.35
Total for Expenses	**$186,065.06**
Net Operating Income	**$105,171.89**
Other Income	--
Other Expenses	--
Net Other Income	**0**

ACCOUNT	TOTAL
Net Income	**$105,171.89**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Month	Adult Books	J Books	YA Books	Adult Movies	J Movies	Adult Audio	J Audio	Medical	TechEquipmt	Kits	Pass	Sunflower	Cloud Library	Magazines	new ebook users	Total Checkouts
2	January	689	2638	107	228	53	6	9	14	9	71	0	984	92	6	26	4906
3	February	615	2767	84	154	58	9	4	16	8	64	1	927	104	9	18	4820
4	March	551	2340	84	141	54	7	1	16	8	64	9	1008	99	6	20	4408
5	April	509	2056	83	98	46	11	6	15	8	49	14	1010	147	7	21	4059
6	May	576	2442	109	145	36	9	5	4	9	55	13	1044	183	3	21	4654
7	June	688	4145	133	226	66	20	5	10	6	80	11	1070	148	5	23	6636
8	July	691	4405	150	289	51	23	8	6	6	61	15	1081	132	4	26	6922
9	August	591	2211	93	162	24	18	4	11	14	62	17	1226		11	30	4474
10	September	473	2227	44	106	34	5	5	8	6	45	12	1234		10	20	4209
11	October																0
12	November																0
13	December																0
14																	
15		5383	25231	887	1549	422	108	47	100	74	551	92	9584	905	61	205	45088
16																	44994

Goddard Public Library
2024

CHECK OUT SUMMARY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2024	2023	2022	2021	2020
Non-fiction	163	160	110	116	115	160	156	137	94				1211	1299	1802	1589	921
Fiction	512	472	427	323	530	541	521	406	379				4111	5298	6777	5731	4757
Periodicals	5	8	5	4	3	2	2	11	10				50	208	239	249	467
Audio Books	6	10	7	11	9	25	23	18	5				114	144	202	208	280
DVD/Blu-Ray	228	154	141	98	145	207	289	162	106				1530	2776	2759	2890	2209
JUVENILE																	
Non-fiction	540	574	654	571	651	1254	1044	684	512				6484	6318	8021	6136	1883
Fiction	1863	2193	1826	1912	1902	2602	2988	1406	1759				18451	22283	24618	19169	10212
Periodicals	1	1	1	3	5	5	2	4	0				22	129	134	48	22
DVD/Blu-Ray	53	58	54	46	36	66	51	24	34				422	830	777	579	541
Audio	7	9	7	6	5	2	2	4	5				47	129	132	144	56
TOTAL	3378	3639	3232	3090	3401	4864	5078	2856	2904	0	0	0	32442	39414	45461	36743	21348
Computer	129	158	118	201	194	120	124	164	221				1429	1731	1659	1015	1543
Wireless	126	138	117	110	80	95	111	118	112				1007	1371	1411	1204	1123
Reference Question	248	270	252	263	305	350	310	259	252				2436	3102	3070	2219	2666
INTERLIBRARY LOAN													2509	2609	2747	2669	2954
Books Loaned	288	252	377	447	381	510	288	272	247				3062	3485	3840	4075	3708
Unfilled	0	0											0	0	11	17	29
Books Borrowed	381	411	356	355	310	564	466	447	462				3752	4151	3489	2841	2236
Unfilled	0	0											0	0	3	10	0
NEW LIBRARY CARDS	50	54	65	67	132	127	73	67	62				697	781	674	503	218
MATERIALS ADDED																	
Adult	81	72	22	23	35	36	30	51	45				395	666	885	876	620
Juvenile	42	28	54	9	12	64	76	54	34				373	316	673	755	786
TOTAL	123	100	76	32	47	100	106	105	79	0	0	0	768	982	1558	1631	1406
LIBRARY ATTENDANCE	1774	2726	2316	2348	3891	5131	3376	2269	3108				26939	38684	20139	12709	7860
Children	299	157	324	377	563	985	353	153	515				3726	3801	12741	20495	8597
TOTAL	2073	2883	2640	2725	4454	6116	3729	2422	3623	0	0	0	30665	42485	32880	33204	23600

Goddard Public Library
2024

ATTENDANCE	J	F	M	A	M	J	J	A	S	O	N	D
Kate Morgan	x	x	AB	X	X	X	x	X	X			
Tegan Ulmen	x	x	x	x	x	x	x	X	X			
Julie Mills	x	x	x									
Margo Rakes	x	x	x	x	x	x						
Ashleigh Pearce	x	x	x	x	AB	AB	AB					
Megan Koenigs	x	x	x	x	x	x	x	x	X			
Lucretia Burch	x	x	x	x	x	x	EX	x	X			
Angela Pruitt	x	x	x	x	X	x	AB					
Arikia Oiliver						X		x	EX			
Allison Patton								x	X			
Becky Cole									X			
Carrie Wharton			x	x	x	x	x	x	X			

EX- excused EO- early out CA- cancelled AB - Absent

September Monthly Attendance Sheet

	Daily	Storytime	Program	Outreach	total		Computer	Phone	Wireless	Program 1	Program 2	Program 3	Kits
1	CLOSED												
2	**CLOSED**				**0**								
3	143	41	15	8	**0**								
4	93			12	**207**		12	10	5	C - 24 & A -	Lego Club	F and F	**60**
5	74				**105**		13	17	5	Launch Pad			**12**
6	73				**74**		13	7	5				
7	44				**73**		11	5	5				
8	144		98		**44**		2	5	2				
9	68	52			**242**		3	0	2	A - A: 37 &	rary Cards - 7		
10	87	24	10	57	**120**		11	14	5	C - 30 & A - 22			
11	63			60	**178**		18	16	5	C - 16 & A	Kensler	TAB	
12	77			58	**123**		12	13	5		Exploer		
13	71				**135**		15	13	4		CDS		
14	46		14		**71**		9	8	4				
15	CLOSED				**60**		1	7	4	KanRead			
16	124	64			**0**								
17	99		56		**188**		3	11	5	C - 37 & A - 27			
18	90			10	**155**		7	6	5	ENT C - 28	BE: 11		
19	66		37	45	**100**		15	17	5	ML, SL, Dove			
20	76			30	**148**		9	8	5	s and Beyo	Senior Expo	Apollo: 30	
21	41	11			**106**		8	11	5			Holly Spirt/TAAG	
22	CLOSED				**52**		2	2	3				
23	99	30			**0**								
24	111	45	6	11	**129**		9	9	5	C - 17 & A - 13			
25	71			30	**173**		8	22	5	C: 28 & A -	TAB	Peas in the Pod	
26	69		62	127	**101**		10	7	6	Amelia			
27	68				**258**		6	8	5	adies C - 35	rer High School		
28	22				**68**		14	12	5				
29	CLOSED				**22**		1	5	2				
30	131	45			**0**								
Total	**2050**	**312**	**298**	**448**	**176**		9	19	5	C - 27 & A - 18			
					3108		**221**	**252**	**112**				

Program/Outreach Monthly Overview

Month: September

Story Time Totals:

	Total Attendance
8	312

Program Totals:

	Total Attendance:
8	298

Book Clubs:

	Total Attendance:
3	26

Outreach Services

	Total Attendance:
11	448

Gmail

Carrie Wharton <goddardlibdirector@gmail.com>

Statistics - GODDARD Selfcheck 1

1 message

receipt@cen-tec.com <receipt@cen-tec.com>
To: goddardlibdirector@gmail.com

Tue, Oct 1, 2024 at 10:09 AM

Selfcheck 1 - September 2024

Date	Patrons	Circulated	PatronsBlocked	ItemsBlocked
2024-09-03	4	18	1	0
2024-09-06	1	2	0	0
2024-09-07	2	19	0	0
2024-09-08	3	9	0	0
2024-09-10	2	19	0	0
2024-09-11	2	15	0	0
2024-09-13	1	1	0	0
2024-09-14	2	11	0	0
2024-09-16	1	1	0	0
2024-09-17	1	5	0	0
2024-09-18	2	7	0	0
2024-09-19	1	2	0	0
2024-09-21	0	0	1	0
2024-09-23	3	5	1	0
2024-09-25	1	8	2	0
2024-09-30	0	0	1	0
Totals	26	122	6	0

Goddard Public Library Strategic Plan 2025

GODDARD PUBLIC LIBRARY

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Vision:

The Goddard Public Library will be an integral part of the community, empowering our citizens by providing resources and activities that enrich, enlighten and inspire

GODDARD PUBLIC LIBRARY

Mission:

The Goddard Public Library mission is to engage the community to build strong inter-generational connections, share knowledge, inspire curiosity and encourage life-long learning.

Values:

A. Honesty, Accountability, Dependability – Always being truthful, doing what you say, accepting responsibility for achievements and failures, and helping when possible.

B. Innovation, Creativity, Curiosity, Knowledge – Introducing new ideas, using imagination, a strong desire to learn new things.

C. Loyalty – Possessing a strong feeling of support or allegiance.

D. Excellence – Always making sure our work is outstanding by putting forth extraordinary effort.

E. Teamwork, Collaboration – Working together as a team in the best interest of the Library, not the individual.

F. Respect, Inclusivity, Kindness – Always being kind to everyone, honoring them as individuals.

STRATEGIC PLAN 2025

SPACES

Offer an environment where patrons can pursue learning and interests.

PROGRAMMING

Be a space for connection and learning for all ages.

OUTREACH

Meet patrons where they are and connect them with services.

COLLECTIONS

Provide materials and information that supports community needs and promotes lifelong learning.

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STRATEGIC PLAN 2025

CULTURE

Create an enviornment where everyone feels valued and respected.

TECHNOLOGY DEVELOPMENT

Provide access to technology and skills training and effectivity engage with our community.

COMMUNITY COLLABORATION

Maintain and increase community collaboration and awareness.

GODDARD PUBLIC LIBRARY

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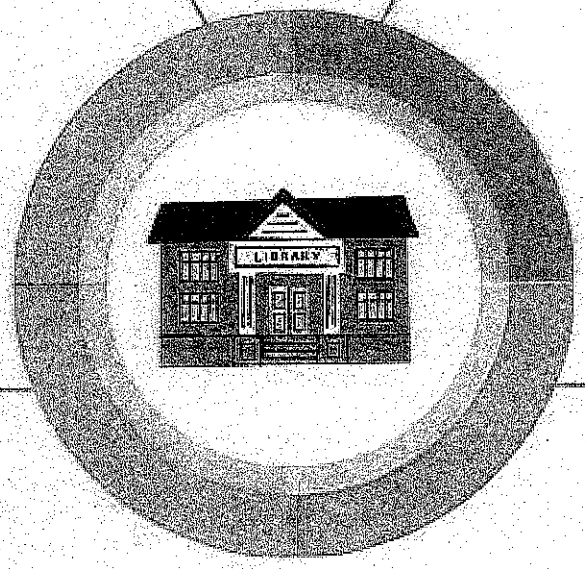
SPACES

Support the City of Goddard in the planning and evaluation of public spaces including the library.

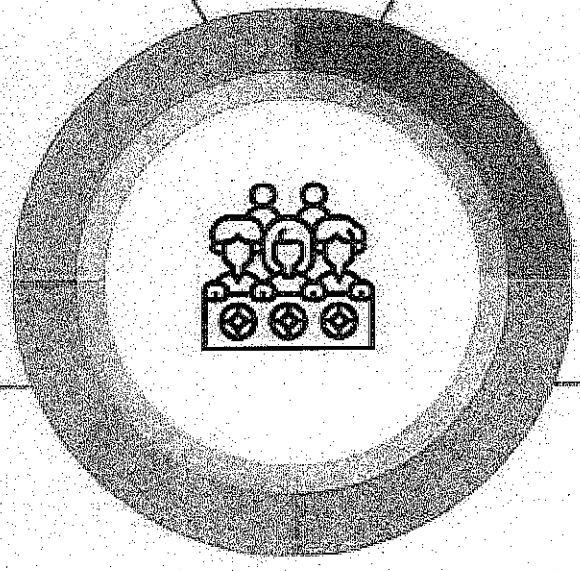


Evaluation:
-Library Visits per capita
-Attendance

PROGRAMMING

Implement four family Story Times.

Chat and Play Cafe'
Adult Trivia Nights
Late Nights at the Library



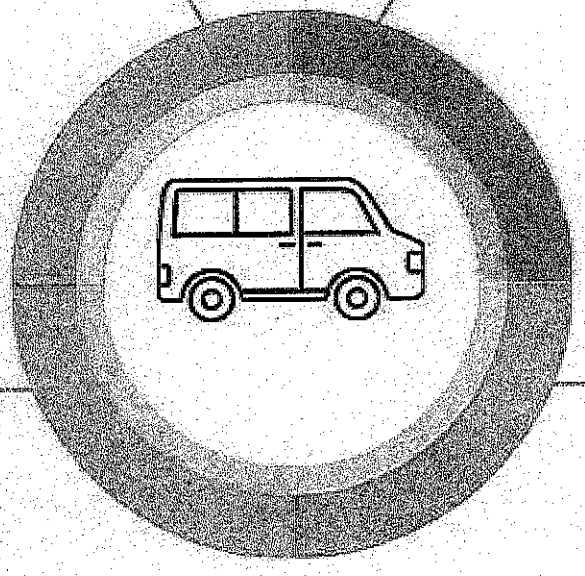
Hire summer programming aide to help with the heavy traffic during summertime.

Evaluation:
-Program attendance
-Program evaluations

Continue to focus on the quality of our services over quantity. Evaluate what went well, how was it received?

OUTREACH

Partner with the Senior Center to provide multi-generational library services and resources in equitable and inclusive ways.



Pursue the purchase of an outreach vehicle.

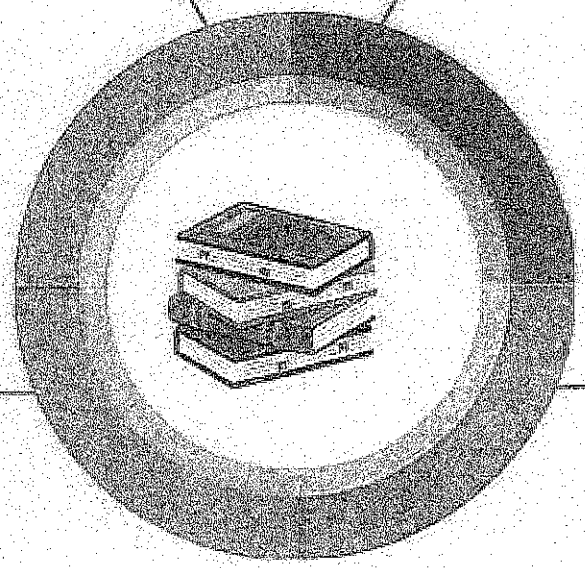
Evaluation:
-# of people engaged at events
-# of visits

24

COLLECTIONS

Add fishing poles to collection with partnership with the Kansas Department of Wildlife.

Add Adaptive Equipment Kits/Sensory & Calming Kits.



Add Board games to collection.

Add signage to Junior Non-Fiction and picture books sections of the library.

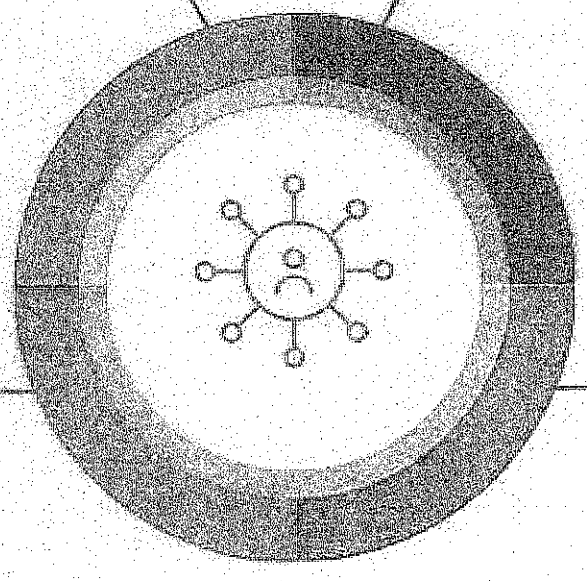
Create medical loan equipment notebook.

Evaluation:
Circulation
Total Uses

CULTURE

Implement professional enrichment program for staff so they can feel empowered to improve the library and its offerings.

Implement a new policy and employee handbook. Review and update as needed.



Create new patron registration form and welcome packet with updated brochures.

Evaluation:
-# of staff-driven initiatives
-# of enrichment per staff member

Create new welcoming video for website.

TECHNOLOGY DEVELOPMENT

Review and update website and improved accessibility.

Add two AWE computers to the library.

Purchase Cyberlibrain software.

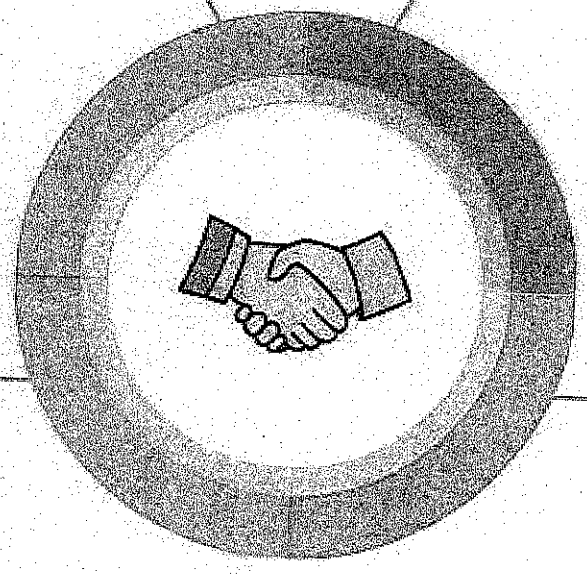
Provide Tech support classess.

Continue to grow our social media impact.

COMMUNITY COLLABORATION

Have a library presence at community events year round.

Add a permanent Storywalk working with community partners.



Continue to foster relationships with community partners: GWC, Lions, USD 265, Senior Center, Chamber, HUB.

Foster the Friends & Foundation of GPL with retention, planning, and involvement. (Yearly plan in place)

Gmail

Carrie Wharton <goddardlibdirector@gmail.com>

CYBRARIAN QUOTE for Goddard Public Library

1 message

Elliott Richards <Elliott.Richards@cybrarian.com>
To: "goddardlibdirector@gmail.com" <goddardlibdirector@gmail.com>
Cc: TechDocs <TechDocs@cybrarian.com>

Tue, Oct 15, 2024 at 10:47 AM

Hello Carrie Wharton,

Thank you for your interest in CYBRARIAN® public computer automation software.

Our pricing is "*need-based*" which enables our in-house system to provide "*affordability discounts*".

I have attached your quote for the Goddard Public Library which includes an **Unlimited Site License for ALL computers** at your library location.

Unlimited Installation, Tech Support, User Enhancements, Usage Reports, Upgrades, and all Updates are **provided FREE of charge**.

We can install your FREE 30-Day Software Evaluation FREE of charge.

You will always work with the same **CYBRARIAN Support Engineer** whenever you contact us by phone, email, or website.

You always choose the **date/time** whenever you interact with us.

Need an enhancement or a new feature? Our customers play an important role in the development of new features for our software products. **Just ask! We provide enhancements FREE of charge.**

If you have any questions, or if we can be of further assistance to you, please contact us at your earliest convenience.

Thank you,

Elliott Richards

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CYBRARIAN Corporation

Tel: 631-724-5000 x551

Fax: 631-724-5001

www.Cybrarian.com

Goddard Public Library_101524-01ERQ.pdf
81K

CYBRARIAN® patron computer automation

120 LAKE AVENUE SOUTH 23, NESCONSET, NY 11767-1060 • TEL: 631-724-5000 • FAX: 631-724-5001

CUSTOMER
Goddard Public Library Carrie Wharton 201 N. Main St. PO Box 443 Goddard, KS 67052 Phone: (316) 794-8771 Email: goddardlibdirector@gmail.com

PRICE QUOTE
October 15, 2024 101524-01ERQ CONTACT: Elliott Richards elliott.richards@Cybrarian.com

Description	Price
First Year	
CYBRARIAN® Patron Authentication + Time Control + Security software	1,995.00
CYBRARIAN® Staff REMOTE Control software	0.00
CYBRARIAN® Director VIEW Usage Reports software	0.00
CYBRARIAN® PatronMgr™ GUEST Barcodes software	0.00
CYBRARIAN® Patron SURVEY software	0.00
Small Library Affordability Discount	-1,220.00
Processing and Handling	24.95
First Year Total	$799.95
Additional Year	
Annual License Subscription Renewal	$799.95
First Year Total	$799.95

This confidential Price Quote from CYBRARIAN is valid until November 29, 2024
Any applicable taxes are not included.

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Thank you,

CYBRARIAN Corporation
Tel: 631-724-5000
www.Cybrarian.com

September 25, 2024

Goddard Public Library
201 N. Main
Goddard, KS 67052

Dear Carrie:

Thank you for your time and the opportunity to allow **360 Document Solutions** to present to you a recommendation for a Kyocera multi-function solution.

The following proposal includes an analysis of your current office technology costs and monthly volumes. The 360 analysis outline is as follows:

- A review of your current output devices total monthly costs and page counts.
- A review of any cash outlays to purchase equipment such as printers.
- The 360 recommended solution with technology and process improvements.
- The 360 Total Care solution price
- Clarifications and details – cross our T's and dot the i's

We look forward to a positive business relationship and welcome the challenge to exceed your expectations.

Thank you again for considering **360 Document Solutions**!

George Keene
316-990-4187 Cell
GeorgeK@360documentsolutions.com

360 document solutions

"360 Analysis": Your Current Costs

Equipment:	***Monthly Cost before TAX:***	***Page Volume:***	***Notes:***
360 Lease: **Toshiba 4515AC** (2x, LCT, Staple, HPU, Fax, P/S)	$369.95	3,717 B&W 2,606 Color	Lease payment includes 3,717 B&W and 2,606 Color pages a month
Overage: Color	$26.97	415 Color	Average Color overage of 415 per month x .065
Total Monthly Costs	**$396.92**	**3,717 B&W** **3,021 Color**	

Wichita
8201 E. 34th St. N. #901
Wichita, KS. 67226
(316) 630-8334

Kansas City
19920 W. 161sy Street
Olathe, KS. 66062
(913) 745-5344

Salina
119 West Iron Ave. Ste. 105
Salina, KS. 67401
(785) 404-2074

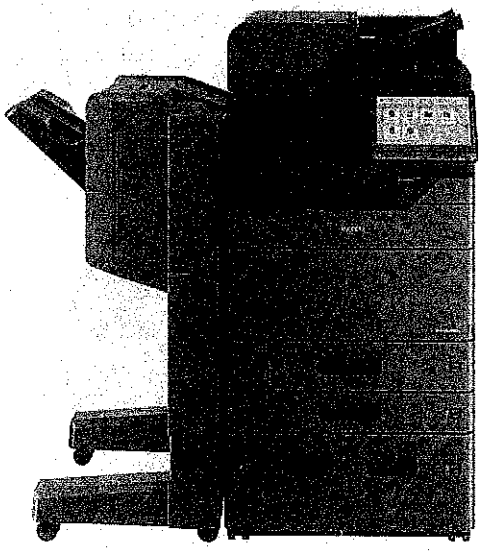
Dodge City
108 N. 14th Ave., Ste. F
Dodge City, KS. 67801
(620) 225-2679

360 document solutions

Recommended Solution: Front Desk (Replaces Toshiba 4515AC)

Kyocera TASKalfa 4054ci Color MFP System

- 40 pages per minute (B&W / Color)
- 10.1" Customizable Color Touch Screen with Intuitive, Tablet-Like Usability
- **4800 x 1200dpi** print resolution
- **320 Sheet DSDP** – Dual Sided Scan Document Processor - **Scans both sides in one pass and simplex speed of 137 pages per minute!**
- 2 x 500, 2 x 1,500 Sheet Paper Drawers + 150 Sheet Multi-Purpose Tray
  - Envelope Capability from Tray 1 or Tray 2
  - **Banner Print**: Print up to 12" x 48" Color Event banners
- Stapling Finisher
- Hole Punch
- Scan to Email, File, USB
- Fax is included
- HDD – 32GB Solid State Hard Drive
- Apple AirPrint™ and KYOCERA Mobile Print
- Re-purposed Black (K) Cartridge - Becomes Waste Toner when empty
- Motion Sensor to wake up the MFP in less time



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360 document solutions

We have annual prices increases every year in the 4th quarter for the last 4 years but can offer the following early upgrade options:

63 Month TOTAL CARE LEASE: **$409.95** per month if ordered in Q4

****Kyocera's fiscal year end is 9-30-2024. If you can do the upgrade by then, we can get this price:***
63 Month TOTAL CARE LEASE: **$369.95** per month.

- Includes **3,717** B&W and **3,021** Color pages per month.
- Includes all service and consumables (except paper & staples)
- Overages are **.012** per page B&W and **.065** per page Color
- Overages are reconciled **QUARTERLY**

Clarifications:

1. **Your current agreement will be terminated.**
2. There is a $75.00 one-time Documentation Fee with the new agreement.
3. Supply Pricing model used assumes FULL ATR which means you can always have one black toner on hand for backup and we ship or deliver toners when they are below 20%. We can set you up for low toner email alerts as well.
4. We have NO Annual increases for the term on leases.
5. We do not charge for toner supply deliveries.
6. We do not charge for Fuel Surcharges.

TOTAL DOCUMENT SOLUTIONS
KYOCERA

Wichita
8201 E. 34th St. N. #901
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